



## **PUBLIC CORRESPONDENCE**

The following is public correspondence received by the City Clerk's Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov)



## LOS ALTOS RESIDENTS

February 20, 2023

Dear Mayor Meadows, Vice Mayor Weinberg, and Council Members Fligor, Lee Eng, and Dailey,

Los Altos Residents (LAR) appreciates this opportunity to provide community input regarding the issues you will address during the Council Retreat. LAR's mission is to inform residents of issues and actions undertaken by our elected officials and city staff that will affect them and to provide a vehicle for ensuring that elected officials and city staff hear the voices of their constituents. Accordingly, we respectfully request that you consider designating the following items as having top priority and take the necessary action to implement them as soon as possible.

1. Recognizing that the city's budget limitations may make it challenging to compete with surrounding cities for excellent staff members, we urge you to fund competitive salaries and benefit packages and create an environment from the City Council down of respect and collegiality to provide a positive atmosphere for all current and future city employees.
2. Achieve a balanced budget. Ensure expenditures do not exceed revenues.
3. Identify, fund, and execute the top three (3) CIP priorities. Issue RFPs for these three projects no later than the 2Q of next fiscal year.
4. Do not initiate/fund any new building projects until the city has completed all the deferred maintenance on existing city facilities. The need for a new public safety (police) building has been on the list of facilities that need repair/replacement for years and should be attended to before any other new building is contemplated.
5. Within the constraints of state law, provide zoning ordinances that minimize the impact of new multifamily buildings on privacy, screening, daylight plane, and noise abatement in areas abutting R1 neighborhoods.
6. LAR urges the Council to research and fund methods for vastly improving community outreach. Surrounding cities have implemented surveys to gather data and input from their residents. Los Altos needs to find effective ways to communicate with all residents. A few suggestions:

- A. Conduct surveys designed by professional survey companies and send them by snail mail to every household in Los Altos. Advertise the existence and purpose of the survey in at least two (2) issues of the Town Crier – one ad before the survey is mailed so that residents will look for the survey in their mail, won't think it's junk mail, and will take the time to respond.
- B. Use the market research tool identified by the Park & Rec Commission Marketing Research Subcommittee to poll residents. It's inexpensive and can be used as often as needed. It is ideal for polling about specific topics. It is an internet-based tool so it will only reach people who are online, but that percentage will only increase with time.
- C. Sign up with the company that provides the annual Palo Alto poll. It's a nationwide poll that provides a great deal of information about the state of the city, the general satisfaction of residents with city services and is inexpensive. It can be tailored in some respects to a city's needs. Information about this annual polling tool has been provided to the City Manager.  
<https://www.cityofpaloalto.org/files/assets/public/city-auditor/performance-reports-and-national-citizen-surveys/palo-alto-community-survey-2020.pdf>

Thank you for your consideration of our suggestions.

Sincerely,



Freddie Wheeler  
Steering Committee, Co-founder  
[www.LosAltosResidents.org](http://www.LosAltosResidents.org)



February 19, 2023

Re: Item 2 - City Council Strategic Goals

Dear Mayor Meadows and Members of the City Council:

The League of Women Voters recommends that the Council reconfirm the [nine goals previously adopted](#) in 2022. Additionally, we urge the Council to prioritize the Housing and Land Use goals for the upcoming year as it is critical for the City to continue implementing the Housing Element.

Reaffirming our previous letter, we also recommend setting this year's objectives for the Environmental Sustainability goal to be on Building Electrification, as described in goals 2.2 to 2.5 of the Climate Action and Adaptation Plan.

(Please send comments related to this letter to Sue Russell at [housing@lwvlamv.org](mailto:housing@lwvlamv.org))

Karin Bricker, President of the LWV of Los Altos-Mountain View

cc: Gabriel Engeland      Nick Zornes      Jon Maginot      Angel Rodriguez  
PublicComment@losaltosca.gov

Dear Mayor Meadows and Council Members,

We are new residents of Los Altos, hitting the two year mark of renting an ADU. We've never felt more at home, thanks to our kind landlords and friendly neighbors. We also have the privilege of living in a fully electrified ADU, and believe other Los Altos residents should also enjoy this benefit.

