



TO: Environmental Commission

FROM: Ranu Aggarwal, AICP, Contract Planner, Interim Staff Liaison

SUBJECT: Environmental Commission Work Plan

RECOMMENDATION:

Review and update, as appropriate, the Work Plan Items on the 2022/23 Environmental Commission Work Plan.

BACKGROUND

The Environmental Commission met in a Joint Meeting with the City Council on May 3, 2022, to review the Commission's 2021/22 Accomplishments and Draft 2022/23 Target areas and discuss issues and projects for the upcoming year. Based on this discussion, the targets were finalized, and the 2022/23 Work Plan was developed by the Commission.

At the Environmental Commission's regular meeting on August 8, 2022, the Commissioners discussed prioritization of the Commission's Work Plan items upon request by staff and put forth the following priorities (listed in order) for review by staff.

1. Reach Codes
2. Tree Preservation Guidelines
3. Water Conservation (MWENDO), Implementation of CAAP priorities
4. Update Environmental Webpage on City website
5. Greening City Operations
6. EV Fair
7. Assist staff with Outreach and Education Effort
8. Single Use Plastics
9. Gas Powered Off Road Engines

The prioritization of the tasks in the Work Plan and target dates will be updated by staff after the Sustainability Coordinator starts.

DISCUSSION

The Environmental Commission Targets and Work Plan are intended to focus the Commission's agenda items and to serve as a roadmap for projects and actions, as appropriate, during the 2022/23 year. The Commission will review the targets, projects, and status updates at each of its monthly meetings and review its priorities every three to six months.

ATTACHMENT:

- A. 2022/23 Targets and Work Plan

ENVIRONMENTAL COMMISSION
2022/23 Targets & Work Plan
Updated August 2022

Targets	Projects	Assignments	Target Date	City Priority related to	Status
Climate Action and Adaptation Plan	Implementation of City's CAAP priority actions for year	Subcommittee- Bruno Delagneau, Raashina Humayun, Carl van Reis	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Priority actions identified and owners (staff/EC) identified • Exploring fuel-switching incentives and options (on-bill financing, etc) • Subcommittees formed as of May meeting of the Environmental Commission • Subcommittee meeting with BlocPower • BlocPower presentation scheduled for September 12, 2022, Environmental Commission Meeting.
	Reach Codes 2.0	Subcommittee - Tom Hecht, Laura Teksler and Don Weiden	September 2022 adoption	CAAP Goals	<ul style="list-style-type: none"> • Online public outreach workshops held on June 6, 2022, and in person workshop on June 8, 2022 • Coordinating with SVCE to provide technical resources • Evaluating model ordinances • Presentation to the City Council on July 12, 2022 • Environmental Commission (EC) approved the Subcommittee's recommendations, with an amendment, for the City Council on Reach Codes Update (Reach Codes 2.0) at the EC's regular meeting on August 8, 2022.
	Greening City operations	Appropriate City staff coordinating with CAAP subcommittees	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Prioritized energy efficiency audits of city buildings and alternative work schedules/telecommute options

Targets	Projects	Assignments	Target Date	City Priority related to	Status
	Gas Powered Off Road Engines	Subcommittee TBD	Ongoing	CAAP Goals	<ul style="list-style-type: none"> • Need for subcommittee identified • Next step: Partner with citizen group to increase and enforcement for GPLB ban
	EV Fair	EC Liaison Carl van Reis	Annual	CAAP Goals	<ul style="list-style-type: none"> • Initial staff discussion with GreenTown • Next steps: Develop objectives, scope and location and coordinate with staff • Commissioner van Reis coordinating with GreenTown
Natural Resource Management	Urban Forest Management	Subcommittee - Raashina Humayun, Shiaoping Lu, Carl van Reis	2023	CAAP Goals	<ul style="list-style-type: none"> • Needs identified: public outreach to protect drought-stressed trees, prepare for Urban Forest Master Plan including objectives, scope of work, consulting needs • Investigate expanding non-organic pesticide/herbicide ban • Commissioner Lu added to the subcommittee as of July meeting of the Environmental Commission • Subcommittee working on long and short term tasks for Urban Forest Management
	Tree Protection Ordinance		TBD	City Council Policy	
Solid Waste	Single Use Plastics	Subcommittee- Bruno Delagneau, Laura Tekslar, and Don Weiden	Spring 2023	CAAP & Solid Waste Reduction	<ul style="list-style-type: none"> • Subcommittee to create business survey for distribution via Chamber of Commerce to effected businesses • Subcommittee to research status of regional actions

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Water Conservation	Public communication and outreach efforts Assist staff with MWENDO	Subcommittee – Raashina Humayun, Shiaoping Lu, and Laura Teksler	Ongoing	CAAP & Resource Conservation	<ul style="list-style-type: none"> Subcommittees formed as of July meeting of the Environmental Commission.
Public Outreach & Education	Update environmental webpage on the City web site	Staff (webpage) Commissioner Carl van Reis (Energy & Water usage metrics)	Ongoing	Public outreach and education	<ul style="list-style-type: none"> The City's Public Information's Officer, Sonia Lee and staff updated the CAAP page and will continue to update the City's website Commissioner van Reis to obtain CalWater & SVCE usage data with staff assistance
	Assist staff with various outreach and education efforts		Ongoing	Public outreach and education	<ul style="list-style-type: none"> The City's Public Information's Officer and staff will explore options and possibilities for further community outreach