



AGENDA REPORT SUMMARY

Meeting Date: August 23, 2022

Subject Consider adoption of Resolution No. 2022-____: Accept the Annual Street Striping Project TS-01003; consider finding the project exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301

Prepared by: David Fisch, Special Projects Manager

Reviewed by: Jim Sandoval, Public Works Director

Approved by: Gabriel Engeland, City Manager

Attachment(s):

1. Resolution No. 2022 - __

Initiated by:

City Council CIP Project TS-01003, Annual Street Striping

Previous Council Consideration:

February 23, 2021

Fiscal Impact:

Project Item	Project Budget	Final Cost
Construction	\$ 157,300	\$ 107,072
Construction Contingency (15%)	\$ 23,595	\$ 0.00
Printing/Advertising/Mailing/Misc.	\$ 5,000	\$ 2,560
Estimated Total Cost	\$ 185,895	\$ 109,632
Funds	Available Budget	Remaining after Project
TS-01003 – CIP/General Fund (FY 20/21)	\$100,000	\$90,368
TS-01003 – Gas Tax (FY 20/21)	\$100,000	\$0

The estimated \$90,368 in remaining funds will be returned to CIP TS-01003 for ongoing striping work to maintain safe roadways for vehicles, bicyclists, and pedestrians.

Environmental Review:

The acceptance of the work is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c) (Existing

City Manager

GE

Reviewed By:

City Attorney

JH

Interim Finance Director

SN



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Facilities), in that the project consists of the operation, repair, and maintenance of existing facilities such as streets. Also, the project involves negligible or no expansion of existing or former use, and none of the circumstances stated in CEQA Guidelines Section 15300.2 applies.

Policy Question(s) for Council Consideration:

None

Summary:

- CIP Project TS-01003 is an annual project intended for preventative maintenance and upgrading of roadway striping and markings on City-maintained streets.
- On December 23, 2020, City advertised the Annual Street Striping Project.
- On February 23, 2021, the City of Los Altos awarded Chrisp Co. the Annual Street Striping Project.
- Project was completed on January 31, 2022. Staff recommends City Council accept the project.

Purpose

Accept CIP TS-01003 as complete.

Background

The Annual Street Striping Project, TS-01003, was dedicated to maintaining and updating thermoplastic striping and pavement markings on City owned streets. This project upgraded signage and striping to improve existing bicycle facilities on Almond Avenue, Covington Road and Homestead Road.

Discussion/Analysis

Project TS-01003 was completed in accordance with the contract plans and specifications and complies with the Standard Specifications of the City of Los Altos. However, to address community concerns regarding the vertical elements (i.e., plastic bollards) along the Almond Avenue cycle-track, the bollard bid item was removed from the project. This resulted in project savings. The final cost of the construction contract with Chrisp Company was \$107,072.00.

Although the project was completed on January 31, 2022, the project close-out was delayed for the following reasons:

1. Deletion of the vertical elements from the project took extra time to resolve.
2. Extra time lapsed as staff considered additional striping work with the savings. Unfortunately, this consideration was never finalized as the staff project manager resigned from the City.



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All work was completed and is acceptable. When a public works project is completed and the City's engineering staff determines that the work is acceptable, then the acceptance of the work by the City Council is a quasi-ministerial act such that the City Council must accept the work absent clear evidence that the work was not performed in conformance with the contract.

Recommendation

Adopt Resolution No. 2022-____ accepting the Annual Street Striping Project TS-01003 and authorize the Public Works Director to record a notice of completion as required by Law, and find that the Council's action in adopting the resolution is exempt from review under CEQA pursuant to CEQA Guidelines Section 15301(c).