



AGENDA REPORT SUMMARY

Meeting Date: May 23, 2023

Subject City Council Norms and Procedures

Prepared by: Jon Maginot, Assistant City Manager

Approved by: Gabriel Engeland, City Manager

Attachment(s):

1. Draft Revised City Council Norms and Procedures

Initiated by:

City Council

Previous Council Consideration:

The Council Norms and Procedures were last revised on September 14, 2021.

Fiscal Impact:

None

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Are there further revisions to the Norms and Procedures the Council wishes to consider?
- Does the Council wish to adopt the updated Norms and Procedures?

Summary:

- Section 1.3 of the Norms and Procedures states that Council should review the Norms and Procedures following the seating of a new Council member

Staff Recommendation:

Adopt the revised Council Norms and Procedures

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JD



Subject: City Council Norms and Procedures

Purpose

To adopt the revised Council Norms and Procedures.

Background

The Council Norms and Procedures (Norms) were originally adopted in 2004 and are reviewed periodically by the Council. Section 1.3 of the Norms states that a review should occur after a new Council member has been seated.

Discussion/Analysis

Staff has drafted proposed revisions to the Norms based on current Council practices and policies. It is recommended that Council review the proposed revisions and adopt the updated Norms.

Recommendation

The staff recommends Council adopt the revised Norms and procedures.