As you set your priorities for 2023-2024, we encourage Los Altos to prioritize climate policies and programs. Climate impacts such as unprecedented extreme weather events will continue to worsen unless we take action. Gas appliances pollute our indoor air quality and our climate, while gas pipelines and sites of gas extraction consistently leak methane into our atmosphere. The science is clear, we cannot expand fossil fuel infrastructure and we must begin decarbonizing immediately.

Please consider the following policies and programs for Los Altos priorities list, which have been sourced from municipalities leading on climate change, and from the experts that have advised them.

**Make establishing building decarbonization policies and programs a city priority in FY 2023-2024.**

- **Set a Goal Date for the Decarbonization of Existing Buildings.** Explore and establish a goal of decarbonizing all buildings by 2030 (as was done by San Jose). Explore and include a list of measures to meet that goal.
- **Establish a date for the End of Flow of Piped Fossil Gas.** Gas pipelines are a threat to community health and the climate. We must begin planning the transition to a future free from fossil fuels. Consider the City of San Mateo's End of Flow by 2030 date.
- **Support Equitable Public Access.** Educate the public and workforce on the health, safety, efficiency and comfort benefits of building electrification and connect them with rebates and technical assistance. Streamline electrification-related permit processes. Include equity protections in building electrification programs and policies.

We look forward to supporting building decarbonization in Los Altos.

Sincerely,  
Mark and Maya Hardiman

**From:** [Pat Marriot](#)  
**To:** [Public Comment](#)  
**Subject:** PUBLIC COMMENT ITEM #5 RETREAT 2-21-23  
**Date:** Saturday, February 18, 2023 4:54:43 PM

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Council Members,

Thank you for including a discussion on commissions.

Commission work plans should absolutely be “directly related to City Council goals and the adopted budget.” Otherwise, commissioners can waste time on plans that will never come to fruition.

Commissions should advise Council, but not do work better suited to city staff, e.g., conducting surveys. Commissioners and staff will obviously work together, but not all commissioners have the same level of expertise and they only serve for a limited time. Staff should be responsible for implementation and outcomes to ensure consistency (over time and across commissions) and adherence to budget.

We probably have too many commissions. It’s been difficult to recruit commissioners and it doesn’t make sense to appoint people to advise you if they don’t have relevant expertise. In considering which commissions are essential, perhaps you can look back over the past few years to determine those that have provided actionable advice and information that led to positive outcomes for the city, i.e., some method of determining ROI.

Sincerely,

Pat Marriott

**From:** [Jim Wing](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment Agenda Item5 Meeting Date 02/21/2023 Study Session  
**Date:** Saturday, February 18, 2023 2:58:53 PM

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Los Altos Mayor Meadows and Distinguished Council Members,

Subject: Council 02/21/2023 Study Session Agenda Item 5 Los Altos Commission Review

As a 55 year “individual contributor customer” of Los Altos Commissions, I feel their main function is a public forum to educate Council, staff, and consultants on 24 / 7 dynamics of Los Altos. They also serve as public comment buffer for Council Members. I understand the many man-months of staff time is required to administer commission operation and how that limits staff from doing their main jobs. With that in mind, I recommend you disband / change meeting frequency for the following Commissions:

### **Disband**

- **Senior Commission** – Most meetings appear to be social with rambling conversations. I am sensitive to this, since I am an “old guy”. Ad-hoc committee organized by Senior Center staff may be most efficient way to provide a voice to Council on senior needs
- **Design Commission** – Housing Element requires disbandment and is in process. Meetings often led to neighbors disagreeing with each other and friendships broken.
- **Library Commission** – Los Altos has limited control on what Library does.

### **Meeting Frequency to every other month**

- **Environmental** – Almost all projects are done by ad-hoc committees that use full commission meetings to only review status. No need to review status every month. Most projects require several months of committee work.
- **Youth** – In my opinion, this commission’s main function is youth education for how city government works. Most projects are a work in progress and do not need a meeting every month.
- **Public Arts** – Agendas are mostly general discussions of projects with very few action items.
- **Historical** – Many meetings are canceled. Los Altos may have already certified our “stock” of historical homes. Not many homes are left that may qualify.
- **Financial** – Except for deadlines in budget cycle, agendas are light. I attended meeting a couple years ago, and was welcomed because almost no public members ever attend. Feedback the same for letter sent last month.
- **Complete Streets** – Now that CSMP is done, meetings are basically staff reports on engineering project backlog. With engineering staff at reduced levels, progress on projects remains the same month to month. Better use of Staff time is working on projects not preparing reports for commission members.

