



AGENDA REPORT SUMMARY

Meeting Date: January 9, 2024

Subject Contract Amendment to the Maintenance Services Agreement between the City of Los Altos and Bear Electrical Solutions, Inc. The scope of work included in the Contract Amendment is exempt from the CEQA pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and 15301(c) (Existing Facilities).

Prepared by: Harun Musaefendic, Assistant Civil Engineer

Reviewed by: Aida Fairman, Public Works Director

Approved by: Gabriel Engeland, City Manager

Attachment(s):

None

Initiated by:

Staff

Previous Council Consideration:

None

Fiscal Impact:

The \$186,025 funds for Amendment No. 1 will be appropriated from the Capital Improvement and Major Maintenance Program, Annual Traffic Sign Replacement, Project No. TS-01006.

Environmental Review:

Contract Amendment to the Maintenance Services Agreement between the City of Los Altos and Bear Electrical Solutions, Inc. is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and 15301(c) (Existing Facilities) in that the Project consists of the operation, maintenance, and repair of existing public facilities and is not anticipated to have any significant adverse impact upon the existing environment and will not significantly alter or expand existing facilities.

Policy Question(s) for Council Consideration:

- None

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JD



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Summary:

- On July 17, 2023, the City executed an agreement for maintenance services for traffic signals and street lights with Bear Electric Solutions. The total compensation budgeted for FY2023/24 agreement is \$75,816.
- The Transportation Division in the new Public Works Department received complaints about several malfunctioning lighted crosswalk signals, RRFBs, and radar speed signs. Upon further investigation by Bear Electric Solutions it was determined that some of the signs require maintenance and/or replacement requiring additional funds. The Annual Traffic Sign Replacement budget has available funds (\$186,025) that shall be utilized for the maintenance of above-mentioned signs to improve safe access for bicycles and pedestrians and safer routes to schools.

Staff Recommendation:

Approve Amendment No.1 in the amount not to exceed \$186,025 and authorize the City Manager or his designee to execute Amendment No. 1 of the Maintenance Services Agreement between the City and Bear Electric Solutions, Inc.

Purpose

To approve Amendment No.1 and authorize the City Manager or his designee to execute Amendment No. 1 of the Maintenance Services Agreement between the City and Bear Electric Solutions, Inc.

Background

On July 17, 2023, the City signed an agreement with Bear Electric Solutions, Inc. for maintenance services for traffic signals and street lights. The total compensation budgeted for the FY2023/24 agreement is \$75,816. The City determined that the contractor possesses the skills, experience, and certifications required to provide the services required by the City. The scope of work includes but is not limited to the following tasks: 1. Inventory and initial system health check, 2. Traffic signal quarterly maintenance checks, 3. Traffic signal annual maintenance check, 4. Vehicle speed radar sign quarterly maintenance checks, 5. Lighted crosswalk system quarterly maintenance checks, 6. RRFB lighted crosswalk system quarterly maintenance checks, 7. Additional special services as needed, 8. On-call support services.



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After receiving complaints about several malfunctioning lighted crosswalk signals, RRFs, and radar speed signs, the Public Works Department staff directed Bear Electric Solutions to perform further investigation into the malfunctions of said signals and signs. Upon further investigation, it was determined that some of the signs require maintenance and/or replacement, requiring additional funds. The Annual Traffic Sign Replacement budget has available funds (\$186,025) that shall be utilized for the maintenance of the above-mentioned signs to improve safe access for bicycles and pedestrians and safer routes to schools.

Discussion/Analysis

The Public Works Department is responsible for the maintenance and proper operation of traffic signals and street lights. The proper operation of traffic signals and lights is crucial for safe access for bicycles and pedestrians for all residents, and it is especially crucial for safer routes to schools. Bear Electric Solutions went through the request for proposal process and possesses the skills, experience, and certifications required to provide the maintenance services required by the City. The Annual Traffic Sign Replacement budget has available funds that shall be used for inventory and maintenance of street traffic signs.

Recommendation

Approve Amendment No.1 in the amount not to exceed \$186,025 and authorize the City Manager or his designee to execute Amendment No. 1 of the Maintenance Services Agreement between the City and Bear Electric Solutions, Inc.