



## LIBRARY COMMISSION MEETING MINUTES

6:30 PM - Thursday, January 05, 2023

### ESTABLISH QUORUM

Chair Crane called the meeting to order at 6:31pm

**Present:** Chair Crane, Vice Chair Wheeler, Commissioners Bedard, Carter, Dixit, and Gee

**Absent:** None

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

### ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the regular meeting of December 1, 2022

**Public Comment:** None

**Action:** Commissioner Carter moved to approve the Minutes of December 1, 2022 with one correction. Vice Chair Wheeler seconded.

Approve: Crane, Wheeler, Bedard, Carter, Dixit, and Gee

Oppose: None

Abstain: None

Motion passes, unanimously: 6-0-0

2. **Work Plan Update:** Discuss updates to work plan

**Public Comment:** None

**Action:** Commissioner Bedard moved that the Library Commission accept the Draft Work Plan as revised during discussion. Vice Chair Wheeler seconded the motion.

Approve: Crane, Wheeler, Bedard, Carter, Dixit, and Gee

Oppose: None

Abstain: None

Motion passes, unanimously: 6-0-0

3. **NCLA Future Spending:** Discussion with NCLA representative Cindy Hill about future spending of NCLA funds

**Action:** This item was moved to a future meeting as NCLA representative Cindy Hill was unable to be present at the 1/5/2023 Library Commission Meeting.

4. **Special Meeting:** Discuss scheduling a special meeting in January or February

**Public Comment:** None

**Action:** The Library Commission will set a Special Meeting likely at the end of February.

### COMMUNITY PARTNER UPDATES

5. **Friends of the Library Update:** Receive updates from Friends of the Library representative
6. **Los Altos Library Endowment (LALE) Update:** Receive updates from LALE representative
7. **North County Library Authority (NCLA) Update:** Receive updates from NCLA representative

### COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

8. **Santa Clara County Library District Presentations:** Receive information and updates from County Staff
9. **Main Library Staff Report:** Receive information and updates from Main Library Staff
10. **City Staff Update:** Receive updates from City Staff
11. **Subcommittee Reports:**
  - A. Awareness
  - B. Infrastructure
  - C. Futures
  - D. Services

### 11. Requests for Future Agenda Items

- a. **Special meeting in February**
- b. **Library Parking**
- c. **Work Plan**

### ADJOURNMENT

Chair Crane adjourned the meeting at 7:46pm