



## City Council Agenda Report

**Meeting Date:** October 8, 2024  
**Prepared By:** Public Works Department  
**Approved By:** Gabe Engeland

**Subject:** Agreement Award: 2024-2025 Downtown Parking Lot Resurfacing Project

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### COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

### RECOMMENDATION

Authorize the City Manager to execute an agreement with Harris & Associates for the 2024-2025 Downtown Parking Lot Resurfacing Project in the amount of \$243,222.00; and authorize the City Manager to execute a change order not to exceed 10% (\$24,300) of the total contract amount on behalf of the City and find the Council's action exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15301(c), and that none of the circumstances in the CEQA guidelines.

### POLICY QUESTION(S) FOR COUNCIL CONSIDERATION

None

### FISCAL IMPACT

In the FY24/25 annual budget, the City Council adopted a budget of \$750,000 (CF-01056) for the Downtown Parking Lot Resurfacing for Parking Lots 4, 5, and 6. The awarding of the project to Harris & Associates will impact the project as shown below.

**Downtown Parking Lot Resurfacing Project, CF-01056**

Project Tasks	Project Budget
Surveying	\$123,712.00
Grading Project	\$102,450.00
Construction Engineering Support	\$15,060.00
Reimbursables (Direct Expenses)	\$2,000.00
<b>Total Project Cost</b>	<b>\$243,222.00</b>

Based on the cost breakdown, the total anticipated project cost is in the amount of \$243,222.00. The project is sufficiently funded, and no additional funding is currently anticipated.

### **ENVIRONMENTAL REVIEW**

Categorically Exempt pursuant to CEQA Section 15301(c) consisting of the operation, repair, maintenance, or minor alteration of existing public or private structures or facilities, such as parking plazas, involving negligible or no expansion of existing or former use. It can be seen with certainty that the contract will not pose a significant effect on the physical environment, and none of the circumstances in CEQA Guidelines Section 15300.2 applies.

### **PREVIOUS COUNCIL CONSIDERATION**

Not Applicable

### **DISCUSSION/ANALYSIS**

On July 31, 2024, the City released a request for proposal (RFP) to provide a topographic survey of the City-owned downtown parking lots (Parking Lots 1-10) and prepare resurfacing plans for Parking Lots 4, 5, and 6. The topographic survey will locate all building faces, building openings, downspouts, and changes in elevation, direction, and slope, as well as locate all existing utilities and vegetation within the limits of the project. Based on the topographic survey, Harris & Associates will prepare grading plans to resurface Parking Lots 4, 5, and 6. The topographic survey for Parking Lots 1, 2, and 3 will be utilized for the Downtown Park Space with Parking study. The topographic survey of Parking Lots 7, 8, 9, and 10 will be utilized to analyze possible future developments.

The reconstruction plans for Parking Lots 4, 5, and 6 may be broken down into several phases based on the final design and available project funding. The anticipated construction schedule is the second quarter of 2025, but it may be adjusted to minimize any planned activity in the downtown area. The intent of the parking lot's resurfacing is to address current drainage issues and comply with current ADA standards.

Staff recommend awarding the contract to Harris & Associates based on their experience and understanding of the project scope and challenges. Harris & Associates is located in Concord, CA.

### **ATTACHMENT**

1. Resolution 2024-\_\_\_\_