Thank you for your consideration!

Jim Wing, Milverton Road, Los Altos, Ca

**From:** [Emily Thacker](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment Agenda Item #6  
**Date:** Sunday, February 19, 2023 5:13:53 PM

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RE: Gas Leaf Blowers

I believe either more vigorous enforcement or additional penalties - such as fining the homeowner - needs to be in place.

Every time I drive down Los Altos Avenue I see gardeners with gas blowers. If I'm walking in the neighborhood I speak to them. Most act as if they have never heard of the ordinance. Perhaps when gardening companies apply for a license to work in Los Altos it could be written boldly on the paperwork. I do not know how other cities enforce this law but obviously what Los Altos is doing doesn't result in success.

Using electric equipment is better for the environment, the residents and certainly the gardener doing the work.

Please elevate the importance of this issue.

Thank you.

Emily Thacker  
411 San Domingo Way  
Los Altos,

I understand California Air Resources Board is currently offering vouchers that small business or sole proprietor landscape professionals can use to purchase zero-emission landscape equipment including leaf blowers. The Clean Off-Road Equipment Voucher Incentive Project (CORE) has an allocation of more than \$27 million of voucher funds that are now available to encourage the switch from gas to electric.



**From:** [Rita Held](#)  
**To:** [Public Comment](#)  
**Subject:** gas leaf blowers  
**Date:** Sunday, February 19, 2023 7:37:27 PM

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Please address the gas leaf blowers ordinance. Gas leaf blowers are not allowed in Los Altos, yet are used regularly by gardners.

**From:** [Barbara Zieroth-Hoffman](#)  
**To:** [Public Comment](#)  
**Subject:** public comment agenda item #6 feb 21 study session  
**Date:** Monday, February 20, 2023 9:19:09 AM

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Please include on the council's agenda for the year the enforcement of the gas leaf blower ordinance. There has been no effective enforcement of the 1991 ordinance, and they continue to cause unhealthy pollution of noise, exhaust and dust in our community. Did you know Los Altos was the first city in the Bay Area to ban gas leaf blowers? Unfortunately the law has not been enforced, but now is the time to change that. Los Altos needs a more productive ordinance with stricter penalties for violations, and additionally a code enforcement officer dedicated to gas leaf blowers, as Palo Alto recently added.

Thanks,  
Barbara

**From:** [Sue Young](#)  
**To:** [City Council](#); [Public Comment](#)  
**Subject:** Public Comment agenda item #6, Feb. 21 study session  
**Date:** Monday, February 20, 2023 7:00:37 PM

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Dear Councilpersons,

Thank you for your dedication to make Los Altos a better city and community to live in. I have enjoyed living in Los Altos for almost 30 years and would not choose to live anywhere else.

One important aspect of living in Los Altos is the air quality and our peaceful environment. However, not a day goes by that we don't hear leaf blowers while on walks, bike ride or just having our windows open. The worst offenders are gas powered leaf blowers even with the ban on them.

I was just made aware the Palo Alto's City Council has voted unanimously to change their ordinance to:

- raise fines to \$250, \$500, and \$1,000 for the first, second and third violations
- eliminate the warnings before writing a ticket
- fine the property owner or employers (not just the leaf blower operator)

I would like to see Los Altos (and all of CA) be consistent with this action but I'll settle for Los Altos for now. :)

I see very little enforcement of the Los Altos gas-powered leaf blower ban. This not only affects the health of the person using the leaf blower, but the air around us, every week, every day. It has an impact on climate change and I'd like to see Los Altos take action to enforce our city ordinance and raise the bar to meet Palo Alto. These are desirable cities to live in but only when the laws are complied with.

Thanks for your consideration to make this a priority in the next fiscal year.

Best Regards,  
Sue Young

Resident in Loyola Corners area

**To: Los Altos City Council**  
**From: Los Altos Complete Streets Commission**  
**January 20, 2023**

Honorable Los Altos Mayor, Vice-Mayor, and Councilmembers,

The Complete Streets Commission is interested in the City Council's annual priorities. The commission would like to share its recently updated Work Plan as the City Council considers any priority development.

