



TO: Parks & Recreation Commission

FROM: Donna Legge, Staff Liaison

SUBJECT: FY 2022/2023 Work Plan

RECOMMENDATION:

Finalize recommended FY 2022/23 Work Plan, subcommittees, and accomplishments to be presented to City Council at the annual Special Joint Meeting on May 3, 2022

BACKGROUND

City Council is hosting a special joint meeting with the various commissions, including the Parks and Recreation Commission (PARC) on May 3, 2022, to review accomplishments and a recommended Work Plan for the next twelve-month period (May to May). Each Commission will be allotted approximately 30 minutes to present their accomplishments from the past year and next year's Work Plan.

At its special meeting of March 16, 2022, staff presented a proposed Work Plan to the PARC, based on the attached considerations and department goals (Attachment 1). The PARC used this as a starting point to discuss and recommend projects including goals, descriptions, and subcommittee assignments (Attachment 2).

Staff has provided a list of the FY 2021/22 Accomplishments below:

- Recreation Contract Instructor Program Presentation by Staff
- Established Commission Subcommittee Guidelines
- Navigation of Parks and Recreation Commission Webpage
- Santa Clara County Office of LGBTQ Affairs Presentation
- Approved JEDI Subcommittee Scope and Mission
- Review of Approved Budget
- Presentation of the "July is Parks Make Life Better Month" Proclamation
- Community Outreach at Community Events
- Inclusive Park Assessment Presentation
- Los Altos Community Center Ribbon Cutting
- Off-Leash Pilot Visitations and Public Outreach by Subcommittee
- Hillview Baseball Field Off-Leash Pilot Program Recommendation to City Council
- Review of Outdoor Pickleball Courts at Tennis Courts

- Review of Naturescape Playground at Redwood Grove
- Skatepark Feasibility Presentation by Subcommittee
- Review of City Council Retreat Outcome
- Vice Chair Morris and Commissioners Wang and Yeh attended the California Park and Recreation Society Conference

Staff is recommending that the Senior Commission discuss how the information will be presented including a spokesperson or persons.

While it was anticipated that the current PARC vacancy would be filled, the vacancy will remain open until further notice.

Attachments:

1. Work Plan Considerations and Recreation Department Goals
2. 2022/2023 Proposed Work Plan