



SPECIAL HISTORICAL COMMISSION MEETING MINUTES

6:00 PM – Tuesday, November 19, 2024

***Manzanita Room, Los Altos Community Center, 97 Hillview
Avenue, Los Altos, CA***

CALL MEETING TO ORDER

At 6:00 p.m. the Chair called the meeting to order.

ESTABLISH QUORUM

PRESENT: Commissioners Adams, Atkinson, Coe and Maguire-Negus

STAFF: Senior Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Jane Packard from the Los Altos History Museum, Orchard Commons Committee spoke regarding the Los Altos Historical Orchard and an Eagle scout project, titled upgrading, existing signposts in the Heritage orchard

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of November 19, 2024.

Action: Upon a motion by Commissioner Adams to approve the Historical Commission minutes of August 26, 2024, seconded by Commissioner Maguire-Negus.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

The motion was approved (4-0).

PUBLIC HEARING

2. H24-0008 – Todd Parmacek – 236 Eleanor Avenue

Request for a Historic Advisory Review to allow the removal of the balcony along the front elevation. This project is categorically exempt from environmental review under Section 15331 (“Historical Resource Restoration/Rehabilitation”) of the California Environmental Quality Act (CEQA). *Planner: Gallegos*

Staff member Sean Gallegos provided a presentation on the project.

Walter Chapman, designer and representative for owner delivered a presentation on the project.

Commissioners Atkinson, Coe, and Maguire-Negus had questions for the applicant.

Applicant responded to comments.

Chair Coe opened the public comment period.

No Public Comments.

The Commission discussed the historic advisory review permit project at 236 Eleanor Avenue

Action: Upon a motion by Commissioner Atkinson to approve the approve the historic advisory review permit (H24-0008) application based on the recommended findings and conditions of approval, seconded by Commissioner Adams.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

The motion was approved (4-0).

3. HPA24-0001 – Todd Parmacek – 236 Eleanor Avenue

Request to execute a Mills Act agreement for the Historic Resource property located at 236 Eleanor Avenue. This project is categorically exempt from environmental review under Section 15331 (“Historical Resource Restoration/Rehabilitation”) of the California Environmental Quality Act (CEQA). *Planner: Gallegos*

Staff member Sean Gallegos provided a presentation on the project.

Walter Chapman, designer and representative for owner delivered a presentation on the project.

Chair Coe opened the public comment period.

No Public Comments.

The Commission discussed the Mills Act application at 236 Eleanor Avenue

Action: Upon a motion by Commissioner Adams to approve the approve the Mills Act application (HPA24-0001) application based on the recommended findings and conditions of approval, seconded by Commissioner Atkinson.

AYES: Adams, Atkinson, Coe and Maguire-Negus; NOES: None; ABSENT: None

The motion was approved (4-0).

DISCUSSION

4. Commission Update and Work Plan Discussion

Review ideas for the work plan discussion in January and discuss possible topics for the joint meeting with Council. *Planner: Gallegos*

Staff member Sean Gallegos provided a presentation on the item.

Chair Coe opened the public comment period.

No Public Comments.

Action: None. Commission directed staff to make the following revisions to workplan:

- a. For the project titled "Conduct Margaret Thompson Essay Contest," the work plan shall be revised to show the following:
 - i. Commissioner Atkinson name is correctly spelled.
 - ii. The Notes column should include detail: "The Ice Cream Social is scheduled to take place on the same day as the first Council meeting in May."
- b. For the project titled "Conduct the Historic Plaque program," the work plan shall be revised to show the following:
 - i. The details in the Notes column should include detail: "Staff will provide status report at the Historical Commission meeting in April."
- c. For the project titled "Historic Preservation Award," the work plan shall be revised to show the following:
 - i. The Notes column should include detail:
 1. "Review nominations and vote on the historic preservation award recipient at the April Historical Commission meeting."
 2. "The Ice Cream Social is scheduled to take place on the same day as the second Council meeting in May."

ADJOURNMENT

Chair Coe adjourned the meeting at 8:04 PM.

Sean Gallegos
Staff Liaison