

2023 Work Plan

Los Altos Library Commission
December 2022



Library Commission Roster

Name	Term Expiration	Subcommittees
Pierre Bedard	9/2025	Services
Carolle Carter	9/2025	Infrastructure, Awareness
Julie Crane, Chair	9/2025	Services, Futures
Sharvari Dixit (Los Altos Hills)	9/2024	Awareness, Services
Nelvin Gee	9/2023	Infrastructure, Futures, Workplan
Freddie Wheeler, Vice Chair	9/2023	Infrastructure, Awareness
Vice Mayor Sally Meadows		
Staff Liaison Mary Jo Price		



Goals thru September 2023

- Support 2022 – 2023 Council Strategic Goals and Objectives
 - Support 2022 – 2023 Santa Clara County Library Strategic Plan
 - Listen, Inspire, and Innovate
- 
- A decorative orange dashed line consisting of several curved segments, located in the bottom right corner of the slide.

Align with and support County Strategic Plan

- Use innovative service models to connect community members with the library.
- Build on the service-oriented districtwide philosophy to provide a welcoming and positive library experience.
- Support local community needs with reflective services throughout the Library District.
- Actively innovate without fear of failure.
- Design and implement flexible public spaces that encourage library visits and elevate patron experiences.



Infrastructure (Carter, Gee, Wheeler)

2021/2022 Projects	Assignments	Status
Los Altos Main Library & Woodland Branch Infrastructure	<ul style="list-style-type: none"> • For both branches, assess: <ul style="list-style-type: none"> – Potential improvements – Safety, emergency & hygiene features – Use and function of rooms & areas • For Woodland Branch, look at: <ul style="list-style-type: none"> – Adding parking spaces – Potential for expansion opportunities 	<ul style="list-style-type: none"> • Commission Approved: Soundproof glass wall to mitigate noise at Woodland. Forwarded proposal to County Library staff • Assessed but did not recommend: Foldable partition wall to provide divided space for small parties in Orchard Room. Rationale--conflict with indoor/outdoor space project, disruption to Orchard Room without adding overall capacity
2022/2023 Projects	Assignments	Status
Los Altos Main Library & Woodland Branch Infrastructure	<ul style="list-style-type: none"> • Same as for 2021/2022 • Specific addition: consider an expanded outdoor patio area at the Woodland Branch Library to provide additional space for tutoring, studying & work. Could also help alleviate noise issues inside 	<ul style="list-style-type: none"> • Working towards detailed proposal for outdoor patio project, including: <ul style="list-style-type: none"> – Buy-in obtained from City Manager, Commission Council Liaison, County Librarian, & Community Librarian – Design, materials/labor costing for space, benches/picnic tables & shade structure

Services (Bedard, Crane)

2021/2022 Projects	Assignments	Status
Services	<ul style="list-style-type: none"> • Evaluate and assess the development of future services in line with new service commitments by County and Community Librarians • Identify, evaluate and advise on new services as needed. 	<ul style="list-style-type: none"> • Rolled out Dropboxes at both libraries • Assisted in Covid reopening • Published paper on Library Tech Obsolescence and BookDash
2022/2023 Projects	Assignments	Status
Services	<ul style="list-style-type: none"> • Continue to evaluate future services in line with County Library Strategic plan • Examples of new services include access to equipment and art banks, virtual and immersive reality, robotics, maker spaces, and 3D printing • Expand reach of potential services working with local businesses. 	<ul style="list-style-type: none"> • Explore partnership with Chamber of Commerce to reach businesses to establish joint partnerships. • Evaluate new services as they are released • Continue to review services and publish findings



Awareness (Carter, Dixit, Wheeler)

2021/2022 Projects	Assignments	Status
Public Outreach	<ul style="list-style-type: none">• Continue to identify ways to increase awareness of library resources and events of particular interest to the general public, seniors, and youth. Explore in-person opportunities and events	<ul style="list-style-type: none">• Monthly ads highlighting Library resources or events were created for the Town Crier. These ads are sponsored by LALE.• Gunn High School, Homestead High School and Mountain View High School were contacted to investigate if they offered PSA opportunities for library resources/events.• A Cultural Events Calendar was created for use by the Library Staff. The calendar lists interesting/fun cultural events in countries all over the world by month that the Library Staff can highlight to foster diversity, equity and inclusion.

2022/2023 Projects	Assignments	Status
Public Outreach	<ul style="list-style-type: none">• Continue to identify ways to increase awareness of library resources and events of particular interest to the general public, seniors, and youth. Explore in-person opportunities and events	<ul style="list-style-type: none">• November and December 2022 LALE ads for Town Crier selected. We will continue to work with Rose Baiza, our Community Librarian, to select resources and services for ads through 2023.

Futures (Bedard, Crane, Gee)

2021/2022 Projects	Assignments	Status
Futures Roadmap	<ul style="list-style-type: none">• Investigate technologies that may dramatically improve library capabilities and patron experience• Refine roadmap with new scenarios and projects• Work with NCLA on redevelopment, as needed	<ul style="list-style-type: none">• Published and Presented Library Commission-approved presentation to NCLA regarding continuing community need for redeveloped library. While well received, no action likely to be taken in near future (work ignored by NCLA)• Open+ (SelfService) rolled out 20 November 2022
2022/2023 Projects	Assignments	Status
Futures Roadmap	<ul style="list-style-type: none">• Explore opportunities for a new main library.• Continue to investigate technologies that may dramatically improve library capabilities and patron experience• Refine and publish roadmap with new scenarios and projects	<ul style="list-style-type: none">• Track SelfService rollout through next year• Continue to publicize Library Commission• Hold a Special Meeting to introduce library organizations and explore opportunities for a new main library.

Workplan (Bedard, Crane, Gee)

2021/2022 Projects	Assignments	Status
Workplan	<ul style="list-style-type: none">• Assist Subcommittees and Staff Liaison with Workplan as needed	<ul style="list-style-type: none">• Workplan has been updated and will be submitted to Council
2022/2023 Projects	Assignments	Status
Workplan	<ul style="list-style-type: none">• Continue to assist Subcommittees and Staff Liaison with Workplan as needed	<ul style="list-style-type: none">• In progress

Do we really need this page? (NOPE pdb)



Questions?

