



## LIBRARY COMMISSION MEETING MINUTES

6:30 PM - Thursday, August 04, 2022  
*Teleconference*

### ESTABLISH QUORUM

Chair Wheeler called the meeting to order at 6:33p.m.

**Present:** Chair Wheeler, Vice Chair Gee, Commissioners Dixit, Bedard, and Carter

**Absent:** Commissioner Crane

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

### ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of August 4, 2022

**Public Comment:** None

**Action:** Upon a motion by Commissioner Bedard, which was seconded by Vice Chair Gee, the commission approved the Minutes for the meeting of August 4, 2022 with no changes.

Approve: Wheeler, Gee, Bedard, Carter, Dixit.

Oppose: None.

Abstain: None.

Motion passed unanimously, 5-0-0.

2. **Parking Proposal:** Discuss the City's proposal for timed parking spaces at the Main Library

**Public Comment:** None.

**Action:** None.

3. **Public Arts Commission Collaboration-Woodland Branch:** Discuss collaborating with the Public Arts Commission on creating an outdoor meeting space at Woodland Library

**Public Comment:** None.

**Action:** None.

- 4. Public Arts Commission Collaboration - Poet Laureate:** Discuss collaborating with the Public Arts Commission on the creation of a Los Altos Poet Laureate

**Public Comment:** None.

**Action:** By unanimous consent after discussion, the Library Commission agreed to further review the Public Arts Commission's guidelines as the program develops. They also strongly suggested that the Public Arts Commission review the guidelines from the County and Cupertino, where similar programs exist.

- 5. Sound Mitigation Wall Proposal:** Review and approve proposal for Woodland branch sound mitigation wall for recommendation to County staff

**Public Comment:** Cindy Hall proposed using language about the usage of the space ("quiet space," etc.) vs using language about age

**Action:** Commissioner Carter moved to approve the proposal for a sound mitigation wall at the Woodland Library. Vice Chair Gee seconded the motion.

Approve: Wheeler, Gee, Dixit, Carter, and Bedard.

Oppose: None.

Abstain: None.

Motion passed unanimously, 5-0-0.

- 6. Polling in Town Crier:** Discuss possibility of using Town Crier polling feature to gather information on library services

**Public Comment:** Nancy spoke to ask if using the Town Crier as a polling method would be fair and suggested asking the City Attorney before continuing.

**Action:** None.

- 7. Next Door Usage:** Discuss possibility of commissioners posting library services information on Next Door

**Public Comment:**

**Action:**

8. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative
9. **Friends of the Library Update:** Receive updates from Friends of the Library representative
10. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative

#### **COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

11. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
12. **Main Library Staff Report:** Receive information and updates from Main Library Staff
13. **City Staff Update:** Receive updates from City Staff
14. **Subcommittee Reports:**
  - A. Awareness
  - B. Infrastructure
  - C. Futures
  - D. Services
14. **Requests for Future Agenda Items**
  - Further discussion about Poet Laureate Program (Public Arts Commission) – tbd
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#### **ADJOURNMENT**

Chair Wheeler adjourned the meeting at 8:16p.m.