

ATTACHMENT 2

RESOLUTION NO. 2023-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION
CONTRACT WITH SAE CONSULTING ENGINEERING FOR CITY ALL
PERMIT COUNTER PROJECT IN AN AMOUNT NOT-TO-EXCEED \$178,000
AND UP TO 10% CONTINGENCY FUNDS NOT-TO-EXCEED \$17,800**

WHEREAS, the project, which includes remodeling and replacement of existing city hall permit counter casework, countertop, flooring and any necessary mechanical, electrical, plumbing associated with the project; and

WHEREAS, SAE Consulting Engineering was the lowest responsible, responsive bidder for the Project; and

WHEREAS, the project is the acceptance of the work is categorically exempt from review under California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(b) (Existing Facilities), in that the project consists of the operation, repair, and maintenance of existing facilities. Also, the project involves negligible or no expansion of existing or former use, and none of the circumstances stated in CEQA Guidelines Section 15300.2 applies.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby:

1. Authorizes the City Manager to execute a Construction Contract in an amount not-to-exceed \$178,000 and up to 10% contingency funds not-to-exceed \$17,800 to construct the City Hall Permit Counter project.
2. Authorizes the City Manager to take such further actions as may be necessary to implement the foregoing agreement.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 9th day of May, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sally Meadows, MAYOR

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Attest:

Melissa Thurman, CITY CLERK