



LIBRARY COMMISSION AGENDA REPORT SUMMARY

Meeting Date: March 7, 2024

Subject Library Commission Work Plan

Prepared by: Anthony Carnesecca, Assistant to the City Manager

Attachment(s):

1. 2024 Library Commission Work Plan

Purpose

Discuss and approve the amended 2024 Library Commission Work Plan based upon feedback from the City Council during the Study Session on February 27, 2024.

Discussion

In June 2023, the City Council updated the powers and duties for the Library Commission. Per LAMC 2.08.080, “the Library Commission shall:

- A. Serve as the principal liaison between the City Council of Los Altos and Los Altos Hills and the Santa Clara County Library District, and the various community entities that help to fund the library branches, including, but not limited to, the North County Library Authority, the Los Altos Library Endowment and the Friends of the Los Altos Library;
- B. Review the Los Altos Library programs, services and facilities, and make recommendations to the Council, the City Manager and/or County and Community Librarians as appropriate, for additions or modifications thereof;
- C. Conduct community outreach regarding the library facilities, programs and services, and report back to the Council and/or the County and Community Librarians as appropriate;
- D. Perform such other tasks as may be expressly requested of it by the City Council;
- E. Serve as a forum for community input and engagement;
- F. Submit an annual report to the Council; and
- G. Perform other tasks and duties as assigned by the Council.”

At the January 4, 2024 meeting, the Library Commission approved an edited version of the 2024 Library Commission Work Plan.

On February 27, 2024, the Library Commission discussed their goals and assignments for the 2024 calendar year in a Joint Session with City Council and Commissions.

The City Council expressed great excitement about several projects and initiatives mentioned in the work plan, such as the library improvements and analysis of programs and services.



Subject: Library Commission Work Plan

The City Council did express concern regarding the Commission evaluating parking as this has not been provided by City Council direction and has previously been limited by City Council liaisons. As such, City staff recommends removing this item from the 2024 Library Commission Work Plan.