

CSC Vision: Our community-focused and sustainable streets empower people of all ages and abilities to access destinations comfortably, safely, and conveniently, regardless of their mode of transportation.

### Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Adopt plan in Spring 2022 (City Council)	Manage bike and ped network improvements from CSMP	Align with Resurfacing Program, see Goal 1E  Create additional list of Bike and Ped improvements consistent with 5-year plan for CIP, see Goal 1E
		Implement high-priority projects within 10 years	Implement school improvement plans (Phases I and II)	Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans - Signage and striping improvement plans - Phase I (2022) - Civil improvements plans - Phase II (2022-23)  Identify any budget shortfall to complete city-wide improvements on school routes
		Coordinate with Climate Action Plan (CAAP) on implementation of 1 project per year	Promote Suggested Routes to School maps, and Schoolroutes App	Promote Suggested Routes maps to school districts annually  Roll out/Promote Schoolroutes app to parents and students in collaboration with school districts (spring/fall 2022)  Deploy additional features of app including Carpool Coordinator and School Depot Stations (walking school bus and bike trains)
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	Some plan line drawings will not move forward due to lack of community support. Some will be implemented as part of the resurfacing program. The remainder will compete with

				<p>all CSMP recommended improvements for priority, and be considered for refinement as part of grant applications.</p> <p>Plans for pursuit include: Jardin, Clark, Covington, El Camino Real, Gordon, Grant, Loyola Corners, Berry &amp; Miramonte, St Joseph, Alicia.</p>
			Align with Climate Action and Adaptation Plan, and Committee	[develop deliverable with CAAP]
<b>1B</b>	<b>Align Pavement Program to Increase PCI and Simultaneously Add Multi-Modal Safety Amenities</b>	<b>Achieve PCI of 75 by 2026</b>	Review PCI pavement program	Review biennial PCI report update (2022) and progress
			Implement Priority Bicycle and Pedestrian Facilities and Traffic Calming with Pavement Program	Develop pavement program identifying priority streets for annual resurfacing program including minimum 2 corridor goal per year for Bike/Ped/traffic calming improvement
			Expand sidewalk/shoulder policy	Enhance sidewalk/shoulder policy to include maintenance responsibility (current policy is on stormwater permeability)
<b>1C</b>	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<b>Increase share of students walking/biking to school by 10%</b>	Create and implement education programs to expand bike/ped safety knowledge with students/families	<p>Execute pilot education and encouragement program via assembly and in-class for bike safety and awareness</p> <p>Finalize and publicize plan and curriculum</p>
		<b>Maintain advisory committee with quarterly meetings</b>  <b>Survey results showing at least 20% increase in student comfort walking and biking</b>	Create and implement encouragement programs to increase bike/ped commuting	<p>Show school administration survey, hand tally results, number of students/families participating in program activities, parent survey, student survey</p> <p>Collect annual Bike-Ped counts</p> <p>Create plan and solicit/incorporate feedback, adjust plan based on additional feedback</p>

		<b>10% of classrooms conduct hand tallies</b>	Review school traffic	Receive update from PD about school traffic, and crossing guard program
<b>1D</b>	<b>Enhance City's Traffic Calming Program</b>	<b>Reduce traffic speed by 10% on city streets with traffic calming measures</b>  <b>Reduce congestion and cut through traffic</b>  <b>Improve downtown visitors and business owners satisfaction with traffic flow</b>	Develop New Traffic Calming Plan to slow traffic speed	Have CSC discussion to scope the traffic calming program (2022) with goal of identifying needs in near term and establishing programs over the long-term.  Review 2011 Collector Street Traffic Calming plan, and develop Traffic Calming Plan and Toolkit. Initiate pilot program for one corridor, and develop implementation plan including minimum 2 corridor goal per year for Traffic Calming implementation. Align with Resurfacing Program  Revamp Neighborhood Traffic Management Program (NTMP) to be a more effective program to manage speeds and cut-thru traffic on residential streets  Review enforceable speed limits especially with AB-43
			Create strategy for congestion and cut-through management	Develop plan to manage congestion and cut-through traffic  Consider Residential Open Streets Program  Review truck routes through City
			Recommend transportation improvements for Downtown	Receive update on Downtown Open Streets/Parklet Program  Initiate downtown study (including one-way loop) per CSMP
<b>1E</b>	<b>Align CIP Transportation</b>	<b>At least 10% of Transportation CIP projects advance</b>	Review Annual Street Resurfacing program to advance priority CIP projects	Review Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including (ideally year in advance) street selection for bike/ped/traffic calming improvements

