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MEMORANDUM

DATE: Wednesday, December 18, 2024
TO: Chief Saskia Lagergren
FROM: Captain Joe Ledoux
SUBJECT: FLOCK CAMERA AUDIT 10/17/24 THRU 12/17/24

SUMMARY:

On December 17th, 2024, Sergeant Aimee Major conducted an audit of the past two months of Flock ALPR cameras per the Chief's request. The audit was conducted using an approved methodology that ensures full compliance with the policy requirements while also using acceptable auditing guidelines.

In summary, the audit's findings concluded that all randomly selected searches complied with the prescribed policy provisions, precisely 462.7(e). The audit was conducted as a result of the findings from the prior audit, wherein the coupling aspect of the search wasn't being completed. I sent out an all-department email on 10/17/24 reminding all staff of the necessity for documenting both a case or incident number **and** the reason.

Furthermore, I reviewed the past 300 searches and noted that nearly every single incident had both a case or incident number and a reason. I sent two reminder emails on instances where a dispatcher and an officer only utilized the case number.

RECOMMENDATION:

I recommend ongoing training with Flock to ensure that we are 100% compliant organizationally with the prescribed documentation as outlined in policy 462. I will remind supervisors to add this to the roll call training for the future. Lastly, I recommend that we conduct another unannounced audit in a couple of months to ensure ongoing compliance with the policy.

Respectfully submitted,

Captain Joe Ledoux