

From: [Maria Bautista](#)
To: [Sean Gallegos](#); [Public Comment - HC](#); [City Council](#)
Subject: CLARIFICATION: Tonight's Historical Commission Agenda
Date: Monday, April 28, 2025 4:42:37 PM

Hi Sean,

In reviewing the agenda for tonight's Historical Commission meeting, I see that the commission is scheduled to approve the minutes from their January 27, 2025 meeting, but not the minutes from their February 6, 2025 meeting. Tonight is the first HC meeting following February 6.

Attached, please see images of the referenced information.

On February 6, 2025 the Historical Commission approved a Historical Alteration permit.

On April 3, 2025 the Planning Commission in a regular meeting by consent approved the February 6, 2025 meeting minutes that included an action by the Historical Commission.

As a matter of authority, how is one commission approving the minutes that reflect the action of another commission?

If a member of the public has objection or correction to the Historical Commission minutes from February 6, 2025, they would expect an opportunity to address objections/correction at the next regular Historical Commission meeting.

Further, the Historical Commission as the governing body of historical alteration permits, is responsible for approving their minutes related to a historical alteration permit on a historical resource.

Please clarify when the Historical Commission will consider their February 6, 2025 minutes, and whether they can move forward tonight without having approved the minutes from their most recent meeting.

As part of CLG, the Historical Commission minutes need to be submitted to the State of CA in their annual report [II(E)CLG Requirements, August 1999] which further emphasizes the importance of their approval of their own actions. This submission needs to reflect that the minutes are correct, as well as include the proper identification of the historical resource and adequate detail of any permitted alteration.

Please reply.

Best,

Maria