



**CITY OF LOS ALTOS  
PLANNING COMMISSION MEETING  
MINUTES  
THURSDAY, OCTOBER 17, 2024  
6:00 p.m.  
1 N. San Antonio Rd. ~ Los Altos, CA**

*Eric Steinle, Chair  
Joe Beninato, Vice Chair  
Mehruss Jon Ahi, Commissioner  
Kate Disney, Commissioner  
Susan Mensinger, Commissioner  
Richard Roche, Commissioner*

**CALL MEETING TO ORDER:** Eric Steinle, Chair, called the meeting to order at 6:00 p.m.

**ESTABLISH QUORUM:** All Commissioners were present and in person during the meeting.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There was no public comment.

**CONSENT CALENDAR**

**1. Planning Commission Minutes**

Approve the minutes of the Regular Planning Commission meeting of April 18, 2024.

Motion by Steinle and Second by Mensinger to approve the consent calendar. **Motion carried unanimously by roll call vote.**

**SPECIAL ITEM**

**2. Election of Chair and Vice Chair**

Chair Steinle nominated Vice Chair Beninato as new Chair of the Planning Commission. Commissioners voted. **Motion carried unanimously by roll call vote.**

Commissioner Steinle nominated commissioner Roche as Vice Chair of the Planning Commission.

Commissioners voted. **Motion carried unanimously by roll call vote.**

**PUBLIC HEARING**

**3. Zone Text Amendments Updating the Los Altos Municipal Code Title 14**

Consideration of Zoning Ordinance Text Amendments updates Title 14 including zoning definitions, administration and procedures for discretionary applications within the City of Los Altos. The proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines since there would be no possibility of a significant effect on the environment. Project Manager: Zornes

Nick Zornes, Assistant City Manager, presented the report.

Commissioners asked staff questions.

Chair Beninato opened the public comment period.

No one from the public spoke during the public comment period.

Chair Beninato closed the public comment period

Motion by Disney to amend Section 14.18.040 Findings and Decision. **Failed due to lack of a second.**

Motion by Steinle and Second by Mensinger to recommend adoption of the proposed ordinance which includes the addition of Chapter 14.01 and 14.81 and amending Chapter 14.02 of the Los Altos Municipal Code and find that the proposed amendments are exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines. **Motion carried unanimously by roll call vote.**

## **DISCUSSION**

### **4. Planning Commission Work Plan**

Stephnie Williams, Development Services Deputy Director, presented the report.

Commissioners asked staff questions.

Chair Beninato opened the public comment period.

Jim Wang from the public spoke during the public comment period.

Chair Beninato closed the public comment period.

## **POTENTIAL FUTURE AGENDA ITEMS**

The regular meeting on November 7, 2024 will be cancelled.

**ADJOURNMENT** – The meeting adjourned at 8:09 p.m.

The October 17, 2024 Planning Commission Meeting recording may be viewed via the following external website: <https://www.youtube.com/@CityofLosAltosCA>

The City of Los Altos does not own or operate YouTube. The video referenced on these minutes were live at the time the minutes were published.