



DATE: January 23, 2023

AGENDA ITEM #1

TO: Historical Commission

FROM: Jia Liu, Associate Planner

SUBJECT: Election of Chair and Vice Chair

RECOMMENDATION:

Nominate and elect members to serve as Chair and Vice Chair

BACKGROUND

The Commission will nominate and elect a Chair and Vice-Chair to serve until the first meeting in October 2022. As Historical Commission meetings were canceled after October 2022, the election has been postponed to the first meeting in January 2023. This past term, Commissioner Moore served as Chair and Commissioner Horn served as Vice-Chair.

DISCUSSION

The election of Chair and Vice-Chair is governed by the Commission and Committee Handbook. Any member of the Commission may serve as either Chair or Vice-Chair. The current Chair will ask for nominations for the position of Chair. Any member may nominate another to serve. Nominations do not require a second. Once a member has been nominated for Chair, the Commission will vote. If a majority of members approve, that member will be deemed Chair. The process will then repeat for the election of Vice-Chair.

The Chair and Vice-Chair serve in the role for one year term, but the currently election is being held to align the terms with the Commission Handout, which requires the term end on the first meeting in October.

Upon the conclusion of the election process for Chair and Vice-Chair, the person elected Chair will take over as president of the meeting.