

**MINUTES OF THE MEETING OF THE HISTORICAL COMMISSION OF THE CITY
OF LOS ALTOS, HELD ON MONDAY, October 28, 2024, AT 6:00 P.M. HELD VIA
VIDEO/TELECONFERENCE PER EXECUTIVE ORDER N-29-20.**

Please Note: Per California Executive Order N-29-20, the Commissions will meet via teleconference only. Members of the Public may call (650) 242-4929 to participate in the conference call (Meeting ID: 148 403 6004 or via the web at: [Historical Commission Meeting](#)).

ESTABLISH QUORUM

PRESENT: Commissioners Adams, Atkinson, Coe and Maguire-Negus

ABSENT: None

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

SPECIAL ITEM

1. Election of Chair and Vice-Chair

Action: Upon a motion by Commissioner Coe to nominate Commissioner Coe as Chair.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

Action: Upon a motion by Commissioner Atkinson to nominate Commissioner Adams as Vice-Chair.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

CONSENT CALENDAR

2. Historical Commission Minutes Approve the minutes of the regular meeting of August 26, 2024.

Public Comment: No public comments.

The Commission discussed the minutes.

Action: Upon a motion by Commissioner Coe to approve the Historical Commission minutes of August 26, 2024, seconded by Commissioner Adams.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

PUBLIC HEARING

3. H24-0005 - Jackie Terrell and Twinkal Parmar - 1485 Fremont Avenue

Staff member Brittany Whitehill provided a presentation on the project.

Jackie Terrell, the applicant, and Audrey Fucilla-Carlsons, representative for owner delivered a presentation on the project.

Commissioner Coe had questions for the applicant.

Applicant responded to comments.

Chair Coe opened the public comment period.

Public Comment:

Morten Green of 1564 Wessex Avenue raised concerns regarding future development on Lot 2

Staff responded to questions.

Chair Coe close public comment

The Commission discussed the historic advisory review permit project at 1485 Fremont Avenue

Action: Upon a motion by Commissioner Atkinson to approve the approve the historic alteration permit (H24-0005) application based on the recommended findings and conditions of approval, seconded by Commissioner Maguire-Negus.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

DISCUSSION

4. 2025 Commission Workplan Discussion

Staff member Sean Gallegos provided a presentation.

Chair Coe opened the public comment period.

Public Comment: No public comments.

Chair Coe close public comment

The Commission discussed the 2025 Commission Workplan.

Action: Upon a motion by Commissioner Atkinson, seconded by Commissioner Maguire Negus, moved to approve the work plan with the following comments and revisions:

- a. For the project titled “Conduct Margaret Thompson Essay Contest,” the work plan shall be revised to show the following:
 - i. Commissioner Atkinson is assigned to oversee the work plan item.
 - ii. The details in the Notes column are deleted.

- b. For the project titled “Conduct the Historic Plaque program,” the work plan shall be revised to show the following:
 - i. Commissioner Adams is assigned to oversee the work plan item.
 - ii. The details in the Notes column are deleted.
- c. For the project titled “Rehabilitation of the Historic Landmark Apricot Orchard,” the work plan shall be revised to show the following:
 - i. The Los Altos History Museum is assigned to coordinate City staff in the assignments column.
 - ii. The details in the Notes column are deleted.
- d. For the project titled “Historic Preservation Award,” the work plan shall be revised to show the following:
 - i. The text “Commissioner (_____) is the primary commissioner assigned to work with staff” shall be deleted from assignment column.
 - ii. The text “Coordinate outreach by publicizing the historic preservation award (staff)” in the Notes column is deleted.
- e. For the project titled “Complete Quinquennial Inspections of Mills Act Properties,” the work plan shall be revised to show the following:
 - i. Commissioner Coe is assigned to oversee the work plan item.
 - ii. The details in the Notes column are deleted.
- f. For the project titled “Hold an annual joint meeting with the Museum Board of Directors, and Seek opportunities to partner with the Museum on historic education and outreach,” the work plan shall be revised to show the following:
 - i. Commissioner Maguire-Negus is assigned to be the primary commissioner assigned to work with staff

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

5. Meeting Date Discussion

Chair Coe opened the public comment period.

Public Comment: No public comments.

Chair Coe close public comment

Commission discussed the workplan.

Action: Upon a motion by Commissioner Coe, seconded by Commissioner Atkinson, moved to approve the 2025 Historical Commission meeting dates of January 27, 2025, April 28, 2025, August 25, 2025 and October 27, 2025.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

INFORMATIONAL ITEMS

No Informational Items

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

Staff advised a future item related to a historic advisory review application will be coming forward at a Special Historical Commission at their meeting on November 19, 2024.

ADJOURNMENT

Chair Coe adjourned the meeting at 7:48 p.m.

Sean Gallegos
Staff Liaison