



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING MINUTES  
TUESDAY, MAY 23, 2023  
7:00 p.m.  
1 N. San Antonio Rd. ~ Los Altos, CA**

*Sally Meadows, Mayor  
Jonathan Weinberg, Vice Mayor  
Pete Dailey, Councilmember  
Neysa Fligor, Councilmember  
Lynette Lee Eng, Councilmember*

**CALL MEETING TO ORDER** – Sally Meadows, Mayor, called the meeting to order at 7:00 p.m.

**ESTABLISH QUORUM** – All Councilmembers were present and in person.

**PLEDGE ALLEGIANCE TO THE FLAG** – Neysa Fligor, Councilmember led the Pledge of Allegiance.

**REPORT ON CLOSED SESSION** – There was no reportable action for the Closed Session meeting of May 23, 2023.

**CHANGES TO THE ORDER OF THE AGENDA**

Jonathan Weinberg, Vice Mayor, suggested continuing Item 5 on the agenda to a future meeting date.

Motion by Weinberg and Seconded by Fligor to continue Item 5 to a date uncertain. **Motion carried unanimously by roll call vote.**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke during Public Comment:

- Mary Popek
- Cathie Perga
- Roberta Phillips

**SPECIAL ITEMS**

- a.** Issue proclamation recognizing May 2023 as Mental Health Awareness Month

Sally Meadows, Mayor, issued a proclamation recognizing May 2023 as Mental Health Awareness Month.

- b.** Proclamation of the Mayor Recognizing Recipients of the 2023 Los Altos Historic Preservation Award

Sally Meadows, Mayor, presented the 2023 Los Altos Historic Preservation Award to the Los Altos Chapter, Daughters of the American Revolution.

**CONSENT CALENDAR**

Motion by Dailey and Seconded by Weinberg to approve the Consent Calendar. **Motion carried unanimously by roll call vote.**

- 1.** Approve Draft Meeting Minutes for the Special and Regular City Council Meetings of May 9, 2023

2. Treasurer's Report – Month Ended February 28, 2023
3. Quarterly Investment Portfolio Report – Quarter Ended March 31, 2023
4. Adopt a resolution to authorize the City Manager to execute Amendment No. 1 to the LAYC Design Agreement between the City of Los Altos and CO+ED Architecture through FY 24/25 in an amount not to exceed \$145,068 to provide design, bid support, construction documents, and construction administration for the new Los Altos Youth Center office conversion project. (M. Loatfi)

## **PUBLIC HEARINGS**

5. Introduce and set for public hearing the adoption by reference the 2021 International Property Maintenance Code with certain local amendments and find that the ordinance is exempt from CEQA pursuant to the provisions of Section 15061(b)(3) of Division 6 of Title 14 of the California Code of Regulations (N. Zornes)

*This item was continued to a date uncertain.*

## **DISCUSSION ITEMS**

6. Direct staff to incorporate funding for various non-profit and civic organizations into the budget for FY23-24 and shift the application submission date for future years (A. Carnesecca)

Anthony Carnesecca, Assistant to the City Manager, presented the report.

The following members of the public spoke regarding the item:

- Kathryn Tomaino
- Simone Berkowitz
- Maddy McBirney
- Kim Mosley
- Elizabeth Ward
- Larry Lang
- Margo Horn
- Freddie Wheeler
- Gary Hedden
- Karen Zucker
- Monica Waldman
- Roberta Phillips
- Roy Lave
- Tian Zhang
- Joe Beninato

Motion by Weinberg and Seconded by Fligor to modify the donation policy to move the donation request deadline to April 30<sup>th</sup> of each year. **Motion carried unanimously by roll call vote.**

Motion by Fligor and Seconded by Lee Eng to provide a contribution of \$60,208 to CHAC. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Lee Eng to provide a contribution of \$65,000 to the Los Altos History Museum. **Motion carried unanimously by roll call vote.**

Motion by Meadows and Seconded by Weinberg to evaluate additional funding in the upcoming FY2023-24 City of Los Altos budget and direct staff to work with the Library Museum staff to perform a cost analysis to identify any needs for extra funds. **Motion carried unanimously by roll call vote.**

Motion by Weinberg and Seconded by Meadows to provide a contribution of \$67,500 annually to the Los Altos Chamber of Commerce and to direct staff to develop a 5-year agreement with the Chamber for the City Council to review at a future meeting date. **Motion carried 3-2 with Councilmembers Dailey and Fligor opposed.**

The City Council recessed at 9:17 p.m.