The Complete Streets Commission overall goals remain the same this calendar year.

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

In our recently updated Complete Streets Commission Work Plan, for each of the four priorities, we continue to outline specific goals and key performance indicators (KPIs) with underlying projects and programs in the attached document. This is a multi-year plan, for your review, which our commission will update annually.

The Complete Streets Commission believes it is in alignment with the City Council regarding the advancement of complete streets initiatives in the City. The Complete Streets Master Plan (CSMP) demonstrates our common interest in seeing positive transformation in street design in the City. The commission prioritizes, and is working closely with City Staff in the Engineering Services Department on, its broad implementation. The commission seeks adequate City funding commitment for the CSMP through dedicated CIP transportation projects, and continued alignment with the CIP Street Maintenance Program (i.e. street resurfacing/paving). In addition, the Commission encourages the City to proactively apply for transportation grants, and review progress towards City Council's multi-year priority of achieving a PCI (Pavement Condition Index) of 75 by 2026.

The Commission also has growing concern over pedestrian and bicycle safety on our streets including injury collisions that have taken place and near misses on our streets including along some of the busiest streets in our city.

Please let us know if you have any feedback, input, or questions as you set annual city-wide priorities and make funding decisions. In addition, we will be reviewing our priorities, goals and this plan with you in more detail during our annual Joint Session typically held in the spring.

Stacy Banerjee, Chair

Los Altos Complete Streets Commission

**CSC Vision:** Our community-focused and sustainable streets empower people of all ages and abilities to access destinations comfortably, safely, and conveniently, regardless of their mode of transportation.

**SUMMARY OF GOALS:**

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

**Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities**

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Implement high-priority projects within 10 years	Manage bike and ped network improvements from CSMP	<i>Align with annual Resurfacing Program, see Goal 1E</i> Create additional list of Bike and Ped improvements consistent with 5-year plan for CIP, see Goal 1E
		Coordinate with Climate Action Plan (CAAP) on implementation of 1 project per year	Implement school improvement plans (Phases I and II)	Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans - Civil improvements plans - Phase II (2022-23)  Identify any budget shortfall to complete city-wide improvements on school routes

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

			Promote Suggested Routes to School maps, and Schoolroutes App	<i>Promote Suggested Routes maps to school districts annually</i> <i>Continue to promote Schoolroutes app to parents and students in collaboration with school districts (spring/fall of each school year)</i> <i>Deploy additional features of app as needed</i> <i>Measure use/success of the App</i>
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	List of plan line drawings for 2023
			Continue to pursue previous Plan Line Drawings	<i>Revisit and revise as necessary all previous/existing plan line concept drawings</i>
			Track projects that have been completed from CSC Goals and CSMP	List of completed goals/projects as addendum to Goals
			Implement CIPs as defined by City Staff prioritization process and CIP funding	List of projects and status
			Align with Climate Action and Adaptation Plan and Committee	[develop deliverable with CAAP]
1B	Align Pavement Program to Increase PCI and	Achieve PCI of 75 by 2026	Review PCI pavement program	<i>Review biennial PCI report update and progress</i>

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	<b>Simultaneously Add Multi-Modal Safety Amenities</b>		Implement Priority Bicycle and Pedestrian Facilities and Traffic Calming with Pavement Program	<i>Annual pavement program identifying priority streets for annual resurfacing program including minimum 2 corridor goal per year for Bike/Ped/traffic calming improvement</i>
			Expand sidewalk/shoulder policy	Enhance sidewalk/shoulder policy to include maintenance responsibility (current policy is on stormwater permeability)
1C	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<p><b>Increase share of students walking/biking to school by 10%</b></p> <p><b>Maintain advisory committee with quarterly meetings</b></p> <p><b>Survey results showing at least 20% increase in student comfort walking and biking</b></p> <p><b>10% of classrooms conduct hand tallies</b></p>	<b>Continue to create and implement</b> education programs to expand bike/ped safety knowledge with students/families	<p>Execute pilot education and encouragement program via assembly for bike safety and awareness <b>(on pause due to pandemic)</b> (in-class curriculum was removed based on school feedback)</p> <p>Finalize and publicize plan and curriculum</p> <p><b>Plan and host (with PD) a multi-school bike rodeo and/or consider other hands-on after-school training for students who currently bike to school</b></p> <p><b>Continue to develop in-school bike/ped education programs</b></p> <p><b>Continue distribution of SRTS yard signs via collaboration with other groups, the recreation team, and local events</b></p> <p><b>Continue distribution of school commute guidelines via school platforms with guidelines for carpooling, walking and biking safety, driver behavior and seasonal active transportation information</b></p> <p><b>Continue to collect data and develop methodology for evaluating effectiveness of programs</b></p>

