



AGENDA REPORT SUMMARY

Meeting Date: March 22, 2022

Subject Design Contract Amendment: Annual Storm Drain Improvements, Milverton Road, Project CD-01012

Prepared by: Andrea Trese, Associate Civil Engineer

Reviewed by: Aida Fairman, Engineering Services Manager
Jim Sandoval, Engineering Services Director

Approved by: Gabriel Engeland, City Manager

Attachment:

1. Resolution

Initiated by:

Capital Improvement Plan – Annual Storm Drain Improvements, Project CD-01012

Previous Council Consideration:

March 26, 2019

Fiscal Impact:

\$13,665 and up to 10% contingency funds of the total design cost of \$102,448 in the amount of \$10,245

The following action will cost \$13,665, which will bring the total contract value to \$102,448. The following action will also add contingency funds of up to 10% in the amount of \$10,245 for additional construction support if needed.

- Breakdown of funds to be used:
 - o \$13,665 from funds previously allocated to CIP budget CD-01012 from the General Fund

Funding Source: General Fund

Project: Annual Storm Drain Improvements		CD-01012
Project balance from prior Years		12,492
Current Year Budget		950,000
Current request (design validation)		(13,665)
Current request (contingency funds for construction support)		(10,245)
Balance Available		\$928,337

Reviewed By:

City Manager

GE

City Attorney

JH

Finance Director

JE



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Environmental Review:

Categorically Exempt pursuant to CEQA Section 15061(b)(3) - The City Council previously approved the award of the design contract. No changes to the design scope are proposed at this time. Therefore, it can be seen with certainty that the contract amendment will not pose a significant effect on the physical environment, and none of the circumstances in CEQA Guidelines Section 15300.2 applies.

Policy Question(s) for Council Consideration:

- Not applicable

Summary:

- The amendment to the existing agreement with Schaaf & Wheeler Consulting Civil Engineers causes the total contract value to exceed the \$100,000 limit, which requires authorization by Council
- The services covered in this amendment provide design validation for the Milverton Road drywells project, which was deferred during 2020 due to budget constraints during the COVID-19 pandemic

Staff Recommendation:

Authorize the City Manager to execute an amendment on behalf of the City with Schaaf & Wheeler Consulting Civil Engineers in the amount of \$13,665 to provide additional consulting services for for design validation for the Annual Storm Drain Improvements, Milverton Road Drywells Project and up to 10% contingency funds of the total design cost in the amount of \$10,245 for additional construction support, if needed



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Purpose

Authorize the City Manager to execute an amendment on behalf of the City with Schaaf & Wheeler in the amount of \$13,665 and to provide additional consulting services for additional survey, potholing, and design validation for the Annual Storm Drain Improvements, Milverton Road Drywells Project up to 10% contingency funds of the total design cost in the amount of \$10,245 for additional construction support, if needed.

Background

The 2016 Stormwater Master Plan identified and prioritized areas for storm drainage infrastructure improvements. The Milverton Road Drywells Project was prioritized in the plan due to historic flooding in the street. Drywells are able to improve drainage infrastructure without requiring piped connections to the storm drain system. Drywells also benefit local creeks by reducing urban stormwater runoff pollution.

The original design services agreement with Schaaf & Wheeler was executed on March 8, 2018 in the amount of \$54,913. The first amendment to the agreement was executed on August 16, 2018 in the amount of \$17,000 for additional services including potholing locations in the field to collect data on potential utility conflicts. The second amendment to the agreement in the amount of \$16,780 was executed in April 2019 to perform additional land surveying, potholing, and design needed to address information gaps and additional design considerations to optimize the project plan.

Discussion/Analysis

The CIP budget for the Annual Storm Drain Improvements project was deferred in 2020 due to financial constraints arising from the COVID-19 pandemic. Consequently, the Milverton Road Drywells Project design finalization and construction was deferred. Most of the design services (contract total of \$88,782 prior to Amendment No. 3) were completed and paid prior to the project being put on hold.

The project is now near design completion but requires this Amendment No. 3 for design validation since the initial design work was performed four years ago. The up to 10% design contingency is recommended for construction phase support.

Recommendation

The staff recommends that the City Council authorize the City Manager to execute an amendment on behalf of the City with Schaaf & Wheeler in the amount of \$13,665 for the additional design validation services plus up to 10% contingency funds of the total design cost in the amount of \$10,245.