ZONING ADMINISTRATOR
MEETING MINUTES
4:00 PM - Wednesday, July 19, 2023
Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes

STAFF: Planning Manager Williams and Senior Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA
None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. **Zoning Administrator Meeting Minutes**
   Approval of the FINAL minutes of the regular meeting of July 5, 2023.

Action: Zoning Administrator Zornes approved meeting minutes for regular meeting of July 5, 2023.
The motion was approved (1-0) by the following vote:
AYES: Zornes
NOES: None

PUBLIC HEARING

2. **SC22-0020 - Dominique Price - 631 Torwood Lane**
   Design Review for a 972 square-foot first story and 486 square-foot second story addition to an existing one-story house. This project is categorically exempt pursuant to Section 15301 ("Existing Facilities") of the California Environmental Quality Act (CEQA). *Project Planner: Gallegos*

STAFF PRESENTATION
Senior Planner Gallegos presented the staff report recommending approval of design review application SC22-0020 subject to the listed findings and conditions.

PUBLIC COMMENT
Project architect Dominque Price made a presentation and answered questions.

Zoning Administrator Zornes closed the public comment period.

Action: Zoning Administrator Zornes approved design review application SC22-0020 per the staff report findings and conditions, with the following changes:

- Remove recommended Condition #3; and
- Add a new condition that the bedroom/study will be modified to be a JADU on the building permit submittal.

The motion was approved (1-0) by the following vote:
AYES: Zornes
NOES: None

POTENTIAL FUTURE AGENDA ITEMS
None.

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 5:15 PM.

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Nick Zornes
Zoning Administrator