



MEETING DATE: April 10, 2023

SUBJECT: Environmental Commission Work Plan (FY 23/24)

PREPARED BY: Casey Leedom, Sustainability Coordinator

REVIEWED BY: Aida Fairman, Director of Environmental Services and Utilities

BACKGROUND

The Environmental Commission Work Plan is intended to focus the Commission's agenda items and align them with City Council priorities and to serve as a roadmap for projects and actions, as appropriate, during the 2023/24 fiscal year. The Commission will review the targets, projects, and status updates at each of its monthly meetings and review its priorities every six months.

The items shown in the attachment have been identified as potential items by City Staff and the Environmental Commission Chair for the 2023/24 Environmental Commission Work Plan.

The prioritization of the tasks in the Work Plan and target dates will be updated by staff as needed.

ACTION

Commission to discuss work plan priorities for FY 23/24. Commission and Staff to narrow the priority list down to a list that can be reasonably achieved in the next year. Commission and Staff will also identify concrete goals for each work plan item.

Priority #	CAAP Action Item	Overall Priority Item	Specific Goals
1	n/a	Tree Protection Ordinance	Adopt updated ordinance
2	5.1A	Water Conservation (MWENDO)	Adopt ordinance
3	3.1B	Single Use Plastics Ordinance	Conduct outreach; Adopt ordinance
4		Greening City Operations	
	4.3A	a. Fleet Electrification Planning	Complete SVCE Fleet Technical Assistance Program; Identify and apply for funding
	4.1A	b. Municipal Building Energy Audits	Complete BayREN Technical Assistance Program for Municipal Building Portfolio
	2.5B, 4.2A	c. Net Zero Standards for New City Buildings	
?	5.2A	Urban Forest Management Plan	Create RFP requirements and publish RFP
?		Emergency Management / Resilience	
	7.1B, 7.2C, 8.1A	a. Resilience Hubs	Evaluate existing municipal buildings / resilience hubs; identify potential improvements to building infrastructure and operations for extreme heat and wildfire smoke events or potential sites for resilience hubs.
	7.1A, 7.2B, 7.2C	b. Heat Safety and Air Quality Protocols	Evaluate existing heat safety and air quality protocols, make recommendations for policy updates.
?		Accelerate Existing Building Electrification	
	2.3A, 2.3B	a. Programming / Project Management Support to Electrify Existing Buildings	Contract with BlocPower for two-year pilot program.
	2.3A, 2.3B	b. Community Outreach	Contract with CCS or another firm to conduct community outreach around building electrification and other sustainability initiatives.
?	Overall CAAP Goal	GHG Inventory for 2020 and 2024 CAAP Progress Report	Conduct GHG Inventory for 2020 (City Staff); Compile and publish 2024 CAAP Progress Report (EC and City Staff)
?		Transportation	
	1.5A, 1.5B	a. DCFC Plan / Electric Vehicle Supply Equipment Master Plan	EVSE needs assessment (conduct or create RFP)
	1.5A, 1.5D	b. EV Infrastructure Grants	Identify and apply for funding to

			install Community EV Charging Infrastructure
	1.1C	c. New Parking Management Plan	
Ongoing Efforts			
	1.4A	2024 EV Fair	Plan and execute EV Fair for 2024. Adjust as needed based on 2023 EV Fair.
	n/a	Outreach and Education Efforts	EC to assist Staff as needed on outreach and education items.
	n/a	Update Environmental Commission Webpage on City Website	