



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING MINUTES  
TUESDAY, MARCH 12, 2024  
7:00 p.m.  
1 N. San Antonio Rd. ~ Los Altos, CA**

*Jonathan D. Weinberg, Mayor  
Pete Dailey, Vice Mayor  
Neysa Fligor, Councilmember  
Lynette Lee Eng, Councilmember  
Sally Meadows, Councilmember*

**CALL MEETING TO ORDER** – Jonathan D. Weinberg, Mayor, called the meeting to order at 7:45 p.m.

**ESTABLISH QUORUM** – All Councilmembers were present.

**PLEDGE ALLEGIANCE TO THE FLAG** – **Jonathan D. Weinberg, Mayor**, led the Pledge of Allegiance.

**REPORT ON CLOSED SESSION**

There was no recent Closed Session meeting.

**CHANGES TO THE ORDER OF THE AGENDA**

**Jonathan D. Weinberg, Mayor**, announced the Special Item would be presented later on the agenda as the recipient of the proclamation would be attending the meeting after 8:00 p.m.

Motion by Meadows and Second by Weinberg to continue Item 11 on the agenda to a future meeting date. **Motion carried unanimously by roll call vote.**

**SPECIAL ITEM**

Proclamation recognizing Ramadan in Los Altos

**Jonathan D. Weinberg, Mayor**, presented the proclamation to Imam Alauddin Elbakri, recognizing March 10 – April 8, 2024 as the month of Ramadan.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke during Public Comment:

- Lynn Emrick
- Michael Emrick

**CONSENT CALENDAR**

Motion by Dailey and Second by Meadows to approve the Consent Calendar. **Motion carried unanimously by roll call vote for Items 1, 2, 5, 6, and 7. Motion carried 4-1 for Item 3 with Councilmember Fligor opposed. Motion carried 4-1 for Item 4 with Councilmember Lee Eng opposed.**

1. Approve the Special and Regular Meeting Minutes for the Meeting of February 27, 2024

2. Adopt a Resolution approving the purchase of a new flushing truck for the sum not-to-exceed \$710,750.71 from Vac-Con, Inc. who is the Sourcewell contract holder and a cooperative purchasing agreement
3. Adopt Ordinance No. 2023-489 approving Los Altos Police Policy 709 pertaining to the funding, acquisition, and use of military equipment as mandated by Assembly Bill 481.
4. Adopt a Resolution Opposing the California Business Roundtable (CBRT) Measure on the November 2024 Ballot
5. Adopt a resolution accepting general fund grant funds from State of California for green downtown projects, authorizing the City Manager to amend FY23/24 budget by recognizing \$200,000 grant revenue from State of California, and appropriating \$200,000 grant revenue to Green Downtown Project and find the resolution is exempt from environmental review pursuant to Section 15061(b)(3) of the State Guidelines implementing the California Environmental Quality Act of 1970
6. Adopt an Ordinance of the City Council of the City of Los Altos Adding Chapter 11.20 Street Improvements to Title 11 Miscellaneous Property Regulations of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970
7. Award the construction contract for the City Hall Expansion into Los Altos Youth Center Project CF-01044 to Giant Construction, LLC. of Oakland, California as the lowest responsible bidder submitting a responsive bid with a Base Bid amount not-to-exceed \$3,932,000, Bid Alternate #1 amount not-to-exceed \$236,900, and up to 15% contingency, if needed, in the amount not-to-exceed \$625,335, for a total amount not-to-exceed \$4,794,235

## DISCUSSION ITEMS

8. Introduction of Electronic Signatures Ordinance. Introduce and Waive Further Reading of an Ordinance of the City Council of the City of Los Altos Adding Chapter 2.30 Electronic Signatures to Title 2 Administration and Personnel of the Los Altos Municipal Code and find that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970

**Nick Zornes, Development Services Director**, presented the report.

There were no speakers regarding the item.

Motion by Dailey and Second by Lee Eng to Introduce and Waive Further Reading of an Ordinance of the City Council of the City of Los Altos Adding Chapter 2.30 Electronic Signatures to Title 2 Administration and Personnel of the Los Altos Municipal Code and find

that this action is Exempt from Environmental Review Pursuant to Section 15061(b)(3) of the State Guidelines Implementing the California Environmental Quality Act of 1970. **Motion carried unanimously by roll call vote.**

9. Review and provide any edits or feedback to draft Cities Association of Santa Clara County (CASCC) bylaws and delegate authority to Councilmember Fligor to approve final changes to the bylaws at the CASCC Joint Powers Authority Board meeting

**Neysa Fligor, Councilmember**, opened the item for discussion.

There were no speakers regarding the item.

The City Council provided feedback to Councilmember Fligor on recommended changes to the proposed bylaws.

Motion by Dailey and Second by Meadows to delegate authority to Councilmember Neysa Fligor to approve the final changes to the bylaws at the CASCC Joint Powers Authority Board meeting.

The City Council took a recess at 8:45 p.m.

The City Council reconvened at 8:57 p.m.

10. Adopt a Resolution approving the City's updated Mission Statement

**Jon Maginot, Assistant City Manager**, presented the report.

There were no speakers regarding the item.

The City Council amended the Mission Statement and directed staff to bring the item back for final approval at a future meeting date.

11. Discuss the Option for Electronic Voting During Council Meetings

*This item was continued to a future meeting date.*

#### **INFORMATIONAL ITEMS ONLY**

*There will be no discussion or action on Informational Items*

12. Independent Intake Official (IIO) Yearly Report
13. Audio/Visual at Commission Meetings
14. Tentative Council Calendar and Housing Implementation Update Calendar

**COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

- **Lynette Lee Eng, Councilmember** – Requested a future agenda item:
  - Discussion item regarding the Municipal Code policies around event fee waivers.  
*(No additional support)*

**ADJOURNMENT** – The regular meeting adjourned at 9:15 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk, for approval at the regular meeting of March 26, 2024.

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Jonathan D. Weinberg  
Mayor

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Melissa Thurman, MMC  
City Clerk

The March 12, 2024 City Council meeting recording may be viewed via the following external website: <https://www.youtube.com/@CityofLosAltosCA>

The City of Los Altos does not own or operate YouTube. The video referenced on these minutes were live at the time the minutes were published.