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			<p><b>Continue to create and implement</b> encouragement programs to increase bike/ped commuting</p>	<p>Administer school administration survey, hand tally results, number of students/families participating in program activities, parent survey, student survey</p> <p><i>Collect annual Bike-Ped counts, process the data and share trends with schools and parents</i></p> <p><b>Continue to</b> solicit/incorporate feedback, adjust plan based on additional feedback <b>from school administrators</b></p>
			<p>Review school traffic</p>	<p>Receive annual/biannual update from PD about school traffic and crossing guard program</p>
			<p><b>Engage families in events and volunteer activities</b></p>	<p><b>Develop web calendar of SRTS events and volunteer activities</b></p>
<b>1D</b>	<b>Enhance City's Traffic Calming Program</b>	<p><b>Reduce traffic speed by 10% on city streets with traffic calming measures</b></p> <p><b>Reduce congestion and cut through traffic</b></p> <p><b>Improve downtown visitors and business owners</b></p>	<p>Develop New Traffic Calming Plan to slow traffic speed</p>	<p><b>Assess speed tables on Cuesta Drive to inform future traffic calming approach</b></p> <p>Have CSC discussion to scope a traffic calming program with goal of identifying needs in near term and establishing programs over the long-term</p> <p>Review 2011 Collector Street Traffic Calming plan, and develop Traffic Calming Plan and Toolkit. Initiate pilot program for one corridor, and develop implementation plan including minimum 2 corridor goal per year for Traffic Calming implementation. Align with Resurfacing Program</p>

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		<b>satisfaction with traffic flow</b>		Revamp Neighborhood Traffic Management Program (NTMP) to be a more effective program to manage speeds and cut-thru traffic on residential streets  Review enforceable speed limits especially with AB-43
			Create strategy for congestion and cut-through management	Develop plan to manage congestion and cut-through traffic  Consider Residential Open Streets Program  Review truck routes through City
				Recommend transportation improvements for Downtown

<b>1E</b>	<b>Align CIP Transportation Program to CSC Work Plan</b>	<b>At least 10% of Transportation CIP projects advance CSMP and CSC priorities each year</b>	Review Annual Street Resurfacing program to advance priority CIP projects	<i>Review Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including (ideally year in advance) street selection for bike/ped/traffic calming improvements</i>
			Annual Transportation CIP project selection	Review and prioritize annual transportation CIP selection by March each year
			Conduct biannual review of CIP transportation projects	<i>Receive biannual update report in February and September</i>
<b>1F</b>	<b>Coordinate Regional Transportation to Advance</b>	<b>Attendance at regional forums  Meetings and communications</b>	Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs	Coordinate multimodal transportation projects at/across jurisdictional borders and collaborate on active transportation planning/implementation near jurisdictional borders -Hetch Hetchy trail crossing

