

MINUTES OF THE COMPLETE STREETS COMMISSION  
REGULAR MEETING OF THE CITY OF LOS ALTOS, HELD  
ON WEDNESDAY, NOVEMBER 29, 2023 AT 6:00 PM  
HELD AT COMMUNITY MEETING CHAMBERS, LOS ALTOS CITY HALL

PRESENT: Stacy Banerjee (Chair), Suresh Venkatraman (Vice Chair), Wesley Helmholz,  
Scott Pietka

ABSENT: Cynthia O'Yang, Tom Gschneidner, Steve Katz

ATTENDEES: Art Williams (Staff Liaison)  
Aida Fairman (Public Works Director)  
Donya Amiri (Transportation Engineer Consultant)  
Angela Averiett (Chief of Police)  
Katie Krause (Police Captain)  
Iqbal Rai (Public Works Junior Engineer)  
Harun Musaefendic (Public Works Assistant Engineer)  
Neysa Fligor (Council Liaison)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

1. Neysa Fligor (council member/liaison), appearing as resident of Los Altos, commented on new chair/vice chair and new council liaison.
2. A resident on Milverton Road wants to change the description of the old CIP 1<sup>st</sup> Street Streetscape and request for future agenda item to make a recommendation to Council to change the CIP description.
3. A resident who lives on University Avenue near Redwood Grove – crosswalk signal across West Edith hasn't worked since April 2022. Need to repair the crosswalk signal.

DICUSSION ITEMS

1. Jardin Drive Complete Streets Project

Public Works Director Aida Fairman welcomed new commissioners, new staff liaison and introduced City hired consultant Donya Amiri. City will review public comments and will prepare options for improvements and have them reviewed by the CSC and reviewed/approved by the Council before awarding the contract.

2. Public Comments on Jardin

Several residents spoke and gave feedback.

ITEMS FOR CONSIDERATION/ACTION

1. Meeting Calendar 2024

Commissioners discussed the meeting calendar for 2024. No meetings in July and December. Meetings are held on the last Wednesday of every month. Chair Stacy Banerjee commented that the November meeting is scheduled for the day before Thanksgiving for the commission and City staff should come up with an alternate November meeting.

2. Commission Handbook Update

Staff Liaison Art Williams provided a presentation regarding all the recent changes to commissions handbook.

3. Election of Chair and Vice Chair

Chair Stacy Banerjee nominated Vice Chair Suresh Venkatraman to new Chair for 2024. Commissioners voted majority to elect the new Chair Suresh Venkatraman, (4) yes votes and (3) absent votes.

Chair Stacy Banerjee nominated Commissioner Steve Katz to new Vice Chair for 2024. However, Commissioner Katz was not present to accept nomination. Commissioner Pietka moved the motion to elect vice chair at next meeting. Commissioner Helmholz second that motion. (4) yes votes for this motion.

#### COMMISSIONERS REPORTS AND COMMENTS

Chair Stacy Banerjee provided update from Caltrans on El Camino Real paving/stripping project. Funding for ECR was discussed.

#### STAFF ANNOUNCEMENTS/UPDATES

Public Works Director Aida Fairman attended the meeting with Caltrans and emphasized the necessity of communication with the City staff. City staff will work with Caltrans PIO for updates on this project.

#### POTENTIAL FUTURE AGENDA ITEMS

- CSC Work Plan
- Jardin Drive Redesign

#### ADJOURNMENT

Chair Stacy Banerjee adjourned the meeting at 9:40pm.