



**City of Los Altos**  
**Non-Profit and Civic Organization Contributions Application**

**Organization Information**

Name: Community Builder Toolbox (partner with

Address: 1111 W El Camino Real Ste 109 178

Website: http://www.losaltoschinese.org (in process)

Tax Identification Number: 81-4638175

Non-profit? Y/N YYYY

Civic organization? Y/N YYYY

Benefit Los Altos community? Y/N YYYY

Description of organizational activities: Community builder toolbox (CBT) is a registered non profit organization serving the whole bay area Chinese community

Great Los Altos Chinese community association is partnered with CBT that serves the Chinese community in La, Lah, and surrounding LASD neighborhoods in MV and PA.

In the past eight years, we organized annually or seasonally the following events: Spring Festival Gala (350+ attendees), Fall

Festival Celebration (500+), Mother's Day Celebrations (100+), Meet and Greet School board candidates, Series of education seminars

including transition to High school, Teenager mental health, local public school and private school parent panelist sharing experience

regarding school education, college life, application, etc, organized group purchase of fruits and plants to help

other non-profit organization fundraising.

Description of organizational impact on Los Altos community: \_\_\_\_\_

Great Los Altos Chinese community association oversees and manages a social network chat room with 1400+ active users with  
proofed residency in the great Los Altos area. We use this chatroom for organizing our events, useful information exchange and knowledge sharing.

Every year, we organize Chinese cultural events with 1200+ attendees collectively which provides social companion  
for the Chinese community and beyond. We help hundreds of families in fixing issues in their daily lives in this area.

We are also dedicated to help new immigrants smooth transition to their new environment, especially Los Altos. We provide  
venue for residence, new or old, to engage in local affairs to enhance civic engagement and cultural diversity

**Contact Information**

Contact name: Cecily Zhang

Contact role: President, GLACCA

Email: cecily.h.zhang@gmail.com

Phone: 650.388.2511

**Contribution Information**

Annual contribution amount requested: \$20000

Length of contribution request? yearly

Total contribution amount requested: \$20000

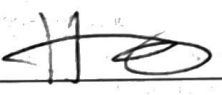
Repeat request from a previous budget cycle? Y / N YYYY

Use of funds:

Expense	Amount	Provide a detailed explanation of the use of requested funds	Explain how this expense will benefit the City
Annual Spring Festival Gala	\$6000	Rental event place, invite performance venues	Adding cultural celebration venues for los altos residences
Fall Spring Festival Celebration	\$10000	n purchase echoing Fall Festival theme including Lantern building	residence will have an opportunity to learn and participate in a large
Meet and Greet: campaign candidates	\$3000	event preparation	encourage more LA residence for civic engagement
Other events	\$1000	event preparation	engage residences contributing to a vibrant community engagement
<b>Total</b>	<b>\$20000</b>		

**Agreement**

As the official representative for the above organization, I agree to comply with all requirements listed or otherwise enforced through the City of Los Altos Non-Profit and Civic Organization Contribution Policy. The City reserves the right to revoke this application at any time for any purpose. The organization shall provide all documents and organizational information as required by the City of Los Altos necessary to comply with Non-Profit and Civic Organization Contribution Policy application. The official representative certifies that the above information is true and accurate to the best of my knowledge.

Signature: 

Date: 5/11/2023