



## **LIBRARY COMMISSION MEETING MINUTES**

**6:30 PM - Thursday, July 07, 2022**

*Teleconference*

### **ESTABLISH QUORUM**

**Meeting called to order by Commissioner Bedard at 6:32pm**

**Present:** Vice Chair Gee, Commissioners Bedard, Dixit, Crane, and Carter

**Absent:** Chair Wheeler

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Monica Waldman (Public Arts Commission Chair) spoke regarding collaboration between the two commissions on the Poet Laureate program and art placement at the Woodland Library.

### **SPECIAL ITEM**

- 1. Introduction of new Parks & Recreation Director Manny Hernandez**

### **ITEMS FOR CONSIDERATION/ACTION**

- 2. Minutes:** Approve minutes of the regular meeting of June 2, 2022

**Public Comment:** None.

**Action:** Upon a motion by Commissioner Carter and a second by Commissioner Bedard, the minutes of the regular meeting of June 2, 2022, were accepted as written.

Approve: Gee, Bedard, Dixit, Crane, and Carter

Oppose: None

Abstain: None

Motion passes, unanimously: 5-0-0

- 3. Los Altos Hills Community Facilities Needs Assessment:** Provide input regarding the Town of Los Altos Hills' indoor and outdoor space needs

**Public Comment:** None

**Action:** Commissioner Dixit moved that the Library Commission would need more time to fully assess their potential need for indoor and outdoor Town of Los Altos Hills space. Commissioner Bedard seconded the motion.

Approve: Gee, Bedard, Dixit, and Carter

Oppose: Crane

Abstain: None

Motion passes: 4-1-0

4. **Next Door Usage:** Discuss possibility of commissioners posting library services information on Next Door

**Public Comment:** None

**Action:** This discussion was moved to Subcommittee Reports.

5. **Polling in Town Crier:** Discuss possibility of using Town Crier polling feature to gather information on library services

**Public Comment:** None

**Action:** This discussion was moved to the Subcommittee Reports.

6. **New Homeowner and Residents Outreach Efforts:** Follow up with staff on City and County outreach efforts to new homeowners and residents

**Public Comment:** None

**Action:** None

7. **Noise Cancelling Headphones:** Discuss the Services subcommittee's proposal for purchasing noise cancelling headphones for use at the libraries

**Public comment:** None

**Action:** Commissioner Bedard moved that the Library Commission recommend that the Library pursue the use of headsets to attenuate noise. The motion was seconded by Commissioner Crane.

Approve: Gee, Bedard, Dixit, Crane, and Carter

Oppose: None

Abstain: None

Motion passes, unanimously: 5-0-0

**COMMUNITY PARTNER UPDATES**

8. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative
9. **Friends of the Library Update:** Receive updates from Friends of the Library representative
10. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative

**COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

11. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
12. **Main Library Staff Report:** Receive information and updates from Main Library Staff
13. **City Staff Update:** Receive updates from City Staff
14. **Subcommittee Reports:**
  - A. Awareness
  - B. Infrastructure
  - C. Futures
  - D. Services
14. **Requests for Future Agenda Items**
  - New homeowner and resident outreach - Aug
  - Town Crier polling - Aug
  - Recommendation for the sound mitigation wall – Aug

**ADJOURNMENT**

Commission Bedard adjourned the meeting at 8:05pm