

**NORTH COUNTY LIBRARY AUTHORITY  
LOS ALTOS, CALIFORNIA**

**BASIC FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2021**

**Prepared by  
FINANCE DEPARTMENT**

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**NORTH COUNTY LIBRARY AUTHORITY  
BASIC FINANCIAL STATEMENTS  
For the Ended June 30, 2021**

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Members of the Board of Directors  
of the North County Library Authority  
City of Los Altos, California

We have audited the accompanying financial statements of the governmental activities and the General Fund of the North County Library Authority (Authority), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the Table of Contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Authority as of and for year then ended June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and other required supplementary information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Pleasant Hill, California  
June 13, 2022

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**North County Library Authority  
Management's Discussion and Analysis  
Fiscal Year Ended June 30, 2021**

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The North County Library Authority (NCLA) prepares its financial statements using the financial reporting requirements prescribed by the Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. The purpose of the Management's Discussion and Analysis (MD&A) is to provide users with a narrative introduction, overview, and analysis of the financial statements.

### **Overview of the Financial Statements**

This discussion and analysis are intended to introduce the NCLA's basic financial statements that include the Government-Wide Financial Statements and the Fund Financial Statements.

The ***Government-Wide Financial Statements*** are designed to provide readers with a broad overview of NCLA's finances, in a manner similar to a private-sector business. They are comprised of the *Statement of Net Position* and the *Statement of Activities*.

The *Statement of Net Position* provides information about NCLA's assets and liabilities, including all long-term obligations. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of NCLA is improving or deteriorating.

The *Statement of Activities* provides information showing how NCLA's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The ***Fund Financial Statements*** is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. NCLA's Fund Financial Statements contain only *Governmental Funds*.

Unlike the Government-Wide Financial Statements, the *Governmental Funds* focus on how money flows into and out of those funds and the balances remaining at year-end. These funds are reported using the modified accrual accounting, which measures cash and all other financial assets that are readily converted cash. The fund statements provide a detailed short-term view of NCLA's general operations and the basic services it provides. These statements do not include long-term assets or liabilities.

**GASB 54 Compliance:** The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

## OVERVIEW:

The North County Library Authority (NCLA) has fiduciary responsibility for overseeing a parcel tax of \$76 per year per parcel authorized by voters from 2010 through 2030. The NCLA mission is “To plan, support, acquire, maintain and operate programs and facilities for the extension of public library services for the benefit of the inhabitants within the collective boundaries of the Member Entities (defined as City of Los Altos and City of Los Altos Hills).” There are 13,938 developed parcels identified by the County of Santa Clara participating in the parcel tax.

In FY 2019-20, NCLA funds 17 additional weekly hours at the Los Altos Library and 25 additional weekly hours at the Woodland Branch Library. The closure of the libraries in March 2020 due to the COVID-19 pandemic resulted in reduced hours billed and therefore lower NCLA expenditures than expected.

NCLA began a community process to explore potential expansion or rebuild of the Los Altos Library in FY 2017-18. As a result, some costs were incurred for studies and analysis during this Fiscal Year.

## FINANCIAL HIGHLIGHTS:

- Net position is 5,060,606 and has increased by \$770,489 at year end, above the 2019-20 budget projections.
- The total liabilities decreased by \$302,359 at year-end as a result of lower accrued accounts payable invoices.
- Interest revenue remained flat due to the large drop in the Discount Rate and is expected to be lower moving forward in the short run.
- Total expenses were 15.4% below budget due to the Covid-19 Closures that prevented several planned activities.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

NCLA Net Position			
	Government-Wide Activities		
	6/30/2021		6/30/2020
Current Assets:			
Cash and investments	\$	6,200,973	\$ 5,057,077
Accounts and Interest Receivable		8,942	16,948
<b>Total Assets</b>		<b>6,209,915</b>	<b>5,074,025</b>
Current Liabilities:			
Accounts and salaries payable		18,909	13,419
<b>Total Liabilities</b>		<b>18,909</b>	<b>13,419</b>
Unrestricted Net Position		6,191,006	5,060,606
<b>Total Net Position</b>	<b>\$</b>	<b>6,191,006</b>	<b>\$ 5,060,606</b>

Total Net Position was \$6,191,006 at the end of this fiscal year, an increase of \$1,130,400 over the prior year. This improvement in fiscal metrics is in line with long-term projections constructed in the budgetary planning process as well as the inability to execute planned budgeted expenses due to the COVID-19 Pandemic. NCLA has the authority to continue to levy the special parcel tax annually in accordance with its mission to support library services in Los Altos and Los Altos Hills.

