



February 16, 2022

John Furtado
Finance Director
City of Los Altos
One North San Antonio Road
Los Altos, CA 94022

Dear John:

Pursuant to the City's recent request, coupled with the terms of the City's most recent Engagement Letter dated August 23, 2021, we are pleased to offer to extend our audit contract to include the fiscal year ended June 30, 2022 at the following prices, with the expectation of the audit being finalized by December 30, 2022:

	<u>Total</u>
CAFR & MOIC	\$39,853
North County Library Authority	3,235
GANN Limit Agreed Upon Procedures	1,085
Single Audit Act Program (One Program)	5,379
Transportation Development Act Program	<u>2,623</u>
Total	<u><u>\$52,175</u></u>

If the finalization of the audit is further delayed after 12/30/2022, due to unexpected events or complications on City side, such as staff turnover, delay in providing essential audit items, a significant number of closing entries and/or audit adjustments, resulting additional audit involvement to complete the audit, we would expect to be compensated with a minimum of 10% of the CAFR & MOIC fees listed above, but not to exceed \$5,000.

We look forward to continuing to improve our service to you.

Yours very truly,

A handwritten signature in black ink that reads "Maze & Associates". The signature is written in a cursive, flowing style.

Maze & Associates

ATTACHMENT 1

RESPONSE:

If you agree with the terms of this contract modification, please sign below and return a copy to our office.

By: _____

Title: _____

Date: _____