



**CITY OF LOS ALTOS
CITY COUNCIL MEETING MINUTES
TUESDAY, JUNE 13, 2023
7:00 p.m.
1 N. San Antonio Rd. ~ Los Altos, CA**

*Sally Meadows, Mayor
Jonathan Weinberg, Vice Mayor
Pete Dailey, Councilmember
Neysa Fligor, Councilmember
Lynette Lee Eng, Councilmember*

CALL MEETING TO ORDER – Sally Meadows, Mayor, called the meeting to order at 7:00 p.m.

ESTABLISH QUORUM – All Councilmembers were present and in person.

PLEDGE ALLEGIANCE TO THE FLAG – Jonathan Weinberg, Vice Mayor, led the Pledge of Allegiance.

REPORT ON CLOSED SESSION – There was no Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following members of the public spoke during Public Comment:

- Teresa Morris

CONSENT CALENDAR

The following members of the public spoke regarding items on the Consent Calendar:

- Silja Paymer (Item 2)
- Teresa Morris (Item 3)
- Scott Spielman (Item 2)

Lynette Lee Eng, Councilmember, pulled Items 2, 3 and 5 from the Consent Calendar.

Sally Meadows, Mayor, moved Items 2, 3 and 5 to the Discussion section of the agenda.

Motion by Lee Eng and Seconded by Fligor to approve 1, 4, 6 of the Consent Calendar. **Motion carried unanimously by roll call vote.**

1. Approve the Special and Regular Meeting Minutes for the City Council Meeting of May 23, 2023
4. Approve and adopt resolutions authorizing the City Manager to execute amendments to the professional service agreements for the Development Services Department
6. Waive second reading and adopt an Ordinance amending Los Altos Municipal Code Chapter 2.08 Commissions Generally and Chapter 2.12 Historical Commission to modify membership, meeting frequency, and powers and duties of City Commissions

PUBLIC HEARINGS

7. Conduct the public hearing, consider any written protests received, introduce and waive further reading of Ordinance: Sanitary Sewer Rates, and find that the approval of the ordinance is exempt from review under the California Environmental Quality Act

(“CEQA”) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15273 and none of the circumstances in Section 15300.2 applies

Aida Fairman, Environmental Services Utility Department Director, presented the report.

Sally Meadows, Mayor, opened the Public Hearing.

The following members of the public spoke during the Public Hearing:

- Cliff Drowley
- Thomas Chapman
- Alice Shyu
- Scott Spielman

Sally Meadows, Mayor, closed the Public Hearing.

Melissa Thurman, City Clerk, counted the written protests received at the close of the Public Hearing. The total of written protests received was **337** letters. The City Clerk determined the absence of a majority protest.

Motion by Weinberg and Seconded by Dailey to introduce and waive further reading of Ordinance: Sanitary Sewer Rates and find that the approval of the ordinance is exempt from review under the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15273 and none of the circumstances in Section 15300.2 applies.

Motion carried unanimously by roll call vote.

8. Introduce and set for public hearing the adoption by reference the 2021 International Property Maintenance Code with certain local amendments and find that the ordinance is exempt from CEQA pursuant to the provisions of Section 15061(b)(3) of Division 6 of Title 14 of the California Code of Regulations

Nick Zornes, Development Services Director, provided the report.

Sally Meadows, Mayor, opened the Public Hearing.

There were no speakers during the Public Hearing.

Sally Meadows, Mayor, closed the Public Hearing.

Motion by Weinberg and Seconded by Lee Eng to introduce and set for public hearing the adoption by reference the 2021 International Property Maintenance Code with certain local

amendments and find that the ordinance is exempt from CEQA pursuant to the provisions of Section 15061(b)(3) of Division 6 of Title 14 of the California Code of Regulations, as amended.

9. Hold a Public Hearing and adopt three Resolutions approving the use of Park-In-Lieu funds for the parks and recreation facility improvements identified in the accompanying resolution in the total amount of \$4,558,000

Manny Hernandez, Parks and Recreation Director, presented the report.

Lynette Lee Eng, Councilmember, recused herself from discussion and voting regarding the Grant Park resolution due to a potential conflict of interest.

Sally Meadows, Mayor, explained that since the packet was produced, staff realized that the Mackenzie Park resolution did not need to be separated from the general resolution. Because of this, only two resolutions would be considered for adoption, and the Mackenzie Park improvements would be included in the general resolution. The Grant Park resolution did require a separate vote for adoption.

Sally Meadows, Mayor, opened the Public Hearing.

The following members of the public spoke during the Public Hearing:

- Roberta Phillips
- Teresa Morris

Sally Meadows, Mayor, closed the Public Hearing.

