



City Council Agenda Report

Meeting Date: July 9, 2024

Initiated By: Staff

Prepared By: Public Works Department

Approved By: Gabe Engeland

Subject: Contract Amendment: Amendment No. 2 with AIM Engineering Consultants, Inc. in the amount of \$16,200.

COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

RECOMMENDATION

Authorize the City Manager to execute Amendment No. 2 on behalf of the City with AIM Engineering Consultants, Inc. in the amount of \$16,200 for professional consulting services for various transportation engineering tasks for FY2023/24, which are exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c).

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION

None

FISCAL IMPACT

The \$16,200 funds for Amendment No. 2 will be appropriated from the Capital Improvement and Major Maintenance Program, Annual Street Resurfacing, Project No. TS01001.

ENVIRONMENTAL REVIEW

Not applicable - Categorically Exempt pursuant to CEQA Section 15301(c). It can be seen with certainty that the contract amendment will not pose a significant effect on the physical environment, and none of the circumstances in CEQA Guidelines Section 15300.2 applies.

DISCUSSION/ANALYSIS

On November 13, 2023, the City of Los Altos entered into an agreement in the amount of \$50,000 with AIM Engineering Consultants, Inc. to provide professional consulting services for various transportation engineering tasks. AIM Engineering Consultants, Inc. provided training and support for new Transportation Division staff; attended in-person and virtual staff meetings; conducted site visits with staff for various locations in need of improvements; provided support and guidance to transportation electrical maintenance and repair with the City of Los Altos'

electrical consultant Bear Electrical; attended Complete Streets Commission (CSC) meetings and prepared the 2024 CSC Work Plan; and prepared concept plans for the Jardin Drive Redesign Project.

Amendment No. 1 was executed on January 30, 2024, in the amount of \$48,000 with AIM Engineering Consultants, Inc. to continue providing professional consulting services for various transportation engineering tasks. AIM Engineering Consultants, Inc. continued attending staff and Complete Street Commission/Community meetings; prepared new concept plans for Jardin Drive Redesign Project; attended meetings with staff to discuss projects with VTA, County of Santa Clara, and Caltrans; subcontracted Quality Counts, Inc. to provide traffic counts around Los Altos High School as requested by the community; provided transportation support for new development plan reviews; and provided service for design, drafting, and the Engineer's cost estimate for the 2024 Annual Street Resurfacing Project.

However, this amount is not sufficient to cover the services for FY2023/24. Therefore, Amendment No. 2 is needed in the amount of \$16,200 to cover the budget shortfall for AIM Engineering Consultants, Inc.'s professional services through FY2023/24.

ATTACHMENT

1. Resolution 2024-____