

## **CITY ATTORNEY SERVICES**

This agreement is for legal services between the City of Los Fresnos and Enrique C. Juarez, Attorney at Law, effective October 1, 2022 through September 30, 2025.

The scope of services for which fees and rates are requested is divided into three categories: general representation, special projects and litigation. These categories are more fully described for your clarification. The firm will be required to provide a detailed, itemized billing for each category (including general representation), on a monthly basis. Itemized billing is due by the 10<sup>th</sup> of the month following services rendered.

### GENERAL REPRESENTATION: (Hourly Rate of \$150.00)

1. Attend City Council meetings only at the request of the Mayor or City Manager.
2. Attend Planning & Zoning meetings only at the request of the Mayor or City Manager.
3. Attend Community Development Corporation meetings as legal counsel only at the request of the Mayor or City Manager.
4. Consultation with Mayor, City Council, City Manager or Department Heads. Department Heads must let City Manager know when Attorney is contacted.
5. Preparation and review of Ordinances and Resolutions as required.
6. Preparation and review of Contracts and other documents prior to City Council action.
7. Municipal Court trial including trial preparation.
8. Attend Municipal Court sessions.

### SPECIAL PROJECTS: (Hourly Rate of \$150.00)

1. Large projects that the Mayor, Council or City Manager have approved with estimated time frame and cost.
2. Research on projects only if approved by the Mayor, Council or City Manager with estimated time frame and cost.

LITIGATION:

Rate to be determined depending on type of litigation.

Meetings with other entities or residents must be pre-approved by the Mayor or City Manager. These need to be first referred to the Mayor or City Manager to be handled. If there is a legal issue the Mayor or City Manager can then refer it to the City Attorney.

This Contract can be terminated by either Party with a thirty (30) day written notice.

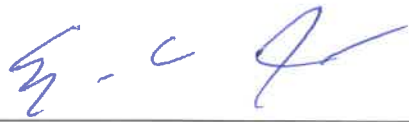
CITY OF LOS FRESNOS

ENRIQUE C. JUAREZ

  
Alejandro Flores, Mayor

8/9/22  
Date Signed



  
Enrique C. Juarez

8/10/2022  
Date Signed