

# ATTACHMENT 1

## RESOLUTION NO. 2024-\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
AMENDING THE FY2024-25 CIMMP BUDGET BY \$129,725 TO FUND  
PROJECT TS-01058 HETCH HETCHY PATHWAY IMPROVEMENTS; AND TO  
APPROVE THE REQUEST BY THE CITY OF LOS ALTOS TO THE  
METROPOLITAN TRANSPORTATION COMMISSION FOR AN  
ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT ARTICLE 3  
PEDESTRIAN AND BICYCLE PROJECT FUNDING FOR FY24-25**

**WHEREAS**, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

**WHEREAS**, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, entitled “Transportation Development Act, Article 3, Pedestrian/Bicycle Projects,” which delineates procedures and criteria for submission of requests for the allocation of “TDA Article 3” funding; and

**WHEREAS**, MTC Resolution No. 4108, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

**WHEREAS**, the City of Los Altos desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists;

**WHEREAS**, the City adopted the FY2024-29 Five Year Capital Improvement and Major Maintenance Program (CIMMP) on June 11, 2024 by Resolution 2024-49; and

**WHEREAS**, the City would like to add the Hetch Hetchy Pathway Improvement Project No. TS-0158 to the FT 2024-25 CIMMP Plan in the amount of \$129,725; and

**WHEREAS**, the City adopted the FY2024-25 Operating Budget on June 11, 2024 by Resolution 2024-28; and

**WHEREAS**, the Hetch Hetchy project will result in additional TDA Revenues in the amount of \$129,725; and those revenues will need to be transferred out of the TDA Fund 25 and into the Capital Projects Fund 62; and

**NOW THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND FOUND**, by the City Council of the City of Los Altos, State of California, as follows:

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1. the City of Los Altos declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it
2. there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the City of Los Altos to carry out the project; and furthermore, be it
3. the City of Los Altos attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it
4. a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of County of Santa Clara for submission to MTC as part of the countywide coordinated TDA Article 3 claim.
5. The City of Los Altos FY2024-25 CIMMP budget is amended as follows: 1) Increased appropriations in the amount of \$129,725 to fund the Hetch Hetchy Pathway Improvement Project No. TS-1058; 2) Increased Revenue/Transfers in from the TDA Fund in the amount of \$129,725.
6. The City of Los Altos Operating Budget is amended as follows: 1) Increased Revenues in the amount of \$129,725 in TDA Fund 25; and 2) Increased Expenditures/Transfers out of Fund 25 in the amount of \$129,725.

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 27th day of August, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jonathan D. Weinberg, MAYOR

Attest:

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Melissa Thurman, MMC,  
CITY CLERK

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## Attachment A

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2025 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

### **Findings**

1. That the **City of Los Altos** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **City of Los Altos** legally impeded from undertaking the project(s) described in “Attachment B” of this resolution.
2. That the **City of Los Altos** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or final design and engineering or quick build project; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic and/or Class IV separated bikeway; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **City of Los Altos** within the prior five fiscal years.
8. That the project(s) described in Attachment B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.) or responds to an immediate community need, such as a quick-build project.
9. That any project described in Attachment B bicycle project meets the mandatory minimum safety design criteria published in the California Highway Design Manual

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or is in a National Association of City and Transportation Officials (NACTO) guidance or similar best practices document.

10. That the project(s) described in Attachment B will be completed in the allocated time (fiscal year of allocation plus two additional fiscal years).
11. That the **City of Los Altos** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

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## Attachment B

### TDA Article 3 Project Application Form

1. <b>Agency</b>	City of Los Altos		
2. <b>Primary Contact</b>	Steven Son		
3. <b>Mailing Address</b>	1 N San Antonio Rd Los Altos CA 94022		
4. <b>Email Address</b>	sson@losaltosca.gov	5. <b>Phone Number</b>	(650) 947-2614
6. <b>Secondary Contact</b> (in the event primary is not available)	Harun Musaefendic		
7. <b>Mailing address</b> (if different) N/A <input checked="" type="checkbox"/>			
8. <b>Email Address</b>	hmusaefendic@losaltosca.gov	9. <b>Phone Number</b>	(650) 947-2650
10. <b>Send allocation instructions to</b> (if different from above):			
11. <b>Project Title</b>	Hetch Hetchy Trail Maintenance and Accessibility Project		
12. <b>Amount requested</b>	\$129,725	13. <b>Fiscal Year of Claim</b>	2025