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	<p><b>Los Altos interests</b></p>	<p><b>with nearby jurisdictions</b></p> <p><b>Initiate inter-jurisdictional partnerships</b></p>	<p>Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a representative to the VTA/county BPAC and TSCN meetings</p>	<ul style="list-style-type: none"> <li>-County/VTA led Homestead Rd SR2S project</li> <li>-Caltrans El Camino Real resurfacing/bike lane project</li> <li>-County led Measure B Foothill Expy widening from Homestead Rd to I-280</li> <li>-<b>Foothill Expressway Bike/Ped Safety</b></li> <li>Coordinate traffic signal timing and regional transportation projects with adjacent and regional jurisdictions</li> <li>Provide input on regional multimodal plans                         <ul style="list-style-type: none"> <li>- County of Santa Clara Active Transportation Plan and Expressway Bicycle Design Guidelines</li> <li>- MTC Regional Active Transportation Plan and MTC Complete Streets Policy</li> </ul> </li> <li>Monitor implementation of other regional plans and provide feedback when plans are updated                         <ul style="list-style-type: none"> <li>- Santa Clara Countywide Bicycle Plan 2018</li> <li>- VTA Bicycle Superhighway Implementation Plan 2021</li> <li>- VTA Bicycle Parking Guidelines 2022</li> <li>- Caltrans District 4 Pedestrian Plan 2021</li> <li>- Caltrans District 4 Bike Plan 2018</li> <li>- Midpen Rancho San Antonio Multimodal Access Study 2021</li> <li>-<b>VTA Visionary Network</b></li> <li>-<b>Valley Transportation Plan 2050</b></li> <li>-<b>A Community Design &amp; Transportation Manual</b></li> <li>-<b>Caltrans Bay Area Bike Highway Study</b></li> </ul> </li> </ul>
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<p><b>1G</b></p>	<p><b>Enhance Multimodal Parking Facilities</b></p>	<p><b>Increase multi-modal parking stock by 10%</b></p>	<p>Identify/Implement EV Charging Stations for Vehicles and eBikes</p>	<p>Define policy and plan for private sector e-charging facilities (Future project Pending Funding)</p>
			<p>Expand Bicycle Parking</p>	<p>Bicycle parking plan based on CSMP</p>

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	<b>Future Interests</b>		Build Transit plan	Support VTA in transit planning along N San Antonio Rd
			Consider Scooter share and Ebike program	Partner with adjacent Cities to explore regional bike/scooter-share program
			Adopt bicycle and pedestrian technology enhancements	Consider technology enhancements and digital traffic controls such as wave push buttons
			Shuttle Service	Partner with adjacent cities to consider shuttle service servicing Caltrain, Rancho San Antonio, or other key destinations

**Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic**

No	Initiative	KPIs	Projects & Programs	Deliverables
2A	<b>Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts</b>	<b>Maintain Citywide traffic data model - update biannually</b>	Collect traffic data 1-2 times per year to continue to build model	<i>Conduct annual or semi-annual citywide traffic counts (88 locations) and add new data to model after independent data collection</i>
			Provide developers traffic model for utilization in traffic analysis of qualifying developments	Receive update presentation on city-wide traffic model
			Consider impacts to Bicycle/Pedestrian stress level on local roads	Utilize established Bike-Ped Stress Measures
2B	<b>Create Transportation Policy and</b>	<b>Adopt consistent policy and study methodology</b>	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	Adopted VMT/LOS Policy

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	<b>Programs to Advance Los Altos goals and visions</b>		<p>Develop transportation-related Objective Standards for development projects</p> <p>Gain clear/detailed definition of terms to be used when evaluating qualification during development project review</p>	Upcycle some of the Development Review Questionnaire into creation of Objective Standards
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan for First Street</b>	<p>Develop Streetscape Plan for First Street</p> <p>Consider future Streetscape Plan for El Camino Real (reference Grand Blvd Initiative vision and principles)</p> <p>Maintain existing streetscape plans (i.e. Loyola Corners) and identity any other areas that may require streetscape plans in the future (Sherwood Triangle, Woodland, Foothill Crossing)</p>	<p>Support consultant through First Street Streetscape Plan, host outreach meetings and discussions</p> <p>Consider additional future streetscape plans for areas such as N. San Antonio, Loyola Corners</p>
<b>2D</b>	<b>Maintain General Plan as Required</b>		Maintain General Plan Circulation Element - consider housing element goals, cut-through traffic/traffic calming, and all other relevant aspects	Review General Plan Circulation Element (when authorized by city council/legal)
			Review the Housing Element and provide supporting transportation plans and infrastructure	Receive Housing Element Site Inventory presentation and identify next steps for CSC
<b>2E</b>	<b>Overhaul TIF to Help Fund Priority Transportation Projects</b>	<b>Development of report and review and implementation of Municipal Code Chapter 3.48</b>	Align TIF with future development, Complete Streets Master Plan, and other Local and Regional Transportation Projects	Report on TIF rates and fees
			Evaluate existing TIF Rates to ensure fees reflect existing needs and construction costs	Recommend TIF increase to appropriate rate

