



LIBRARY COMMISSION MEETING MINUTES

6:30 PM - Thursday, July 06, 2023

Los Altos Community Center Sequoia Room

ESTABLISH QUORUM

Chair Crane called the meeting to order at 6:30pm

Present: Chair Crane, Vice Chair Wheeler, Commissioners Carter, Bedard, Gee & Fawcett

Absent: None

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of June 1, 2023

Public Comment: None

Action: Vice Chair Wheeler moved that the Commission accept the minutes of the regular meeting of June 1, 2023, as written. Commissioner Gee seconded the motion.

Approve: Crane, Wheeler, Carter, Bedard, Gee, Fawcett

Oppose: None

Abstain: None

Motion passed, unanimously: 6-0-0.

2. **Commission Changes:** Discuss commission changes adopted by City Council on 6/27/23

Public Comment: None

Action: Chair Crane moved that the Library Commission observe the following meeting schedule moving forward: the first Thursday of each stated month in January, March, May, August, September, and October. Vice Chair Wheeler seconded the motion.

Approve: Crane, Wheeler, Carter, Bedard, Gee, Fawcett

Oppose: None

Abstain: None

Motion passed, unanimously: 6-0-0.

3. **NCLA Surplus:** Discuss the NCLA surplus and response to Futures Subcommittee letter

Public Comment: None

Action: None

4. **Main Library Patio Project:** Discuss City Council Agenda item from June 27 meeting regarding main library patio project

Public Comment: None

Action: None

INFORMATIONAL ITEMS

5. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
6. **Friends of the Library Update:** Receive updates from Friends of the Library representative
7. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

8. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
9. **Main Library Staff Report:** Receive information and updates from Main Library Staff
10. **City Staff Update:** Receive updates from City Staff
11. **Subcommittee Reports:**
 - A. Awareness (*Carter, Wheeler*)
 - B. Infrastructure (*Carter, Gee, Wheeler*)
 - C. Futures (*Bedard, Crane, Gee*)
 - D. Services (*Bedard, Crane, Fawcett*)
11. **Requests for Future Agenda Items**
 - a. Subcommittees
 - b. Commissioner Handbook
 - c. Presentation by Services Subcommittee (re: materials)

ADJOURNMENT

Chair Crane adjourned the meeting at 7:43pm