	Program to CSC Work Plan	CSMP and CSC priorities each year	Annual Transportation CIP project selection	Review and prioritize annual transportation CIP selection by March each year at CSC mtg
			Conduct biannual review of CIP transportation projects	Receive biannual update report in February and September
1F	Coordinate Regional Transportation to Advance Los Altos interests	<p>Attendance at regional forums</p> <p>Meetings and communications with nearby jurisdictions</p> <p>Initiate inter-jurisdictional partnerships</p>	<p>Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs</p> <p>Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a representative to the VTA/county BPAC and TSCN meetings</p>	<p>Coordinate multimodal transportation projects at/across jurisdictional borders proactively (example projects in 2022 include Hetch Hetchy trail crossing, County/VTA led Homestead Rd SR2S project, Caltrans El Camino Real resurfacing/bike lanes project, County led Measure B Foothill Expy widening from Homestead Rd to I-280) and monitor adjacent cities bike/ped/active transportation planning/implementation near jurisdictional borders</p> <p>Coordinate traffic signal timing and regional transportation projects with adjacent and regional jurisdictions</p> <p>Provide input on regional multimodal plans in 2022</p> <ul style="list-style-type: none"> <li>- County of Santa Clara Active Transportation Plan and Expressway Bicycle Design Guidelines</li> <li>- MTC Regional Active Transportation Plan and MTC Complete Streets Policy</li> </ul> <p>Monitor implementation of other regional plans and provide feedback when plans are updated</p> <ul style="list-style-type: none"> <li>- Santa Clara Countywide Bicycle Plan 2018</li> <li>- VTA Bicycle Superhighway Implementation Plan 2021</li> <li>- VTA Bicycle Parking Guidelines 2022</li> <li>- Caltrans District 4 Pedestrian Plan 2021</li> <li>- Caltrans District 4 Bike Plan 2018</li> <li>- Midpen Rancho San Antonio Multimodal Access Study 2021</li> <li>- Others?</li> </ul>

1G	Enhance Multimodal Parking Facilities	Increase multi-modal parking stock by 10%	Identify/Implement EV Charging Stations for Vehicles and eBikes	Define policy and plan for private sector e-charging facilities (Future project Pending Funding)
			Expand Bicycle Parking	(2022 Pending CSMP Adoption)
	Future Interests		Build Transit plan	
			Consider Scooter share and Ebike program	Partner with adjacent Cities to explore regional bike/scootershare program
			Adopt bicycle and pedestrian technology enhancements	Consider technology enhancements and digital traffic controls such as wave push buttons

## Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic

No	Initiative	KPIs	Projects & Programs	Deliverables
2A	Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts	Maintain Citywide traffic data model - update biannually	Collect traffic data regularly to identify changes in traffic patterns	Count traffic semi-annually citywide (88 locations) and add new data to model after independent data collection
			Provide developers traffic model for utilization in traffic analysis of qualifying developments	Receive update presentation on city-wide traffic model (what the model is/how it works) in 2022
			Monitor and track changes in Bicycle/Pedestrian stress level on local roads	Develop Bike-Ped Stress Measures
2B	Create Transportation Policy and	Adopt consistent policy and study methodology by 2022	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	Adopt VMT/LOS Policy (Spring 2022)

	<b>Programs to Advance Los Altos goals and visions</b>		Finalize Transportation Analysis Checklists for consultants by land use type to ensure consistency in study methodologies, including TDM incentives and transportation network improvements reqd for dev	Finalize Transportation Analysis Checklists for transportation consultants by land use type
			Develop CSC Development Review Questionnaire to streamline commission participation in private development approval process	Finalize CSC Development Review Questionnaire and circulate to developers and planning dept
			Develop transportation-related Objective Standards for development projects	Upcycle some of the Development Review Questionnaire into creation of Objective Standards (e.g. queuing at development parking garage entrances)
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan in 2022 for First Street</b>	<p>Develop Streetscape Plan for First Street</p> <p>Consider future Streetscape Plan for El Camino Real (reference Grand Blvd Initiative vision and principles)</p> <p>Maintain existing streetscape plans (i.e. Loyola Corners) and identify any other areas that may require streetscape plans in the future (Sherwood Triangle, Woodland, Foothill Crossing)</p>	Hire consultant to develop the First St Streetscape Plan in 2022
<b>2D</b>	<b>Maintain General Plan as Required</b>		Maintain General Plan Circulation Element - consider housing element goals, cut-through traffic/traffic calming, and all other relevant aspects	Review General Plan Circulation Element (do not review/update until authorized by city council/legal)
			Review the Housing Element and provide supporting transportation plans and infrastructure	Receive Housing Element Site Inventory presentation and identify next steps for CSC including a CSMP review for completeness and housing-need designation/prioritization, and