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2F	<b>Evaluate Public Parking Needs (cumulative impacts) and Establish Parking Management Program as Needed</b>		Develop Curb Management and Parking Management Plan including: - Study inventory and baseline utilization data at key locations (Downtown, ECR, LAHS area, Loyola Corners, future housing development areas) - Define parking policy and initiatives - Set methodology for future data collection and projection - Consider technology applications for future use	Work with staff or hire a consultant to develop a comprehensive Parking and Curb Management Plan
2G	<b>Review Assigned Development Projects</b>	<b>Complete timely review of all assigned development application</b>	Review all assigned development projects	<i>Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC</i>

**Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents**

No	Initiative	KPIs	Projects & Programs	Deliverables
3A	<b>Develop Effective Outreach Strategies to Promote Public Participation in Transportation Projects</b>	<b>Measure community satisfaction with level of engagement</b>  <b>Increase community participation in CSC projects by 5%</b>	Identify Better Methods of Engaging with Residents	Evaluate lessons learned from CSMP engagement  Develop plan for efficient community outreach and engagement - methodology, function, and effectiveness  Conduct Annual Survey on transportation related priorities  <b>Employ CRM software that can send updates about outreach meetings, events, and projects</b>

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		<p><b>Pre and post engagement surveys by 2025</b></p>	<p>Increase online communication and engagement</p>	<p>Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects</p> <p><b>Update transportation website to reflect current projects and relevant info for the community</b></p>
			<p>Incorporate Public Input into each Project Evaluation</p>	<p>Capture and share/summarize public input received while planning projects (from surveys, comment cards, emails, etc.)</p> <p><b>Employ CRM to collect and aggregate citizen request data</b></p> <p><b>Consider public posting of Citizen requests that have been implemented</b></p> <p><b>Develop prioritization methodology for Citizen Requests</b></p>
			<p>Include Post-Project Data Collection to Monitor Project Effectiveness</p>	<p>Develop online post construction surveys and summarize public input on construction projects</p> <p>Introduce post construction reporting in CSC Bi-Annual Reports</p>
<p><b>3B</b></p>	<p><b>Integrate with City-School District School Issues Subcommittee</b></p>		<p>Keep subcommittees informed of and collect their feedback on relevant projects related to school routes, and education and encouragement programs</p>	<p><i>Present at subcommittee meetings</i></p> <p><i>Share feedback from meetings at CSC meetings</i></p>

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

<b>3C</b>	<b>Promote Walking and Bicycling in the Community</b>	Determine Bike to Work/Wherever Day plans	<i>Make annual plans to support Bike to Wherever Day (annually in May) including activities/promotions</i>
		Re-establish status as a Bicycle Friendly Community	Apply to become a Bicycle Friendly Community and maintain its status
		Use publicly-visible signage or technology to encourage increased biking/walking	Consider publicly-visible attractive signs that <b>show bike routes/distances</b> and/or count bicyclists/peds

**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>4A</b>	<b>Identify and apply for grant funding opportunities for construction and studies/design</b>	<b>Secure 1-2 grants annually</b>  <b>Establish annual or regular grants for complete streets funding</b>	Establish methodology or CSC Subcommittee for creating grant application strategy and to support the grant application process  Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success	Review available grants (see list of grants from CSMP, VTA, distribution lists, etc.) and list/review key submission details (confirm eligibility criteria, grant cycle and submission deadline, project status requirements at application, key selection criteria, funding amount available, etc.)  Recommend priority list of 3-5 projects for which to seek construction grant funding (Projects at intersection of CSMP priority, concept plan line/community engagement started, projects that will score well on grant applications, etc.)  Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

