



**Meeting Date:** February 12, 2024

**Subject:** Work Plan and Joint Meeting

**Prepared by:** Tania Katbi, Sustainability Coordinator

**Joint Meeting:** The joint meeting with City Council will be held on February 27, 2024 from 5:00pm – 7:00pm. The Environmental Commission will have thirty (30) minutes to present their workplan and other topics to Council.

**Workplan:** The Commission will decide on three (3) priority projects for FY 23-24. Based on the discussion on January 8, 2024 as well as other factors, staff is proposing the following workplan:

	CAAP Goal /Action	Task/Action	Commission Role
1		Single Use Plastics Ordinance	
	3.1b	Adopt a new ordinance to eliminate non-essential single-use plastics and prioritize reusable foodware and utensils.	Provide policy recommendations. Assist with public outreach.
2		Existing Building Electrification	
	2.3A, 2.3B	Develop program(s) to support electrification of existing buildings.	Support in program development. Assist with public outreach. Provide feedback.
3		Dark Skies Ordinance Policy	
	2.1	Encourage energy conservation measures in homes an businesses by reducing light pollution.	Conduct research and analysis. Draft ordinance. Create Ad-hoc subcommittee.
<b>Ongoing Efforts</b>			
	1.4A	2024 EV Fair	Attend planning meetings. Table at event. Provide feedback. Public outreach.

Other Potential Workplan Projects:

1. Urban Forest Master Plan
2. Emergency Management/Resilience Planning
3. DCFC Plan / Electric Vehicle Supply Equipment Master Plan

In addition to the workplan outlined above:

- staff may report to commissioners on other ongoing projects outside of the workplan on an as needed basis (i.e City Fleet Electrification Plan).
- Grant opportunities or Council direction may call for a shift of staff/commission resources from the workplan items.