



DATE: October 19, 2022

AGENDA ITEM # 1

## AGENDA REPORT

**TO:** Design Review Commission  
**FROM:** Sean K. Gallegos, Staff Liaison  
**SUBJECT:** Election of Chair and Vice Chair

### RECOMMENDATION:

Nominate and elect members to serve as Chair and Vice Chair

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### BACKGROUND

The Commission will nominate and elect a Chair and Vice-Chair to serve for the coming year. This past year, Commissioner Blockhus served as Chair and Commissioner Ma served as Vice-Chair.

### DISCUSSION

The election of Chair and Vice-Chair is governed by the [Commission and Committee Handbook](#). Any member of the Commission may serve as either Chair or Vice-Chair. The current Chair will ask for nominations for the position of Chair. Any member may nominate another to serve. Nominations do not require a second. Once a member has been nominated for Chair, the Commission will vote. If a majority of members approve, that member will be deemed Chair. The process will then repeat for the election of Vice-Chair.

The Chair and Vice-Chair serve in the role for one year.

Upon the conclusion of the election process for Chair and Vice-Chair, the person elected Chair will take over as president of the meeting.