

ATTACHMENT B

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
FOR THE EXECUTION OF AMENDMENT NO. 1 TO THE AUGUST 31, 2021,
PLAN REVIEW SERVICES AGREEMENT WITH TRB + ASSOCIATES TO
PROVIDE AS-NEEDED CIVIL, GRADING, AND DRAINAGE ENGINEERING
SERVICES THAT ENCOMPASS PLAN REVIEW AND CONSTRUCTION
INSPECTION FOR PRIVATE DEVELOPMENTS IN LOS ALTOS**

WHEREAS, TRB + Associates (TRB) has provided a proposal to provide as-needed civil, grading, and drainage engineering services that encompass plan review and construction inspection for private developments in Los Altos; and

WHEREAS, since TRB's plan review services have worked well for the Building Division, the Development Engineering Division wishes to set up a similar arrangement with them and proposes to establish services with TRB that are specific to the Development Engineering Division's needs; and

WHEREAS, TRB's proposed Scope of Work will be cost-neutral to the City since their services will be covered by the new Public Works Plan Check fee included in the FY 23/24 Fee Schedule; and

WHEREAS, TRB is intimately familiar with the Los Altos community and has 16 years of experience doing development plan review work in the City, including a current contract managed by the Building Division. TRB's experience and knowledge of the building codes and practices in Los Altos, fees for service, and professional engineering qualifications make them an excellent choice to support the Development Engineering Division. Accordingly, the firm is uniquely qualified to expand its services to become Development Engineering's plan review vendor.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby adopts a resolution to:

1. Authorize the City Manager to execute Amendment No. 1 to the August 31, 2021, Plan Review Services Agreement between the City of Los Altos and TRB + Associates, 1) for a not-to-exceed additional fee of \$400,000, 2) for providing as-needed civil, grading, and drainage engineering services that encompass plan review and construction inspection for private developments in Los Altos, and
2. Authorize the City Manager to take such further actions as may be necessary to implement the foregoing amendment to the August 31, 2021, Plan Review Services Agreement.

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I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 11th day of July 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sally Meadows, MAYOR

Attest:

Melissa Thurman, City Clerk