



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM – Wednesday, December 18, 2024

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Senior Planner Whitehill

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of November 20, 2024.

Action: Zoning Administrator Zornes approved the meeting minutes for the regular meeting of November 20, 2024.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. SC24-0010 – Jeff Guinta – 562 Palm Avenue

Design Review to construct a 1,982-square foot two-story residence with a detached garage. The project is categorically exempt from environmental review under Section 15303 (New Construction or Conversion of Small Structures) of the California Environmental Quality Act (CEQA). *Project Planner: Whitehill*

STAFF PRESENTATION

Senior Planner Whitehill presented the staff report recommending approval of design review application SC24-0010 subject to the listed findings and conditions of approval.

PUBLIC COMMENT

Wendy Banks provided public comments.

Action: Zoning Administrator Zornes approved design review application SC24-0010 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:12 PM.

Nick Zornes
Zoning Administrator