



# Community Development Corporation Meeting Minutes

Monday, January 05, 2026 at 6:00 PM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

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NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

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## A. CALL MEETING TO ORDER

President Enrique Juarez called the meeting to order at 6: 00 p.m.

### PRESENT

President Enrique Juarez  
Place 3 Leo Casanova  
Place 4 Marco Huerta  
Place 5 Gordon Cappon  
Place 6 Claudia Villarreal  
Vice President Daniel Alvarez

### ABSENT

Place 2 Pedro Maldonado

## B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Mark gave the invocation and led the audience in the Pledge of Allegiance.

## C. VISITORS REMARKS

To speak, you must sign in with the City Secretary prior to the meeting. You have a limit of 5 minutes to speak.

There were none.

## D. ACTION ITEMS

1. Consideration and ACTION to approve minutes from December 1, 2025.

Motion was made and seconded to approve the minutes from December 1, 2025.

Motion made by Place 5 Cappon, Seconded by Place 3 Casanova.

Voting Yea: President Juarez, Place 3 Casanova, Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal, Vice President Alvarez

2. Consideration and ACTION to acknowledge the November 2025 Financial Report A. Monthly B. Year to Date Report C. Sales Tax Report

Mr. Milum presented the November 2025 financial report, covering monthly, year-to-date, and sales tax figures. He explained there were 18 total transactions, including checks and transfers, amounting to \$15,854.67. Revenue is at 16.93% of the annual budget after two months, approximately \$1,700 over budget, while expenditures are at 14.69%, remaining under trend. Sales tax continues as the primary revenue source, and November showed a 14% increase compared to the same month last year. Year-to-date sales tax collections total \$110,032, which is 4.5% above last year's figures for the same period. Overall, financial performance is strong and trending positively.

Motion was made and seconded to acknowledge the November 2025 Financial Report A. Monthly B. Year to Date Report C. Sales Tax Report.

Motion made by Place 6 Villarreal, Seconded by Vice President Alvarez.

Voting Yea: President Juarez, Place 3 Casanova, Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal, Vice President Alvarez

3. Consideration and ACTION to approve a sign grant for Los Fresnos Rodeo Committee, Inc. located at 500 E Ocean Blvd.

Mr. Huerta advised the board that the committee met earlier to review the sign grant for the Los Fresnos Rodeo Committee located at 500 East Ocean Boulevard. Two bids were submitted, with the lowest bid from Ruben Silva Welding for \$3,675. He asked to make a correction on the amount the committee had approved to \$1,837.50 after recalculating the 50% share. The committee reviewed the design, which will feature maroon letters with black borders for better visibility at night and dusk. During discussion, a question arose regarding the invoice amount, which appeared as \$3,625 due to the vendor's handwriting style; however, the correct amount was confirmed as \$3,675.

Motion was made and seconded to approve a sign grant for Los Fresnos Rodeo Committee, Inc. located at 500 E Ocean Blvd. to the lowest bid in the amount of \$3,675 with the CDC portion being \$1,837.50.

Motion made by Vice President Alvarez, Seconded by Place 6 Villarreal.

Voting Yea: President Juarez, Place 3 Casanova, Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal, Vice President Alvarez

4. Consideration and ACTION to fund training for the Workforce Solutions Cameron Heavy Equipment Operator Program.

Mr. Milum explained the program addresses a significant need for certified heavy equipment operators in Cameron County, driven by ongoing LNG plant projects and local contractor shortages. The training includes multiple certifications such as OSHA 30 for construction, NCCER core, site safety orientation, and heavy equipment operator levels 1–3. The total funding approved is \$24,800 to support 10 participants from the Los Fresnos area, with additional participants included through matching funds.

Mr. Milum answered questions from the board.

Motion was made and seconded to fund training for the Workforce Solutions Cameron Heavy Equipment Operator Program in the amount of \$24,800.

Motion made by Place 5 Cappon, Seconded by Place 4 Huerta.

Voting Yea: President Juarez, Place 3 Casanova, Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal, Vice President Alvarez

## **E. REPORT BY GENERAL MANAGER**

1. City Manager Report

A. Economic Development Coordinator Report 1. LFCDC Website Development 2. Los Fresnos Business Circle (LFBC) 3. Workforce Development 4. Earth Day 2026

Economic Development Coordinator's provided an update for December 2025. He reported the LFCDC website is currently in development, with design work underway and content to be added soon; testing is expected by the next meeting. The Los Fresnos Business Circle hosted four successful events in 2025, with attendance ranging from 35 to 60 participants, and plans are in place to enhance outreach in 2026. Workforce development efforts continue in partnership with TSC and the Workforce Commission, with a high-demand job training grant anticipated this month and recruitment to follow. Additional training opportunities will be explored to support local employment and economic growth. Planning for Earth Day 2026 has begun, with collaboration from Los Fresnos CISD to increase participation and provide educational opportunities for students. The report concluded with recognition of the Business Circle leadership for their contributions to fostering a stronger business community.

## **F. CLOSED SESSION**

1. Closed Session - Pursuant to Section 551.087, Title 5 of the Texas Government code, the Texas Open Meetings Act regarding the following:

Discussion or deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

President Juarez recessed meeting at 6:26 p.m.

## **G. OPEN SESSION**

1. Open Session- Pursuant to Section 551.087, Title 5 of the Texas Government code, the Texas Open Meetings Act deliberation and possible action regarding the following:

Discussion or deliberation regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

President Juarez opened meeting at 7:00 p.m.

Motion was made and seconded to move forward with the incentive proposal as discussed in closed session.

Motion made by Place 6 Villarreal, Seconded by Vice President Alvarez.

Voting Yea: President Juarez, Place 3 Casanova, Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal, Vice President Alvarez

## **H. ADJOURNMENT**

Meeting was adjourned at 7:01 p.m.

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Enrique Juarez, President

ATTEST:

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Jacqueline Moya, City Secretary