<b>NCLA Net Position</b>		
	<b>Government-Wide Activities</b>	
	<b>6/30/2021</b>	<b>6/30/2020</b>
<b>Revenues</b>		
<b>Program Revenues</b>		
Charges for Services	\$ 1,091,433	\$ 1,051,404
<b>General Revenues</b>		
Interest Income & Unrealized Gain/(Loss)	45,630	118,779
Miscellaneous	-	-
<b>Total Revenues</b>	<b>1,130,400</b>	<b>1,170,183</b>
<b>Expenses</b>		
Administration and Community Services	6,663	399,694
<b>Total Expenses</b>	<b>6,663</b>	<b>399,694</b>
<b>Change in Net Position</b>	<b>1,130,400</b>	<b>770,489</b>
<b>Net Position, Beginning of Year</b>	<b>5,060,606</b>	<b>4,290,117</b>
<b>Net Position, End of Year</b>	<b>\$ 6,191,006</b>	<b>\$ 5,060,606</b>

Program revenues reflect the parcel tax base while the total planned expenses have been delayed due to Covid 19 restrictions and are in compliance with budgetary limits.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

- NCLA's revenue is projected to sustain twenty years of continued expanded levels of service. Since NCLA funds labor costs that are controlled by the County, the implementation of cost control measures at the County level remains a key assumption. The County assumes a 5.6% increase in labor costs each year.
- NCLA will continue to allocate funding to provide an additional 17 operational hours per week at the Los Altos Library and an additional 25 hours per week at the Woodland Branch Library.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of NCLA's finances for all those who are interested. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the North County Library Authority, One North San Antonio Road, Los Altos, CA 94022.

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## **BASIC FINANCIAL STATEMENTS**

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## **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**NORTH COUNTY LIBRARY AUTHORITY  
STATEMENT OF NET POSITION  
JUNE 30, 2021**

	<b>Governmental</b>
	<u><b>Activities</b></u>
<b>ASSETS</b>	
Current assets:	
Cash and investments (Note 2)	\$6,200,973
Interest receivable	<u>8,942</u>
Total assets	<u>6,209,915</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	<u>18,909</u>
Total liabilities	<u>18,909</u>
<b>NET POSITION</b>	
Unrestricted	<u>6,191,006</u>
Total net position	<u><u>\$6,191,006</u></u>

See accompanying notes to financial statements

**NORTH COUNTY LIBRARY AUTHORITY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

		Program Revenues	Net (Expense) Revenue and Changes in Net Position
Functions/Programs	Expenses	Charges for Services	Governmental Activities
Primary government:			
Administration and community services	\$6,663	\$1,091,433	\$1,084,770
Total governmental activities	6,663	1,091,433	1,084,770
General revenues:			
Interest income			45,630
Total general revenues			45,630
Change in net position			1,130,400
Net position, beginning of year			5,060,606
Net position, end of year			\$6,191,006

See accompanying notes to financial statements

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## **FUND FINANCIAL STATEMENTS**

**NORTH COUNTY LIBRARY AUTHORITY  
GOVERNMENTAL FUND  
BALANCE SHEET  
JUNE 30, 2021**

	<b>General Fund</b>
	<hr/>
<b>ASSETS</b>	
Cash and investments (Note 2)	\$6,200,973
Interest receivable	8,942
	<hr/>
Total Assets	\$6,209,915
	<hr/>
<b>LIABILITIES</b>	
Accounts payable	\$18,909
	<hr/>
Total Liabilities	18,909
	<hr/>
<b>FUND BALANCES</b>	
Unassigned	6,191,006
	<hr/>
Total Liabilities and Fund Balance	\$6,209,915
	<hr/>