Motion by Weinberg and Seconded by to adopt a resolution authorizing the allocation of Park-In-Lieu funds for Parks and Recreation facility improvement projects – Grant Park. **Motion carried 4-0-1 by roll call vote with Councilmember Lee Eng abstained.**

Lynette Lee Eng, Councilmember, re-entered the Chambers to discuss the general resolution.

Motion by Weinberg and Seconded by Fligor to adopt a resolution authorizing the allocation of Park-In-Lieu funds for Parks and Recreation facility improvement projects. **Motion carried 4-0-1 by roll call vote with Councilmember Lee Eng abstained.**

Due to the time of the meeting, the City Council moved Items 3 and 5 of the Consent Calendar to be heard before Item 10 on the agenda.

5. Adopt the revised Council Norms and Procedures

Lynette Lee Eng, Councilmember, requested that agenda packets be released on Wednesdays instead of Thursdays to allow more time for reading.

Motion by Fligor and Seconded by Lee Eng with direction to staff to implement a practice where the draft Council meeting agenda is shared with Council and the public when the draft agenda is

published in the Town Crier. Friendly amendment by Dailey to strike language in the motion regarding the practice of releasing the agenda. Councilmember Fligor rejected the Friendly amendment.

Substitute Motion by Dailey and Seconded by Weinberg to adopt the Council Norms and Procedures, as presented. **Motion carried 4-0-1 by roll call vote with Councilmember Lee Eng opposed.**

3. Approve extension of Memorandum of Understanding between the City of Los Altos and the Los Altos Stage Company for an additional year through November 9, 2025

Lynette Lee Eng, Councilmember, posed questions to staff regarding the project.

Motion by Weinberg and Seconded by Fligor to approve the extension of a Memorandum of Understanding between the City of Los Altos and the Los Altos Stage Company for an additional year through November 9, 2025. **Motion carried 4-1 by roll call vote with Councilmember Lee Eng opposed.**

The City Council took a recess at 9:02 p.m.

The City Council reconvened at 9:16 p.m.

10. Hold a Public Hearing and adopt Resolutions approving the Financial Policy; the Appropriations Limit; FY23-24 Fee Schedule; FY23-24 Salary Schedule; FY23-24 Utility User Tax; FY23-24 Transient Occupancy Tax; FY23-24 Operating Budget

June Du, Finance Director, presented the report.

Sally Meadows, Mayor, opened the Public Hearing.

The following members of the public spoke during the Public Hearing:

- Roberta Phillips

Sally Meadows, Mayor, closed the Public Hearing.

Motion by Weinberg and Seconded by Fligor to adopt a Resolution adopting the City's Financial Policy, as amended. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution establishing the FY23-24 Appropriations Limit. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution setting certain fees and charges to be collected in FY23-24. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution approving the updated Fiscal Year 2023/24 Pay Schedule to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution reaffirming the FY 2023-24 Utility Users Tax Rate. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Fligor to adopt a Resolution reaffirming the FY 2023-2024 Transient Occupancy Tax Rate. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution adopting the FY 2023-2024 Operating Budgets. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to adopt a Resolution adopting the FY2023-2028 five-year Capital Improvement and Major Maintenance Program (CIMMP). **Motion carried unanimously by roll call vote.**

DISCUSSION ITEMS

2. Adopt a resolution of local support that authorizes staff to file an application for funding assigned to the Metropolitan Transportation Commission, commits necessary matching funds from the City, and states assurance to MTC that the City will complete the N. San Antonio Rd. Complete Streets Project

Lynette Lee Eng, Councilmember, posed questions to staff regarding the project.

Motion by Weinberg and Seconded by to adopt a resolution of local support that authorizes staff to file an application for funding assigned to the Metropolitan Transportation Commission, commits necessary matching funds from the City, and states assurance to MTC that the City will complete the N. San Antonio Rd. Complete Streets Project. **Motion carried unanimously by roll call vote.**

Lynette Lee Eng, Councilmember, made a Friendly Amendment to guarantee community outreach and if necessary, modify the project.

Jonathan Weinberg, Vice Mayor, rejected the Friendly Amendment.

INFORMATIONAL ITEMS ONLY

The items listed are informational only and the City Council does not take action for agenda items in this section

11. Tentative Council Calendar and Housing Element Update Calendar

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

- **Councilmember Fligor** - Request for one future Council agenda item:
 - Café at the Community Center (*Supported by Councilmember Lee Eng and Vice Mayor Weinberg*)

- **Councilmember Lee Eng** – Request for one future Council agenda item:
 - Discussion on the Distel site (*City Attorney Houston to send an update via email to Council*)
 - Discussion on the Contribution Policy (*No second*)

ADJOURNMENT– The meeting adjourned at 11:58 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of June 27, 2023.

Sally Meadows,
Mayor

Melissa Thurman, MMC
City Clerk