			<p>Establish team to create and write successful grant applications</p> <p>Seek VTA funding and other outside funding</p>	<p>Hire a consultant to manage grant application process and write grant applications, supported by CSC Grant Subcommittee (Consultant should specialize in transportation and climate/sustainability grant writing)</p> <p>Formulate plan to get identified projects in state of grant application readiness, and create grant applications for key grants</p> <p>Track grant/funding sources - establish tracking spreadsheet or system for funding and grants</p>
			<p><b>Submit applications for grants</b></p>	<p><b>Measure B</b>  <b>OBAG</b>  <b>ATP</b>  <b>Etc.</b></p>
<b>4B</b>	<b>Identify and apply for grant funding to implement CAAP Transportation Plans</b>	<b>Implement 1 Transportation Action per year as identified by the CAAP</b>	<p>Establish a joint working group between the CSC Grant Subcommittee and the Environmental Commission to identify any synergistic CSMP projects and CAAP actions</p> <p>Identify available grants and create a priority list of strategic projects that support both CSMP and CAAP</p>	<p>Review available grants (see list of grants identified in the CAAP transportation strategy), and list key submission details (see goal 4A)</p> <p>Coordinate grant priority transportation-related projects into a single list (see goal 4A)</p>
<b>4C</b>	<b>Host/facilitate community outreach needed for grant apps</b>	<b>Host 1-2 Community input discussions per year</b>	<p><b>Host and/or facilitate community outreach events and discussions and produce documentation required for grant applications.</b></p>	<p><b>Documented community input to be included in grant applications</b></p>

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs



**From:** [Mary Ann Poulos](#)  
**To:** [Public Comment](#)  
**Subject:** Leafblowers - it's time to enforce the law  
**Date:** Monday, February 20, 2023 6:41:58 PM

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Hello,

Let Los Altos, its residents, and public servants enforce the gas leaf blower ban.

We must all do our part in helping eliminate gas-powered devices and minimize our carbon footprint.

Let's make the next generation proud - you'll never be sorry that you didn't push for stiffer enforcement and fines.

Mary Ann and Robert Poulos  
40-year Los Altos Residents  
2059 Kent Drive  
Los Altos, CA 94024

**From:** [David Smith](#)  
**To:** [Public Comment](#)  
**Cc:** [Barbara Adey](#); [Cindy Hill](#); [Diane Schmidt](#); [Mark Rogge](#); [John Gerich](#); [David Struthers](#); [Manuel Hernandez](#); [elayne dauber](#); [Rose Baiza](#); [Lenelle Smith](#); [Marlene Iwamoto](#)  
**Subject:** New Dog Park Location Replacing Library Parking  
**Date:** Sunday, February 19, 2023 9:32:32 PM

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In Wednesday's Town Crier I was astonished to read that a new off-leash dog park location will remove the 16-space parking lot by the library. For as far back as I can remember, in every survey of library patrons, the biggest complaint has been lack of parking. It is amazing that with all the open space available around the civic center, parking places by the library need to be removed to accommodate an off-leash dog park.

I recommend that you ask Manny to present some alternative sites that would accommodate the specifications for a new permanent off-leash dog park. The present temporary enclosure site should be included. An alternative site, that should be investigated is Lincoln Park between the Chamber of Commerce and Sherman Street (basically in front of the churches).

Pre-covid over a **half million** people entered the Los Altos library annually. In Sunday's N.Y. Times Book Review it highlighted "just as reading has evolved - from paper to pixel to audio - so have the places that house books". The Times sent out photographers to seven states to see how libraries respond to their communities and they concluded. "We all know that books connect us, that language has quiet power. To see the concentration, curiosity and peace on faces lit by words is to know - beyond a shadow of a doubt, in a time rife with shadows - that libraries are the beating hearts of their communities. What we borrow from them pales in comparison to what we get to keep."

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David M. Smith  


**From:** [Barbara Weinstein](#)  
**To:** [Public Comment](#)  
**Subject:** Public Comment agenda item #6, Feb. 21 study session  
**Date:** Monday, February 20, 2023 10:10:37 AM

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Dear City Council,

Please add the issue of the gas leaf blower ordinance to a City Council agenda as soon as possible. The current ordinance is woefully inadequate. It's long overdue for the council to give serious consideration to how we can free ourselves from gas leaf blower noise and air pollution without putting an undue burden on the gardeners who struggle to make a living.

Thank you,  
Barbara Weinstein  
Siesta Dr., Los Altos

**From:** [Pat Marriot](#)  
**To:** [Public Comment](#)  
**Subject:** PUBLIC COMMENT ITEM #2 FEBRUARY 21, 2023 COUNCIL RETREAT  
**Date:** Friday, February 17, 2023 10:57:36 AM

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Council Members:

In reviewing strategic goals, which I think are still on target, please consider investigating options for a new police building under Item 5, Asset Management. We all know the sorry state of the current building. It will take a lot of time and money to replace it, so I'd like to see some focus on that in the coming year.

Thank you,

Pat Marriott