See accompanying notes to financial statements

**NORTH COUNTY LIBRARY AUTHORITY  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<b>General Fund</b>
<b>REVENUES:</b>	
Taxes and special assessments	\$1,091,433
Interest income	45,630
	<hr/>
Total revenues	1,137,063
	<hr/>
<b>EXPENDITURES:</b>	
Contractual services	<div style="background-color: yellow; width: 100px; height: 15px;"></div>
Miscellaneous	6,663
	<hr/>
Total expenditures	6,663
	<hr/>
Net change	1,130,400
Fund balance, beginning of year	5,060,606
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Fund balance, end of year	\$6,191,006
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See accompanying notes to financial statements

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**NORTH COUNTY LIBRARY AUTHORITY  
NOTES TO BASIC FINANCIAL STATEMENTS  
Fiscal Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. *Reporting Entity***

The North County Library Authority (Authority), formed in 1985 by a joint exercise of powers agreement between the City of Los Altos (City) and the Town of Los Altos Hills, provides library services for member residents. The Authority was created to provide financing for capital improvements and additional services by the public libraries serving the area. Although the City owns the libraries and their sites, the County of Santa Clara (County) is responsible for all library operations. However, since 1991, the Authority has levied a voter approved special parcel tax to compensate for service reductions due to cutbacks by the County. The special tax has been collected by the County, transferred to the City, on behalf of the Authority. The Authority provides funding to the County for additional County staff hours at the two libraries in Los Altos, based on county costing of labor costs. The City performs administrative and accounting services for the Authority.

The Authority has no regular employees.

**B. *Measurement Focus, Basis of Accounting and Basis of Presentation***

The Authority's government-wide financial statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of governmental activities for the Authority.

These basic financial statements are presented on an "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all of the Authority's assets and liabilities, including long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities and Changes in Net Position presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Certain types of transactions are reported as program revenues for the Authority in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

***Governmental Fund Financial Statements***

***Description of Funds:*** The accounts of the Authority are organized and operated on the basis of funds, each of which is defined as separate fiscal and accounting entity with a self-balancing set of accounts. These funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

In accordance with Authority's adopted policies and budget, different types of funds are used to record the Authority's financial transactions. For financial reporting purposes, the Authority's funds are presented as follows:

**NORTH COUNTY LIBRARY AUTHORITY  
NOTES TO BASIC FINANCIAL STATEMENTS  
Fiscal Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Governmental Fund Type:***

***General Fund*** – The purpose of this fund is to account for all financial resources except those required to be accounted for in another fund. The general fund is required to be presented as a major fund.

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for on a "current financial resource" measurement focus. Accordingly, only current assets and current liabilities are generally included on the balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

All governmental fund types are accounted for using the modified accrual basis of accounting, wherein revenues are recognized in the accounting period in which they become measurable and available to pay liabilities of the current period. Measurable means the amount of the transaction can be determined and available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Revenues considered susceptible to accrual include property taxes (generally due within 60 days), charges for services, federal and state grants, and interest. Expenditures, are recognized in the accounting period in which the fund liability is incurred, if measurable, except for principal and interest on general long-term debt which is recognized when due.

**C. *Assets, Liabilities and Equity***

***Cash and Investments***

The balance of the Authority's cash account is available to meet current operating requirements. Cash in excess of current requirements may be invested in various interest-bearing accounts and other investments for varying terms. The cash balance at June 30, 2021 is maintained in the City Treasury, the Local Agency Investment Fund (LAIF) of the State of California, a pooled investment fund with the City of Los Altos, and the Santa Clara County pool investments.

The Authority participates in an investment pool managed by the State of California, titled LAIF, which has invested a portion of the pool funds in structured notes and assets-backed securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and assets-backed securities are subject to market risk as to change in interest risk.

In September 2016 the Authority authorized moving some funds out of LAIF into a fund pooled with the City of Los Altos managed by an investment firm. The commission has subsequently moved these funds from the City to the Santa Clara County investment pool in October 2019.

