



## **SPECIAL HISTORICAL COMMISSION MEETING MINUTES**

**6:00 PM – Monday, January 27, 2025**

***Manzanita Room, Los Altos Community Center, 97 Hillview  
Avenue, Los Altos, CA***

### **CALL MEETING TO ORDER**

At 6:00 p.m. the Chair called the meeting to order.

### **ESTABLISH QUORUM**

**PRESENT:** Commissioners Adams, Atkinson, Coe and Maguire-Negus

**STAFF:** Senior Planner Gallegos and Assistant City Manager Zornes

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None

### **CONSENT CALENDAR.**

#### **1. Historical Commission Meeting Minutes**

Approval of the DRAFT minutes of the regular meeting of November 19, 2024.

Action: Upon a motion by Commissioner Maguire-Negus to approve the Historical Commission minutes of November 19, 2024, seconded by Commissioner Adams.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

The motion was approved (4-0).

### **PUBLIC HEARING**

#### **2. H24-0009 – City of Los Altos – 1 North San Antonio Road**

Request for a Historic Alteration Permit to remove and replace 22 apricot trees on a historic landmark property. This project is categorically exempt from environmental review under Section 15331 (“Historical Resource Restoration/Rehabilitation”) of the California Environmental Quality Act (CEQA). *Planner: Gallegos*

Staff member Sean Gallegos provided a presentation on the project.

Commissioners had questions about the arborist report and the process for replanting replacement trees.

Staff responded to questions from the Commission.

Chair Coe opened the public comment period.

Alice Mansel provided public comments regarding the overall orchard.

Maria Bautista from the Preservation Action League provided public comments regarding the orchard.

Jon Baer provided public comment regarding the orchard.

The Commission had a further question from staff regarding the schedule for planting trees.

Staff responded to the commissioner's questions.

The Commission discussed the historic alteration permit project at 236 Eleanor Avenue

The Commission had a question regarding the orchard from Maria Bautista, who spoke during public comment.

Staff provided clarification to the Commission on the orchard and CEQA.

Action: Upon a motion by Commissioner Maguire-Negus to approve the approve the historic alteration permit (H24-0009) application based on the recommended findings and conditions of approval, seconded by Commissioner Adams.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

The motion was approved (4-0).

## DISCUSSION

### **3. City of Los Altos - Certified Local Government (CLG) Annual Report**

Request to review and approve the annual report to the State Office of Historic Preservation  
*Planner: Gallegos*

Staff member Sean Gallegos provided a presentation on the item.

Chair Coe opened the public comment period.

Eric Steinle provided a public comment for training for the Commission.

Maria Bautista provided a public comment on the orchard

Action: None. Commission directed staff to make the following revisions to workplan:

- a. Under Section II.A, the professional designation for Commissioner Adams and Coe shall include "retired" in parentheses behind their discipline.
- b. Under IIA.2, the response shall indicate there is a vacancy in the Historical Commission.
- c. Under A1 of Additional Information for National park Service Annual Products Reports for CLGS on page 9, the response shall be changed to "yes."

- d. Under A2 of Additional Information for National park Service Annual Products Reports for CLGS on page 9, the number of properties added to the register or designated from October 1, 2023, to September 30, 2024 is change to “none.”
- e. Under C2 of Additional Information for National park Service Annual Products Reports for CLGS on page 9, the response for the total number of properties benefiting from the Mills Act program shall be changed to “17.”

#### **INFORMATIONAL ITEMS**

- 4. **City of Los Altos - Margaret Thompson Essay Contest**  
Receive a status of the Margaret Thompson Essay Contest.

#### **ADJOURNMENT**

Chair Coe adjourned the meeting at 7:31 PM.

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Sean Gallegos  
Staff Liaison