

**APPENDIX A**

**ORDINANCE NO. 2025-**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
AMENDING CHAPTER 2, SECTION 2.04.010 OF THE LOS ALTOS MUNICIPAL  
CODE “MEETINGS.”**

**WHEREAS**, the Ralph M. Brown Act requires the City Council to set the place and time of its regular meetings “by ordinance, resolution, bylaws, or whatever other rules is required for the conduct of business”; and

**WHEREAS**, the City of Los Altos last amended the ordinance which set the regular meeting date and time schedule in 2012 as Ordinance No. 2012-376; and

**WHEREAS**, the amendment to Section 2.04.010 aims to provide more liberties to the City Council in creating and/or canceling meetings; and

**NOW, THEREFORE**, the City Council of the City of Los Altos does hereby ordain as follows:

**SECTION 2.04.010. AMENDMENT OF CHAPTER 2 OF THE MUNICIPAL CODE.** Chapter 2, Section 2.04.010 is hereby amended in the Los Altos Municipal Code as set forth in Appendix A to this Ordinance.

**SECTION 2. CONSTITUTIONALITY; AMBIGUITIES.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions hereof. Any ambiguities in the Los Altos Municipal Code created by this Ordinance shall be resolved by the City Clerk, in their reasonable discretion, after consulting the City Attorney.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be effective upon the commencement of the thirty-first day following the adoption hereof.

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The foregoing Ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on March 11, 2025, and was thereafter, at a regular meeting held on March 25, 2025, passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Pete Dailey  
MAYOR

Attest:

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Melissa Thurman MMC  
City Clerk

## APPENDIX A

### 2.04.010 Meetings.

- A. The council shall hold its regular meetings in the community meeting chambers located at One North San Antonio Road, Los Altos, California on the second and fourth Tuesday of each month at 7:00 p.m. A special meeting of the city council may be called at any time by the mayor, or by a majority of the members of the city council, in accordance with state law. Any meeting of the city council may be cancelled in advance by majority vote of the council. The mayor may cancel a meeting in the case of an emergency or when a majority of members have confirmed in writing their unavailability to attend a meeting.
- B. Exception. The city council may from time to time, by resolution, change the day and/or time of a regular or special meeting or meetings as provided in subsection A of this section. If the city council so elects, a resolution shall be adopted which clearly states the duration of the change, or if no termination is stated, the earlier start time shall prevail until altered by a resolution of the city council.