***Investment Valuation***

Highly liquid money market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

**NORTH COUNTY LIBRARY AUTHORITY  
NOTES TO BASIC FINANCIAL STATEMENTS  
Fiscal Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Fair Value Measurements***

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is based on the lowest priority level input that is significant to the entire measurement.

**D. *Net Position and Fund Balances***

***Government-Wide Financial Statements***

In the government-wide financial statements, net position is classified in the following categories:

***Restricted Net Position*** – This amount is restricted by external creditors, grantors, contributions, or laws or regulations of other governments.

***Unrestricted Net Position*** – This amount is all net position that does not meet the definition of “net investment in capital assets” or “restricted net position.”

***Fund Financial Statements***

The Authority reclassifies fund balances into the following five categories to comply with the GASB No. 54, *Fund Balance and Governmental Fund Types*. Fund balance is defined as the difference between assets and liabilities.

***Nonspendable*** fund balances include amounts that cannot be spent because these are either in nonspendable form or they are legally required to be maintained intact. Examples of nonspendable fund balances include inventory and prepaid items.

***Restricted*** fund balances exist when constraints are placed on the use of those resources that are either externally imposed or imposed by law. In general, most reserve funds will fall into this category. The Authority reported no fund balances as restricted on the balance sheet of the governmental funds.

**NORTH COUNTY LIBRARY AUTHORITY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**Fiscal Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Committed* fund balances are amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority (Governing Board or Council).

*Assigned* fund balances are those amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted, nor committed. The intent can be made by either the governing body itself or a body or official to which the governing body has delegated the authority to (purchasing agent and business official). Appropriated fund balance and the majority of encumbrances will be reclassified into the assigned category. The Authority reported no fund balances as assigned on the balance sheet of the governmental funds.

*Unassigned* fund balances will represent those funds that have not been assigned, committed, restricted or considered nonspendable. The general fund is the only fund that will report an unassigned fund balance, unless a deficit fund balance resulting from overspending in other funds exist. Fund balance in other funds will either be assigned, committed, restricted or nonspendable unless the fund reports a deficit.

**E. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires Authority management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE 2 – CASH AND INVESTMENTS**

**A. Summary of Cash and Investments**

The City and the County of Santa Clara are responsible as the fiduciary of the Authority and manages investments on behalf of the Authority, which is pooled with those of the City. The investments made by the City Treasurer are limited to those allowable under State statutes as incorporated into the City's Investments Policy that are even more conservative than those allowed by State statutes. The City's Investment Policy and the California Government Code allow for a variety of investments, which can be purchased and held.

Cash and investments as of June 30, 2021, consist of the following:

Cash pooled with City of Los Altos	\$ 818,816
Santa Clara County investments pool	<u>5,382,157</u>
Total cash and investments	<u><u>\$ 6,200,973</u></u>

**NORTH COUNTY LIBRARY AUTHORITY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**Fiscal Year Ended June 30, 2021**

**NOTE 2 – CASH AND INVESTMENTS (Continued)**

They Authority's cash is pooled with the Los Altos' Treasurer and the Country of Santa Clara's investment pool, who act as the disbursing agents for the Agency. The fair value of the Authority's investment in these pools are reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by the Treasury Pool for the entire Treasury Pool portfolios (in relation to the amortized cost of those portfolios). The balance available for withdrawal is based on accounting records maintained by the Treasury Pool, which are recorded on an amortized cost basis. Interest earned on investments pooled with the Treasurers are allocated quarterly to the appropriate fund based on its respective average daily balance for that quarter.

**B. *Authorized Investments***

The table below identifies the investment types that are authorized for the Authority by the California Government Code and the Authority's Investment Policy are more restrictive. The table also identifies certain provisions that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Remaining Maturity	Minimum Credit Quality	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
U.S. Treasury Obligations	5 years	None	100%	None
U.S. Agency Securities	5 years	None	100%	20%
Supra-National Agency Notes and Bonds	5 years	AA	20%	None
Bankers' Acceptances	180 days	None	20%	10%
Commercial Paper	270 days	A-1	25%	5%
Negotiable Certificates of Deposit	5 years	A	30%	3%
Corporate Medium Term Notes	5 years	A	30%	3%
Repurchase Agreements	180 days	None	20%	10%
Money Market Mutual Funds	None	None	20%	10%
Local Agency Investment Fund	None	None	100%	\$75 million
Asset-backed Securities	5 years	AAA	20%	3%

