



NORTH COUNTY LIBRARY AUTHORITY
MINUTES
5:00 PM – Monday, November 7, 2022
via Videoconference



CALL MEETING TO ORDER

At 5:01 President Hill called the meeting to order.

ESTABLISH QUORUM

PRESENT: President Hill, Vice President Schmidt, Commissioner Meadows, Commissioner Fligor (joined at 5:04 pm)

ABSENT: Secretary Epstein

PLEDGE OF ALLEGIANCE

Staff liaison Rodriguez lead the pledge of allegiance.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

1. **Minutes:** Approve Minutes of the NCLA Special Meeting of October 3, 2022

A motion by Vice President Schmidt, seconded by Commissioner Meadows, to approve the October 3, 2022, Minutes as amended was passed with the following roll call vote:

AYES: President Hill, Vice President Schmidt, Commissioner Meadows, Commissioner Fligor

NOES: None

ABSENT: Secretary Epstein

ABSTAIN: None

2. **Declaration of Local Health Emergency – Necessitating Hosting Virtual Commission Meeting;** Adoption of Resolution 2023-06

A motion by Vice President **Schmidt**, seconded by Commissioner Meadows, to approve the October 3 Minutes was passed with the following roll call vote:

AYES: President Hill, Vice President Schmidt, Commissioner Meadows, Commissioner Fligor

NOES: None

ABSENT: Secretary Epstein

ABSTAIN: None

3. **Hire NCLA Administrator:** Authorize the City Managers of the City of Los Altos and the Town of Los Altos Hills to identify and present an administrator for NCLA

President Hill introduced the item to the Authority and shared the expected duties of this administrator.

The Authority asked clarifying questions.

The following members of the public: Pierre Bedard.

The Authority engaged in discussion.

Peter Pirnejad, City Manager of Los Altos Hills spoke in favor of the having President Hill as part of the selection process.

A motion by Vice President Schmidt, seconded by Commissioner Fligor, to hire a consultant and to have President Hill as part of that process was passed with the following roll call vote:

AYES: President Hill, Vice President Schmidt, Commissioner Meadows, Commissioner Fligor

NOES: None

ABSENT: Secretary Epstein

ABSTAIN: None

INFORMATIONAL ITEMS – NONE

MEMBER/STAFF REPORTS AND COMMENTS AND POTENTIAL FUTURE AGENDA ITEMS

Vice President Schmidt reported that she is the representative from the Town of Los Alto Hills to the Santa Clara County Library JPA and that we should be proud of our libraries as they are engaging in good work.

Commissioner Meadows indicated that she answered some questions via a phone call from Chavan and Associates, the Authority's auditors.

Commissioner Fligor reported that the Los Altos City Council is going to a hybrid meeting model starting with their November 15, 2022, meeting and that depending on the new Los Altos Mayor assignments, she might not be part of this Authority in 2023. Commissioner Fligor thanked the group.

President Hill also reported she was scheduling a call with Chavan and Associates to answer their questions.

Vice President Schmidt inquired as to the involvement of other library focused groups to be part of the conversation with NCLA regarding the use of funds to uphold library services. President Hill responded that the item will come back to the Authority at a later time.

Commissioner Meadows reminded the Authority of the need to meet in December to review the Emergency Resolution.

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ADJOURNMENT

President hill adjourned the meeting at 5:30 pm.

Cindy Hill, President

ATTEST:

Angel Rodriguez, Interim City Clerk