				identification of complete list of parking data collection locations (see 2F)
2E	Overhaul TIF to Help Fund Priority Transportation Projects	Development of report and review and implementation of Municipal Code Chapter 3.48	Align TIF with future development, Complete Streets Master Plan, and other Local and Regional Transportation Projects	Report on TIF rates and fees
			Evaluate existing TIF Rates to ensure fees reflect existing needs and construction costs	Recommend TIF increase to appropriate rate
2F	Evaluate Public Parking Needs (cumulative impacts) and Establish Parking Management Program as Needed		Develop Curb Management and Parking Management Plan including: - Study inventory and baseline utilization data at key locations (Downtown, ECR, LAHS area, Loyola Corners, future housing development areas) - Define parking policy and initiatives - Set methodology for future data collection and projection - Consider technology applications for future use	Work with staff or hire a consultant to develop a comprehensive Parking and Curb Management Plan
2G	Review Assigned Development Projects	Complete timely review of all assigned development application	Review all assigned development projects	Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC

### Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents

No	Initiative	KPIs	Projects & Programs	Deliverables
3A	Develop Effective Outreach Strategies to Promote Public	Measure community satisfaction with level of engagement	Identify Better Methods of Engaging with Residents	Evaluate lessons learned from CSMP engagement

	<b>Participation in Transportation Projects</b>	<b>Increase community participation in CSC projects by 5%</b>  <b>Pre and post engagement surveys by 2025</b>		Develop plan for efficient community outreach and engagement - methodology, function, and effectiveness  Conduct Annual Survey on transportation related priorities
			Increase online communication and engagement	Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects
			Incorporate Public Input into each Project Evaluation	Capture and share/summarize public input received while planning projects (from surveys, comment cards, emails, etc.)  Develop online post construction surveys and summarize public input on construction projects
			Include Post-Project Data Collection to Monitor Project Effectiveness	Introduce post construction reporting in CSC Bi-Annual Reports. (2022)
<b>3B</b>	<b>Integrate with City-School District School Issues Subcommittee</b>		Keep subcommittees informed of and collect their feedback on relevant projects related to school routes, and education and encouragement programs	Present (staff) at subcommittee meetings  Share feedback from meetings at CSC meetings
<b>3C</b>	<b>Promote Walking and Bicycling in the Community</b>		Determine Bike to Work/Wherever Day plans	Make annual plans to support Bike to Wherever Day (5/20/22) including activities/promotions
			Re-establish status as a Bicycle Friendly Community	Apply to become a Bicycle Friendly Community and maintain its status
			Use publicly-visible technology to encourage increased biking/walking	Consider publicly-visible attractive signs that count bicyclists/peds passing by couple locations

**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
4A	Identify and apply for grant funding opportunities for construction and studies/design	Secure 1-2 grants in 2022  Establish annual or regular grants for complete streets funding	Establish CSC Grant Subcommittee to create grant application strategy and support the grant application process  Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success	Review available grants (see list of grants from CSMP, VTA, distribution lists, etc.) and list/review key submission details (confirm eligibility criteria, grant cycle and submission deadline, project status requirements at application, key selection criteria, funding amount available, etc.)  Recommend priority list of 3-5 projects for which to seek construction grant funding (Projects at intersection of CSMP priority, concept plan line/community engagement started, projects that will score well on grant applications, etc.)  Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design
			Establish team to create and write successful grant applications  Seek VTA funding and other outside funding	Hire a consultant to manage grant application process and write grant applications, supported by CSC Grant Subcommittee. (Consultant should specialize in transportation and climate/sustainability grant writing)  Formulate plan to get identified projects in state of grant application readiness, and create grant applications for key grants

