

**MINUTES OF THE REGULAR MEETING OF THE SPECIAL MEETING OF
THE PARKS & RECREATION COMMISSION OF THE CITY OF LOS ALTOS, HELD
ON WEDNESDAY, MARCH 16, 2022, AT 7:00 P.M.
WITH REMOTE ACCESS VIA RINGCENTRAL WEBINARS**

ROLL CALL TO ESTABLISH QUORUM

Meeting called to order at 7:00 p.m.

PRESENT: Chair Dailey, Vice Chair Morris, Commissioners Corrigan, Valadez, and Wang

ABSENT: None

LATE: Commissioner Yeh (arrived at 7:08 p.m.)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Roberta Phillips recommended a joint meeting with the Senior Commission, after attending their recent meeting due to shared issues.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Approve minutes of the regular meeting of February 9, 2022

Public Comment: None.

Action: Upon a motion by Commissioner Valadez, seconded by Commissioner Corrigan, the Commission approved accepting the minutes of the meeting of February 3, 2022, with minor corrections.

Approve: Dailey, Morris, Corrigan, Valadez, and Yeh.

Oppose: None.

Abstention: None.

Motion passed unanimously: 5-0-0.

COMMISSIONER YEH JOINED THE MEETING AT 7:08 P.M.

2. Fiscal Year 2022/2027 Capital Improvement Program Recommendations

Review proposed park and recreation facility projects for the Five-year Capital Improvement Program and forward recommended priorities to the Finance Department

Public Comment: None.

Action: Chair Dailey moved that the Parks & Recreation Commission support staff's CIP recommendations with the modification that Grant Park be elevated, and the Facilities Assessment be pulled forward to Year 1 or 2. Commissioner Corrigan seconded the motion.

A friendly amendment by Vice Chair Morris exchanged the word “elevated” with the phrase “emphasized and prioritized (and the electrical panel be replaced to support a minimum amount of cooling.” Chair Dailey and Commissioner Corrigan accepted the friendly amendment.

After additional Commission discussion, the motion was amended as follows:

Chair Dailey moved that the Parks & Recreation Commission recommends the adoption of Staff's CIP Priorities (Attachment 1) with a modification that Grant Park be prioritized (and the electric panel be replaced to support heating, hot water, and cooling, as appropriate).

Approved: Dailey, Morris, Corrigan, and Wang.

Opposed: Yeh and Valadez.

Abstained: None.

Motion passed: 4-2-0.

CHAIR DAILEY INITIATED A 10 MINUTE BREAK AT 9:01 P.M.

CHAIR DAILEY RESUMED THE MEETING AT 9:11 P.M.

3. 3. Fiscal Year 2022/23 Work Plan

Discuss and recommend FY 2022/23 Work Plan to be presented to City Council at the annual Special Joint Meeting on May 3, 2022

Public Comment: None.

Action: Commissioner Wang moved to accept the 2022/2023 Work Plan [which was edited in real time by Director Legge and Administrative Support Casey Jensen-Richardson]. Vice Chair Morris seconded the motion.

Approved: Dailey, Morris, Yeh, Corrigan, Valadez, and Wang.

Opposed: None.

Abstained: None.

Motion passed, unanimously: 6-0-0.

INFORMATIONAL ITEMS

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

A. California Park and Recreation Society Conference Highlights

Reports about the California Parks and Recreation Society Conference were given by Casey Jensen-Richardson (City staff), Donna Legge (City staff), Cyndie Wang (PARC

Commissioner), Yong Yeh (PARC Commissioner), and Teresa Morris (PARC Commissioner).

B. Future Agenda Items

- Commission Reorganization - Appoint Chair and Vice Chair (April 13, 2022)
- Finalize FY 2022/23 Work Plan (April 13, 2022)
- Communication Outreach (April 13, 2022)
- Special Joint Meeting with City Council (May 3, 2022)
- Pop-Up Activates Update (May/June)

C. Receive information and announcements from City staff

Presentation of City announcements made by Director Donna Legge.

ADJOURNMENT

Chair Dailey adjourned the meeting at 10:40 p.m.