



**PARKS, ARTS, RECREATION, &  
CULTURAL COMMISSION  
REGULAR MEETING MINUTES**  
**6:30 PM - Tuesday, November 19, 2024**  
*Los Altos Community Center, Sequoia Room, 97  
Hillview Ave, Los Altos, 94022*

**ESTABLISH QUORUM**

Present: Chair Valadez, Vice Chair Corrigan, Commissioners Moore, Morris, Young, & Couture

Absent: Commissioner Yeh

**CALL MEETING TO ORDER**

Chair Valadez called the meeting to order at 6:33pm

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. **Minutes:** Approve meeting minutes for PARC meeting of October 14, 2024

**Public Comment:** None

**Action:** Based on a motion by Commissioner Couture, seconded by Vice Chair Corrigan, the Parks, Arts, Recreation, & Cultural Commission (PARC) approved the minutes of the October 14, 2024, meeting as written.

**Approve:** Corrigan, Couture, Moore, Morris, Young, Valadez

**Opposed:** None

**Abstain:** None

**Motion passed, unanimously:** 6-0-0

2. **Commission Chair & Vice Chair Election:** Make motions to select 2025 Chair and Vice Chair

**Public Comment:** None

**Action:** Commissioner Couture nominated Vice Chair Corrigan to serve as Chair for the 2025 calendar year. There were no other nominations.

**Approve:** Corrigan, Couture, Moore, Morris, Young, Valadez

**Opposed:** None

**Abstain:** None

**Motion passed, unanimously:** 6-0-0

Commissioner Morris nominated Commissioner Couture to serve as Vice Chair for the 2025 calendar year. There were no other nominations.

**Approve:** Corrigan, Couture, Moore, Morris, Young, Valadez

**Opposed:** None

**Abstain:** None

**Motion passed, unanimously:** 6-0-0

3. **Artist Proposal Discussion for Council Chambers:** Discussion and review of Adrian Litman proposal for Council Chambers project

**Public Comment:** None

**Action:** Vice Chair Couture moved that PARC recommend to City Council the following elements of the Adrian Litman proposal for the City Council Chambers project: design 1 (the main entry stairs with corten plates with a design attached to the risers), design 2 (the porcelain mosaic design above the main entry doors), and design 4 (side ramp porcelain tile instillation on the concrete curbs and the porcelain tiles installed on top of the concrete handrails at the end of the entry stairs). Commissioner Valadez seconded the motion.

**Approve:** Corrigan, Couture, Moore, Valadez, Young

**Oppose:** Morris

**Abstain:** None

**Motion passed:** 5-1-0

4. **Commission Updates:** Presentation on Commission Updates for 2025

**Public Comment:** None

**Action:** None

5. **Commission Work Plan:** 2025 PARC Work Plan Preparation and Approval

**Public Comment:** None

**Action:** Vice Chair Couture moved that PARC approve the 2025 PARC Work plan as amended during the November 19, 2024 PARC meeting Commissioner Morris seconded the motion.

**Approve:** Corrigan, Couture, Moore, Morris, Young, Valadez

**Opposed:** None

**Abstain:** None

**Motion passed, unanimously:** 6-0-0

## **INFORMATIONAL ITEMS**

- 6. Council/Commission Joint Meeting:** February 2025

## **COMMISSION/SUB-COMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

- Signage
- Brochure/spreadsheet of current (confirmed) art

## **ADJOURNMENT**

Chair Corrigan adjourned the meeting at 8:38pm