<p style="text-align: center;"><b>NORTH COUNTY LIBRARY AUTHORITY</b> <b>NOTES TO BASIC FINANCIAL STATEMENTS</b> <b>Fiscal Year Ended June 30, 2021</b></p>
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<p><b>NOTE 2 – CASH AND INVESTMENTS (Continued)</b></p>
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**C. Risk Disclosures**

***Fair Value Hierarchy***

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The Santa Clara County investment pool is classified in Level 2 of the fair value hierarchy and is valued using a quoted price in a non-active market for an identical asset. The LAIF is valued at amortized cost and therefore, exempt from being classified under GASB 72.

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market rates. Typically, the Authority manages its exposure to interest rate risk by investing in the Santa Clara County investment pool and by purchasing a combination of shorter-term and longer-term investments. The Authority monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. The Authority has no specific limitations with respect to this metric. The Santa Clara County investment pool had a weighted average life of 615 days as of June 30, 2021.

***Credit Risk***

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. LAIF was unrated at June 30, 2021.

***Concentration of Credit Risk***

The investment policy of the Authority contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There are no investments in any one issuer that represent 5% or more of total Authority investments that are required to be disclosed.

**NORTH COUNTY LIBRARY AUTHORITY**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**Fiscal Year Ended June 30, 2021**

**NOTE 2 – CASH AND INVESTMENTS (Continued)**

***Custodial Credit Risk – Deposits***

This is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105% of the secured deposits. As of June 30, 2021, the Authority's bank balance was either insured or collateralized, but the collateral was not held specifically in the Authority's name.

***Custodial Credit Risk – Investments***

The Authority maintains a portion of its cash in Santa Clara County Treasury, an external investment pool. The County pools these funds with those of other governmental entities in the county and invests the cash. These pooled funds are carried at fair value. Interest is earned based on average daily balance and is deposited quarterly into participating funds. Any investment gains and losses are proportionately shared by all funds in the pool. The County is restricted by the California Government Code to invest in obligations issued by the United States Treasury; obligations, participations, or other instruments of or issued by a federal agency or a United States government sponsored enterprise; obligations of State and local agencies of this State; bankers' acceptances; commercial paper; negotiable certificates of deposit; repurchase agreements; medium-term corporate notes; as well as other investments established by the California Government Code.

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## **REQUIRED SUPPLEMENTARY INFORMATION**

**NORTH COUNTY LIBRARY AUTHORITY  
GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES -  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	
Revenues:				
Taxes and special assessments	\$1,051,404	\$1,051,404	\$1,091,433	\$40,029
Interest income			45,630	45,630
Total revenues	<u>1,051,404</u>	<u>1,051,404</u>	<u>1,137,063</u>	<u>85,659</u>
Expenditures:				
Operations:				
Contractual services	398,591	398,591		398,591
Miscellaneous			6,663	(6,663)
Total expenditures	<u>398,591</u>	<u>398,591</u>	<u>6,663</u>	<u>391,928</u>
Excess of revenues over expenditures	<u>\$652,813</u>	<u>\$652,813</u>	1,130,400	<u>\$477,587</u>
Fund balance, beginning of year			<u>5,060,606</u>	
Fund balance, end of year			<u>\$6,191,006</u>	

**NORTH COUNTY LIBRARY AUTHORITY**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**Fiscal year Ended June 30, 2021**

**NOTE 1 – BUDGETARY ACCOUNTING**

The Authority annually adopts a budget on or before June 30 for the ensuing fiscal year. From the effective date of the budget, the amounts become the “annual appropriated budget.”

Appropriations lapse at the end of the fiscal year. Supplemental appropriations, which increase appropriations, may be made during the fiscal year.

Budget information is presented for government fund types on a consistent basis with accounting principles generally accepted in the United States of America. Budgeted revenue and expenditure amounts represent the original budget modified for adjustments during the year.

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