



City Council Agenda Report

Meeting Date: February 25, 2025

Prepared By: Melissa Thurman

Approved By: Gabriel Engeland

Subject: Amendment of Previously Approved Meeting Minutes for the Regular Meeting of June 25, 2024

COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

RECOMMENDATION

Approve the amendments to the previously approved meeting minutes of June 25, 2024

FISCAL IMPACT

Not Applicable.

ENVIRONMENTAL REVIEW

Not Applicable.

PREVIOUS COUNCIL CONSIDERATION

Not Applicable.

BACKGROUND

At the regular meeting on June 25, 2024, an item on the meeting minutes contained an incorrect motion. Item 6 on the agenda: *“Adopt a Resolution of the City Council of the City of Los Altos Adopting Development Impact and In-Lieu Fees Based on the Adopted Nexus Study and find that this Resolution is exempt from environmental review pursuant to Section 15378(b)(4) and 15273(a)(1) and (a)(2) of the State Guidelines implementing the California Environmental Quality Act of 1970”*, previously had a motion recorded as *“Motion carried unanimously by roll call vote.”*

After reviewing the meeting’s video recording for a timestamp on another item, it was discovered that Former Councilmember Lynette Lee Eng voted in opposition. The correct motion should be recorded: *“Motion carried 4-1 by roll call vote with Councilmember Lee Eng opposed.”*

The timestamp of the motion for Item 6 is contained at 2:34:19 in the video.

During the video review, it was also noted that Item 8 of the agenda was heard out of order, directly before the City Council took a brief recess. The amended minutes have been updated to reflect the motion to continue Item 8 to a date certain for accuracy. The timestamp for the motion on Item 8 is contained at 2:36:17 in the video.

ATTACHMENTS

1. Draft Amended Meeting Minutes for June 25, 2024
2. Video Recording of the June 25, 2024 Meeting - <https://www.youtube.com/watch?v=CQc1PR8EWBI>