



MEETING DATE: March 13, 2023

SUBJECT: Election of New Commission Chair and Vice Chair

PREPARED BY: Tania Katbi, Sustainability Coordinator

REVIEWED BY: Aida Fairman, Director of Environmental Services and Utilities

BACKGROUND

To facilitate meetings and the work of the Commission, each Commission appoints a Chair and Vice Chair from the members of the Commission. The positions of Chair and Vice Chair rotate annually. The election of Chair and Vice Chair occurs at the first meeting in April or October, depending on when members are appointed to the Commission. The role of the Chair is to preside at Commission meetings and to run a timely and orderly meeting. The Vice Chair is to preside in the absence of the Chair.

This past year, Commissioner Delagneau served as Chair and Commissioner Hecht served as Vice-Chair.

Traditionally, the Vice Chair assumes the Chair role, but this is a decision that is left to the Commission.

ACTION

The Commission will nominate and elect a Chair and Vice Chair to serve for the coming year. The Staff Liaison will ask for nominations from the Commission. Any Commissioner may nominate another to serve as Chair or Vice Chair and can also nominate themselves. The Liaison will list the nominee(s) and take a vote by a show of hands in the order of nomination. The first Commissioner to secure a majority vote will be deemed Chair. The process will then repeat for the election of the Vice Chair.

The elected Chair and Vice Chair will serve in the role until March 2024, and will begin their term at the next Environmental Commission meeting on April 10, 2023.