



ACTION ITEM REPORT

Item Title: Consideration and ACTION to deem the City Manager transition complete and discontinue the temporary pay increase previously approved for the City Secretary in connection with additional duties performed during the transition period.

Recommendation:

The City Manager transition period will be considered complete effective **September 30, 2026**. With the transition concluded, the temporary additional duties assigned to the City Secretary in support of the transition will also conclude.

I recommend discontinuing the temporary pay increase effective October 1, 2026.