



## **ZONING ADMINISTRATOR MEETING MINUTES**

**4:00 PM - Wednesday, October 4, 2023**

*Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, CA*

### **CALL MEETING TO ORDER**

At 4:06 p.m. the Zoning Administrator called the meeting to order.

### **ESTABLISH QUORUM**

PRESENT: Zoning Administrator Zornes

STAFF: Associate Planner Liu

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

### **ITEMS FOR CONSIDERATION/ACTION**

#### **CONSENT CALENDAR.**

**1. Zoning Administrator Meeting Minutes**

Approval of the DRAFT minutes of the regular meeting of October 5, 2023.

Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of October 5, 2023.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

### **PUBLIC HEARING**

**2. SC23-0015 – Yun Li – 628 Cuesta Drive**

Design Review for the modifications to an approved residential addition (SC21-0046) from a two-story house with 2,065 square feet at the first story and 1,120 square feet at the second story to a two-story house with 2,257 square feet at the first story and 1,077 square feet at the second story. This project is categorically exempt from environmental review under 15301 of the California Environmental Quality Act (CEQA). *Project Planner: Liu*

### **STAFF PRESENTATION**

Associate Planner Liu presented the staff report recommending approval of design review application

SC23-0015 subject to the listed findings and conditions.

**PUBLIC COMMENT**

None

Action: Zoning Administrator Zornes approved design review application SC23-0015 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

**POTENTIAL FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Zoning Administrator Zornes adjourned the meeting at 4:10 PM.

---

Nick Zornes  
Zoning Administrator