



## City Council Agenda Report

**Meeting Date:** May 14, 2024

**Prepared By:** Manny A. Hernandez, Parks & Recreation  
Director

**Approved By:** Gabriel Engeland, City Manager

**Subject:** Authorization for execution of Amendment 1 to the original agreement with West Coast Arborists for on-call tree maintenance services

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### COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

### RECOMMENDATION

Authorize the City Manager to execute an amendment to the original agreement with West Coast Arborists, Inc. in the amount of \$58,000 for On-Call City-wide Tree Maintenance Services to fully fund annual tree maintenance services that includes the tree work that was done on the Hetch Hetchy trail.

### POLICY QUESTION(S) FOR COUNCIL CONSIDERATION

- Does City Council wish to fund contracted tree services to complete the needed city-wide work during fiscal year 2023/24 that includes the Hetch Hetchy trail tree removals as required under the terms of the agreement with the San Francisco Public Utilities Commission?

### FISCAL IMPACT

The 2023/24 agreement with West Coast Arborists is for \$110,000 and was fully budgeted in the Parks & Recreation Department operating budget.

The amended amount of \$58,000 is budgeted for fiscal year 2023/24 in the Park-In Lieu fund specified for the Hetch Hetchy Trail Vegetation Management.

### ENVIRONMENTAL REVIEW

This action does not qualify as a “Project” as defined in California Government Code Section 15378(b) of the Guidelines for California Environmental Quality Act (CEQA).

## **PREVIOUS COUNCIL CONSIDERATION**

None

## **DISCUSSION/ANALYSIS**

On an annual basis, the Parks & Recreation Department contracts an on-call tree maintenance and arborist company to maintain and remove trees that exceed the size of what our city crews can handle. The selected contractor has the expertise, skill and equipment to do this work, including arborist services. In the current fiscal year the City has contracted West Coast Arborists as the on-call tree maintenance provider.

The 2023/24 contracted tree maintenance and arborist services agreement with West Coast Arborists was executed in the amount of \$110,000. At the beginning of FY 2023/24, the Hetch Hetchy vegetation management plan was finalized between the City of Los Altos and the San Francisco Public Utilities Commission (SFPUC) to clear vegetation on the trail in the interest of allowing the SFPUC direct access to the water pipeline that runs under the trail. This vegetation management plan included the removal and pruning of very large trees that City staff would bring in the tree maintenance contractor to do.

West Coast Arborist quoted the City \$58,000 for the complete pruning and removal of the specified vegetation on the Hetch Hetchy trail. Staff authorized this work to meet the timeline specified in the agreement between the SFPUC and the City of Los Altos. The work was done by West Coat Arborists under the annual \$110,000 on-call agreement that was originally budgeted prior to knowing the amount needed for the work at Hetch Hetchy trail. The amendment requested will replace funding in the on-call agreement for the annual tree maintenance and removals that still need to be addressed this fiscal year.

## **ATTACHMENTS**

None