				Track grant/funding sources - establish tracking spreadsheet or system for funding and grants
<b>4B</b>	<b>Identify and apply for grant funding to implement CAAP Transportation Plans</b>	<b>Implement 1 Transportation Action per year as identified by the CAAP</b>	<p>Establish a joint working group between the CSC Grant Subcommittee and the Environmental Commission to identify any synergistic CSMP projects and CAAP actions</p> <p>Identify available grants and create a priority list of strategic projects that support both CSMP and CAAP</p>	<p>Review available grants (see list of grants identified in the CAAP transportation strategy), and list key submission details (see goal 4A)</p> <p>Coordinate grant priority transportation-related projects into a single list (see goal 4A)</p>

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

Los Altos – Complete Streets Commission  
Proposed Schedule of Activities 2022

Month	Proposed Meeting Topics* for 2022
January	<p>Consent/Update Items</p> <ul style="list-style-type: none"> <li>- Work plan review</li> <li>- Annual CSC Letter to City Council for council priorities (with CSC workplan attached)</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- Hetch Hetchy crossing (public noticing)</li> <li>- St Joseph update (public noticing) (update sign &amp; striping plan, update on parking data collection, update about sidewalk, schedule for design)</li> </ul>
February	<p>Update Items</p> <ul style="list-style-type: none"> <li>- City Attorney update / training presentation (1 hr)</li> <li>- Biannual transportation CIP update report - status update on transportation projects in the works (45 min) Gaku: Fremont, El Monte, Resurfacing 2021 Jaime: Almond (bollards, striping update, and signal), Fremont Ped Bridge, Guard Rail, El Camino</li> <li>- Annual Street Resurfacing project list/program recommendations (10 minutes) (request feedback by email) (post list and map)</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- School Drop-off Safety Concern at LAHS</li> </ul> <p>Consent Items/Staff Report items</p> <ul style="list-style-type: none"> <li>- Subcommittee creation for school improvement plans review (5 min)</li> <li>- Subcommittee creation - Bike to Work/Wherever Day (5/20/22)</li> </ul>
March	<p>Consent/Update Items</p> <ul style="list-style-type: none"> <li>- Chair/Vice-chair election (10 min)</li> <li>- VTA BPAC representative</li> <li>- Consent item: Transportation Analysis: VMT / LOS Checklists and updated TDM Measures after Subcommittee Meetings (10 mins)</li> <li>- Informational item: St Joseph Sidewalk Gap Closure Update (10 mins)</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- Hetch Hetchy Trail Crossing Design Follow-Up (Marisa) (30 mins)</li> <li>- Citywide Pedestrian Activated Flashing Beacon System Maintenance/Replacement (Jaime)</li> </ul> <p>Staff Report Items including:</p> <ul style="list-style-type: none"> <li>- Almond Ave @ San Antonio, k-71 bollards to be installed notice sent to residents</li> <li>- ECR updates from Caltrans - March 22 council meeting update</li> <li>- Annual transportation CIP Program recommendations status (Jim)</li> </ul>
April	<p>Consent Items</p> <ul style="list-style-type: none"> <li>- Annual CSC letter to City Council in advance of joint meeting (with updated CSC Work Plan attached)</li> </ul>

