



# PLANNING COMMISSION MEETING MINUTES

7:00 PM - Thursday, March 21, 2024

*Telephone/Video Conference and In-Person  
Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, CA*

## CALL MEETING TO ORDER

At 7:00 p.m. Chair Steinle called the meeting to order.

## ESTABLISH QUORUM

PRESENT: Chair Steinle, Vice-Chair Beninato, Commissioners Roche, Mensinger, Disney, Doran, and Ahi

ABSENT: None

STAFF: Development Services Director Zornes, Development Services Deputy Director Williams, and City Attorney Houston.

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

## ITEMS FOR CONSIDERATION/ACTION

### CONSENT CALENDAR

#### 1. Planning Commission Minutes

Approve the minutes of the Regular Planning Commission meeting of January 4, 2024.

Action: Upon motion by Commissioner Mensinger, seconded by Commissioner Roche, the Commission recommended approval of the minutes of the Regular Planning Commission meeting of January 4, 2024, as written.

The motion was approved (7-0) by the following vote:

AYES: Steinle, Beninato, Roche, Mensinger, Disney, Doran, Ahi

NOES: None

ABSENT: None

## PUBLIC HEARING

#### 2. Zone Text Amendments Implementing the 6th Cycle Housing Element and Recent Changes in State law by Modification of the City's Accessory Dwelling Unit Regulations Municipal Code Chapter 14.14-Accessory Dwelling Units

Consideration of Zoning Ordinance Text Amendments implementing programs identified in the adopted housing element, Program 2.D Encourage and streamline Accessory Dwelling Units

(ADUs), and Program 6.G Housing Mobility and Recent Changes in State law as it relates to Accessory Dwelling Unit regulations. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment. *Project Manager: Director Zornes*

Development Services Director Zornes gave a presentation.

Commissioners asked Director Zornes questions.

Chair Steinle opened the public comment period.

#### PUBLIC COMMENT

None.

Chair Steinle closed the public comment period.

Action: Upon a motion by Commissioner Doran, seconded by Vice Chair Beninato, the Commission recommended approval of agenda Item #2 with minor clarifications; Zoning Ordinance Text Amendments implementing programs identified in the adopted housing element, Program 2.D Encourage and streamline Accessory Dwelling Units (ADUs), and Program 6.G Housing Mobility and Recent Changes in State law as it relates to Accessory Dwelling Unit regulations. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment.

The motion was approved (7-0) by the following vote:

AYES: Steinle, Beninato, Roche, Mensinger, Disney, Doran, and Ahi

NOES: None

ABSENT: None

#### **DISCUSSION**

### **3. Meeting Time Discussion**

The Commissioners agreed to begin all future Planning Commission Meetings at 6:00 PM.

#### **COMMISSIONERS' REPORTS AND COMMENTS**

Vice-Chair Beninato reported on the 2024 Planning Commissioner's Academy that he attended with Commissioner Disney.

#### **POTENTIAL FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

Chair Steinle adjourned the meeting at 8:50 PM.