Reconstruction of curb ramps to the Hetch Hetchy Class I Pathway to meet current ADA standards. Installation of bike and pedestrian infrastructure including crosswalks, advance yield lines, crosswalk signage, bicycle striping and signage where the pathway approaches and intersects with Los Altos Avenue and Estrellita Wy. This will provide a continuous, accessible connection to the Palo Alto - Los Altos Bike Path.

**14. Description of Overall Project:**

**15. Project Scope Proposed for Funding:** (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

Finalization of design, construction of the above improvements.

**16. Project Location:** A map of the project location is attached or a link to a online map of the project location is provided below:

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## Los Altos, CA

### Location:

- Los Altos Ave
- Estrellita Way



<https://www.google.com/maps/place/Estrellita+Way,+Los+Altos,+CA+94022/@37.4015308,-122.1234976,17.5z/data=!4m6!3m5!1s0x808fb08236f647b9:0x9578700e50c12ca6!8m2!3d37.4016687!4d-122.122307!16s%2Fg%2F1w0p5w57?entry=tту>

### Project Relation to Regional Policies (for information only)

17. Is the project in an [Equity Priority Community](#)?

Yes  No

18. Is this project in a [Priority Development Area](#) or a [Transit-Oriented Community](#)? Yes  No

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## 19. Project Budget and Schedule

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
Bike/Ped Plan				
ENV				
PA&ED				
PS&E	\$10,000			September 2024
ROW				
CON	\$119,725			September 2024
Total Cost	\$129,725			December 2024

### Project Eligibility

- A.** Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee? Yes  No   
 If "YES," identify the date and provide a copy or link to the agenda.
- March 30, 2022  
[https://www.losaltosca.gov/sites/default/files/fileattachments/compl/ete\\_streets\\_commission/meeting/81461/csc\\_agenda\\_033022.pdf](https://www.losaltosca.gov/sites/default/files/fileattachments/compl/ete_streets_commission/meeting/81461/csc_agenda_033022.pdf)
  - July 27, 2022  
[https://www.losaltosca.gov/sites/default/files/fileattachments/compl/ete\\_streets\\_commission/meeting/83840/csc\\_agenda\\_072722\\_r1.pdf](https://www.losaltosca.gov/sites/default/files/fileattachments/compl/ete_streets_commission/meeting/83840/csc_agenda_072722_r1.pdf)
- If "NO," provide an explanation).
- B.** Has the project been approved by the claimant's governing body?  
 Yes  No   
 If "NO," provide expected date: \_\_Project approved by CSC on July 27, 2022\_\_
- C.** Has this project previously received TDA Article 3 funding?  
 Yes  No   
 (If "YES," provide an explanation on a separate page)
- D.** For "bikeways," does the project meet Caltrans minimum safety design criteria Yes  No   
 pursuant to [Chapter 1000 of the California Highway Design Manual](#)?
- E. 1.** Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Yes  No   
 Existing Facility?
- 2.** If "NO" above, is the project is exempt from CEQA for another reason?  
 Yes  No   
 Cite the basis for the exemption. \_\_\_\_\_  
 N/A   
 If the project is not exempt, please check "NO," and provide environmental

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documentation, as appropriate.

**F.** Estimated Completion Date of project (month and year): \_\_\_\_\_ December 2024\_\_\_\_\_

**G.** Have provisions been made by the claimant to maintain the project or facility, or has Yes  No   
the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement.

**H.** Is a Complete Streets Checklist required for this project ?

Yes  No

If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach the Complete Streets checklist or record of review, as applicable. More information and the form may be found here:

<https://mtc.ca.gov/planning/transportation/complete-streets>