Los Altos – Complete Streets Commission  
Proposed Schedule of Activities 2022

	<ul style="list-style-type: none"> <li>- CSMP support letter to City Council</li> </ul> <p>Update Items</p> <ul style="list-style-type: none"> <li>- Annual Education and Encouragement update including Safe Routes to School education and encouragement programs (Andre-Anne) Including bike to work/wherever day, video challenge contest, crossing guards appreciation day, school curriculum, advisory committee), and (Jaime) schoolroutes app</li> <li>- Attorney presentation</li> <li>- St Joseph Ave Sidewalk Gap Closure - update item (Nafis)</li> <li>- Subcommittee List</li> <li>- Annual transportation CIP Program recommendations (Jim)</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- Almond Ave/ LAHS update (Marisa/Andre-Anne)</li> <li>- Fremont Ped Bridge - workshop (Nafis)</li> </ul> <p>Staff Report Items including:</p> <ul style="list-style-type: none"> <li>- First Street Streetscape Plan update</li> </ul>
Tuesday, May 3rd	Annual Joint Meeting with Commission and City Council
May	<p>Consent Items</p> <ul style="list-style-type: none"> <li>- UPDATED VTA bike parking guidelines (informational item)</li> </ul> <p>Update Items</p> <ul style="list-style-type: none"> <li>- Hetch Hetchy update</li> <li>- Update on School Route Improvements (Signage &amp; Striping Plans) with Public Noticing, after school community and subcommittee approval, circulate to commissioners in advance of CSC meeting and ask for specific feedback, use subcommittee comments to facilitate CSC approval</li> <li>- City-wide Traffic Model overview and status. Receive explanation/ review city-wide traffic model. (what the model is, how it works, when to use it, what data has been collected/how do-will we use it?) (Jaime)</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- Cuesta Drive</li> <li>- St. Joseph Ave</li> </ul> <p>Staff Report Items</p> <ul style="list-style-type: none"> <li>- OBAG grant application plan</li> </ul>
June	<p>Update Items</p> <ul style="list-style-type: none"> <li>- Electric mobility/ebike guidelines/regulations for usage on roads, bike lanes, trails, etc. (informational item) (PD/Liz)</li> <li>- Homestead Rd SR2S Design Phase</li> <li>- ATP Application Update</li> </ul> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>- Transportation-related Objective Standards Review</li> <li>- Traffic Calming Project Scoping</li> </ul> <p>Staff Report Items</p>

Los Altos – Complete Streets Commission  
Proposed Schedule of Activities 2022

	<ul style="list-style-type: none"> <li>- OBAG grant application submission summary (applications due 7/8/22)</li> </ul>
July	<ul style="list-style-type: none"> <li>- Sidewalk / shoulder policy (current policy re: stormwater/permeability, proposed policy re: maintenance responsibility)</li> <li>- Citywide Open Streets</li> <li>- Community engagement discussion/brainstorm/workshop</li> </ul>
August	<ul style="list-style-type: none"> <li>- General Plan Circulation Element Review</li> <li>- Climate Action Plan Committee Coordination</li> <li>- TIF review</li> </ul>
September	<ul style="list-style-type: none"> <li>- Biannual transportation CIP update report</li> <li>- Form annual work plan subcommittee</li> <li>- First Street Streetscape</li> </ul>
October	<ul style="list-style-type: none"> <li>- School route improvement plans phase 2, civil improvements (curb ramps, speed feedback signs, etc)</li> <li>- Bicycle Friendly Community Application</li> <li>- Schoolroute App update</li> </ul>
November & December (combined)	<p>Consent/Update Items</p> <ul style="list-style-type: none"> <li>- Work plan review</li> <li>- Annual CSC Letter to City Council for council priorities (with CSC work plan attached)</li> </ul>
To be scheduled	<ul style="list-style-type: none"> <li>- County of Santa Clara - Active Transportation Plan, and Expressway Bicycle Design Guidelines</li> <li>- Housing Element Site Inventory Presentation</li> <li>- PD update on school traffic and crossing guard program</li> <li>- CIPs</li> <li>- Annual Bike/Ped access improvements</li> <li>- City-wide Pathway rehabilitation project</li> <li>- El Camino Real resurfacing update (bike lanes)</li> <li>- Streetscape Plan for Loyola Corners</li> </ul>
Proposed	<ul style="list-style-type: none"> <li>- Form Grant subcommittee</li> <li>- Grant subcommittee report (and any follow-on work)</li> <li>- Curb Management and Parking Management policy/plan</li> <li>- TIF review</li> <li>- Community Outreach best practices</li> </ul>
Joint CSC/Planning Commission mtgs - Proposed	<ul style="list-style-type: none"> <li>- Parking Management policy</li> <li>- Transportation-Related Development Objective Standards</li> </ul>
Future	<ul style="list-style-type: none"> <li>- Measure B Project, Foothill Exp Widening (Homestead to I-280) (pending city funding to county for design phase - \$150K)</li> <li>- Joint meeting with Mountain View BPAC</li> </ul>

Los Altos – Complete Streets Commission  
Proposed Schedule of Activities 2022

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	<b>Notes:</b> Tie each item into a goal/initiative
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\* Development project reviews will be added to CSC meetings based on Planning Department schedules