The City Council reconvened at 9:25 p.m.

Motion by Lee Eng and Seconded by Fligor to provide a \$25,000 contribution to CSA. Mayor Meadows provided a Friendly Amendment to direct staff to return with an agreement with CSA at a future City Council meeting authorizing a multi-year contribution of \$25,000 annually. Councilmember Dailey provided a Second Friendly Amendment that the direction to staff be provided separately and not contained in the original motion. Councilmembers Lee Eng and Fligor accepted the Second Friendly Amendment. **Motion carried unanimously by roll call vote.**

The City Council directed staff to return with an agreement with CSA at a future City Council meeting authorizing a multi-year contribution of \$25,000 annually.

Motion by Dailey to provide a \$10,000 contribution to Arts Los Altos. **Motion failed due to lack of a second.**

Motion by Meadows and Seconded by Lee Eng to provide a \$20,000 contribution to WomenSV. **Motion carried unanimously by roll call vote.**

Contributions were not provided to Community Builders Toolbox or Morning Forum.

7. Provide direction on the number of meetings for the Complete Streets and Environmental Commissions and introduce and waive further reading of Ordinance No. 2023-XX that amends Los Altos Municipal Code Chapter 2.08 Commissions Generally and Chapter 2.12 Historical Commission to modify membership, meeting frequency, and powers and duties of City Commissions (A. Carnesecca)

Jon Maginot, Assistant City Manager, presented the report.

The following members of the public spoke regarding the item:

- Bruno Delagneau
- Anne Paulson
- Pierre Bedard
- Freddie Wheeler
- Stacy Banerjee
- Suzanne Ambiel
- Julie Crane
- Jill Woodford
- Suresh Vekatraman
- Joe Beninato
- Monica Waldman
- Kim Mosley

The City Council made various amendments to the ordinance and directed staff to include the amendments into the ordinance prior to the adoption of the ordinance at the meeting of June 13, 2023.

Motion by Dailey and Seconded by Fligor to Introduce and waive further reading of an ordinance that amends Los Altos Municipal Code Chapter 2.08 Commissions Generally and Chapter 2.12 Historical Commission to modify membership, meeting frequency, and powers and duties of City Commissions, as amended. **Motion carried unanimously by roll call vote.**

The City Council recessed at 12:05 a.m.

The City Council reconvened at 12:14 a.m.

**8. Adopt the revised Council Norms and Procedures (J. Maginot)**

Jon Maginot, Assistant City Manager, presented the report, and listed amendments intended for the norms and procedures that was not included in the document before publication of the packet.

The following members of the public spoke regarding the item:

- Pierre Bedard
- Freddie Wheeler
- Roberta Phillips

The City Council made various amendments to the Council Norms and Procedures document and directed staff to include the amendments into the document prior to adoption at the meeting of June 13, 2023.

**9. Discuss and Consider Taking Positions on Various Senate and Assembly Bills and a Potential Local Ballot Measure (N. Fligor)**

***This item was continued to the meeting of June 13, 2023.***

**10. Review the flag raising request for the Progress Pride flag from June 1, 2023 through June 7, 2023 and the Juneteenth flag from June 19, 2023 through June 25, 2023 (J. Weinberg)**

Motion by Weinberg and Seconded by Meadows to approve the Progress Pride flag raising request from June 1, 2023 through June 7, 2023. **Motion carried 4-0-1 with Councilmember Lee Eng abstained.**

Motion by Weinberg and Seconded by Fligor to approve the Juneteenth flag raising request from June 19, 2023 through June 25, 2023. **Motion carried 4-0-1 with Councilmember Lee Eng abstained.**

**INFORMATIONAL ITEMS ONLY**

**11. Tentative Council Calendar and Housing Element Update Calendar**

**COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

- **Councilmember Lee Eng** – Request for one future Council agenda item:
  - School District Discussion – Allen Bill (*Supported by Councilmember Fligor*)

- **Councilmember Fligor** – Request for one future Council agenda item:
  - 1% for the Arts (*Supported by Councilmember Lee Eng and Mayor Meadows*)

**ADJOURNMENT**– The meeting adjourned at 1:25 a.m. on May 24, 2023.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of May 9, 2023.

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Sally Meadows,  
Mayor

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Melissa Thurman, MMC  
City Clerk